

Indian Renewable Energy Development Agency Ltd (IREDA)

Request for Proposal (RfP)
For
Selection of Enforcement Agency for various Projects under SARFAESI Actions

RFP No.: R&M/E Publishing/01/2022

Dated: 29/11/2022

Indian Renewable Energy Development Agency Limited

A Government of India Enterprise

ISO 9001:2015, 27001:2013 Certified

India Habitat Centre, East Court, Core-4A, 1st Floor, Lodhi Road,

New Delhi - 11 00 03

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Invitation to Bid

1. DEFINITIONS

In this Contract, the following terms shall be interpreted as indicated below:

- 1.1** "IREDA" means Indian Renewable Energy Development Agency Ltd.
- 1.2.** The "Enforcement Agency" means the sole proprietary concern or partnership firm or company providing or intending to provide Enforcement services under SARFAESI Act sought under this Contract.
- 1.3.** The "Contract Price" means the lumpsum price payable to the Enforcement Agency under the Contract for the full and proper performance of its contractual obligations separately for each Project as per Annexure IV.
- 1.4.** The "Site" means primarily the physical locations as defined in this contract.
- 1.5** E publishing – means E publishing portal of govt of India <https://eprocure.gov.in/epublish/app>
- 1.6 SARFAESI** means Securitization and Reconstruction of Financial assets and Enforcement of Security Interest Act, 2002 as amended from time to time.
- 1.7 AO** refers to Authorised Officer appointed/ nominated by competent authority of IREDA under SARFAESI Act and informed to successful bidder.
- 1.8** Separate Proposals shall be submitted for each Project for Annexure IV. All proposal shall be submitted in online mode, IREDA reserves the right to seek physical documents at any time during the procurement.
- 1.9** Last Date for submission of Technical and financial proposals – 19.12.2022 – up to 1730 hrs at authorised email - tender@ireda.in

2: Introduction and Requirement

About IREDA:

IREDA is a Public Limited Government Company established in 1987, under the administrative control of Ministry of New and Renewable Energy (MNRE) to promote, develop and extend financial assistance for renewable energy and energy efficiency / conservation projects. IREDA is also registered with Reserve Bank of India as a Non- Banking Financial Company (NBFC). IREDA provides finance assistance in the field of renewable energy under the guidelines of Ministry of New and Renewable Energy. At present, IREDA has approx. loan portfolio of ~ 33000 Crores.

For recovery from Non-Performing Assets, IREDA take required recovery actions including under SARFAESI Act/DRT/NCLT etc. do take physical possession of various NPA assets. This RFP invites proposals from eligible interested parties to provide offer for assistance in SARFAESI enforcement activities.

The tenure of the contract shall be coterminous with the completion of activities. However, continuance of contract will be subject to Performance Review done by appropriate authority of the IREDA from time to time.

The quotations are sought to be submitted in electronically in two separate password protected pdf files described as under:

A. Part I (Technical Bid) Password protected pdf file containing details based on prequalification criteria as defined within latest on or before 19/12/2022 1730 HRS.

B. Part II (Price Bid)

In the first phase, the agencies who shall be found eligible after scrutiny of applications / documents, shall be qualified based on pre-qualification criteria and their Price bid for the proposed service will be opened accordingly.

The proposals in the prescribed Format (Technical bid& Financial bid) should be submitted online on designed email id in password protected pdf file along with all supporting documents like copies of latest Income-Tax return filed, list of work completed / in hand with their value during last 2 years, work completion certificates, list of personnel available, details of registration / empanelment with different institutions, financial turnover, etc.

The proposals should be submitted in online mode in form of Two pdf files password protected physical documents signed and scanned/ digitally signed via email on tender@ireda.in latest on or before 19/12/2022 1730 HRS.

Technical Bid (Annexure I) shall consist of the following:

- I. Application - (Format I)
- II. List of works executed - (Format II)
- III. Details of empanelment with other institutions - (Format III).
- IV. Financial information (turnover / profit & loss, etc.) during last two years
- V. A copy of IT Return filed for the last FY is to be submitted.

Price bid: For each assignment, separately, proposals should be submitted in online mode in password protected pdf file via email on tender@ireda.in in lumpsum for sub-activities per project as per the format given in Annexure II within timelines.

3. ELIGIBILITY CRITERIA (Pre-qualification criteria)

a. The Enforcement Agency should be either based in/ or have permanent branch office in state in which the enforcement action location lies. Locations of the enforcement action are indicated in Annexure.

b. The Enforcement Agency should have minimum experience of 5 similar assignments for Banks/Financial Institutions in Corporate loans in last 2 Financial years.
The Agency should have Ex-bank/financial services experience professionals on its rolls. [Attach copy of work orders, details of employees/ professionals]

c. Financial turnover and Profit & Loss account for the last two financial years duly certified by Chartered Accountant shall be submitted and,

- i. Bidder shall be profitable (i.e. positive Profit after Tax) in all years.
- ii. Bidder shall have positive net worth for both financial years.
- iii. Bidder shall have financial turnover of not less than Rs 20 Lakhs in each of last 2 financial years.

4. Bidding Information:

Purpose and Duration	Selection of "Enforcement Agency" for providing Services related to SARFAESI Act implementation for the indicated loan accounts Duration – As per completion of activities.
Last Date of Submission of Bids.	19/12/2022 1730 HRS , in online mode, password protected pdf files, in two separate files from authorised email. All Proposals shall be submitted with subject title "Submission of Technical and Financial offers for SARFAESI Enforcement Services in matter of .<< Name of the Project >> "
Clarifications	The interested agencies may submit their queries, through email to rajendra@ireda.in / anudeepyadav@ireda.in / vivek@ireda.in / tender@ireda.in in the matter, if any, latest up to 5 working days before last date of submission of proposals. Further, clarifications, if any, would be issued in the form of addendum on the IREDA's website/ e-publishing website within up to 2 working days before last date of submission, this will be considered to be formed as part of the tender document.
Bid Validity	06 months from the date of submission of bids
Address for communications	Mr. Rajendra Singh, The Add. General Manager (Recovery), 2nd Floor, Core 4 A, India Habitat Centre. IREDA Ltd New Delhi – 110003 Emails- Rajendra@ireda.in Anudeepyadav@ireda.in vivek@ireda.in Tender@ireda.in
Mode of Procurement	2 envelope/ files proposal via online mode – Password protected in online mode pdf files L1 based on technical prequalification 1. Technical Bid details as per formats given in Annexure I. 2. Price Bid.
Date and time of opening of Price Bids	Within 3 working days after the last date of submission of proposals. 19th Dec, 2022 , 1730 Hrs.
Contact Details	Mr. Rajendra Singh, The Add. General Manager (Recovery), 2nd Floor, Core 4 A, India Habitat Centre. IREDA Ltd New Delhi – 110003 Emails- Rajendra@ireda.in Anudeepyadav@ireda.in vivek@ireda.in tender@ireda.in

5. INSTRUCTION TO BIDDER AGENCIES

- i.** Any clarification to be sought by the Agency should be done on or before the stipulated cut-off date 5 working days before last date of submission of bids.
- ii.** At any time prior to the deadline for submission of Bids, IREDA , for any reason, may modify the Bidding Document, by amendment and notification thereof.
- iii.** Amendment notification, if any, shall be hosted on IREDA Website and E PUBLISHING portal.
- iv.** In order to allow prospective Agency reasonable time to take the amendment, if any, into account for preparing their Bids, IREDA may , at its discretion, may extend the deadline for the submission of Bids.
- viii.** The bidders shall bear all the costs associated with the preparation and submission of the bid and IREDA will, in no case, be responsible or liable for those costs, regardless of the conduct or the outcome of the tendering process.
- ix.** Separate Proposals shall be submitted for each Project for Annexure IV. All proposal shall be submitted in online mode, IREDA reserves the right to seek physical documents at any time during the procurement.

6. BID VALIDITY:

The period of bid validity shall be 6 months from last date of submission and shall be binding on the bidders, as IREDA may award the contract at any stage on or before the expiry of the bid validity date.

8 TENDER METHODOLOGY, BID EVALUATION & AWARD OF CONTRACT

- i.** The tender methodology proposed to be adopted by IREDA will be “TWO BID SYSTEM” i.e., Technical Bid and Price Bid forms in online pdf format password protected, separately for each project under Annexure IV.
- ii.** Bid evaluation shall be done in two phases. Technical evaluation shall be completed with respect to terms & conditions defined in the RfP. Based on the technical evaluation, qualified bidders shall be considered for opening of the Price Bids. Bid proposal passwords shall be sought by procurement committee from authorised signatory at the time of opening of both technical and financial bids. Authorised representative of the bidders are advised to remain available.
- iii.** Financial proposals of the technically qualified bidders shall be opened and notified and L1 bidder shall be notified.
- iv.** Acceptance of final L1 declared bidder by IREDA would not guarantee the award of contract.
- v.** IREDA will award the contract to the successful bidder for each project whose bid has been determined to be LOWEST (L1) PRICE BID BASED ON THE TOTAL COST TO IREDA (EXCLUDING GST)

10.SCOPE OF WORK AND RELATED CONDITIONS

Shortlisted agencies would be required to carry out all / any of the below mentioned works as indicated in the list of loan accounts as per ANNEXURE IV.

1. To ensure servicing of notice under 13.4 to notified borrowers, project site and submission of report service report. If not delivered, then serve by pasting at premises and submit service report.
2. To submit prepossession report about the sites to Authorised Officer. If required, to arrange demarcation/ survey for locations not identifiable.

3. If no response for amicable handover of possession from borrower, prepare application for AO to submit assistance request to DM as per provisions of sec 14 of SARFAESI act, submit the same, attend hearings until favourable order is received by IREDA.
4. Upon receipt of order, for operational sites,
 - a. As per requirement, coordinate with authorised officer and prepare for physical possession of premises. Inform IREDA to arrange for O&M agency for prepossession deployment, arrange security staff, nominate project manager for taking over all activities of facility in terms of sec 13.4.a, b,c of SARFAESI Act.
 - i. To nominate project manager for the facility for entire duration of physical possession.

Key responsibilities- Is to take care of overall management of the operations, to keep all financial accounts of the operations, arrange audit as per requirement of company's act, coordinate for operational financial requirements with all agencies like, existing operational and financial staff, PPA party, STATE DISCOM etc., ensure all compliances required for tax filings as required by borrower company. In the event of non-cooperation by existing staff, arrange own financial support staff as per requirement. To submit monthly and quarterly report of operational and financial status to authorized officer of IREDA.

- ii. Coordinate schedule for possession with IREDA AO, O&M agency, Security personnel and nominated official of borrower company. Also send prior information to other agencies like state DISCOM, GRID , PPA parties etc as applicable.
- iii. On day of possession, arrange for AO, arrange all requirements as per SARFAESI act, possession notice, detailed panchnama of hypothecated assets, prepare notice for any Un hypothecated assets are found.
- iv. Complete formalities with AO for possession, prepare a handover format for O&M agency to takeover operations of the facility indicating the status of operations.
- v. Complete Possession notices as per requirement of SARFAESI act, issue copies to all agencies, DISCOM, PPA party, Borrower etc.
- vi. Facilitate & Complete handover to O&M agency and manager of facility by AO.
- vii. Inform the new arrangement to all related parties PPA parties, DISCOM, etc of new communications address in name of Authorized officer and manager of facility.
- viii. To nominate project manager for the facility for entire duration of physical possession Key responsibilities- is to take care of overall management of the operations, to keep all financial accounts of the operations, arrange audit as per requirement of company's act, coordinate for operational financial requirements with all agencies like, existing operational and financial staff, PPA party, STATE DISCOM etc., ensure all compliances required for tax filings as required by borrower company. In the event of non-cooperation by existing staff, to arrange own financial support staff as per requirement. To submit monthly and quarterly report of operational and financial status to authorized officer of IREDA.

- ix. inform O&M agency and security staff to facilitate the taking over of physical possession and coordinate with authorized officer for updating completion of possession.
 - x. Submit possession notice and communication details to all related parties like DISCOM, PPA, borrower etc.
5. Upon receipt of order, for non-operational/collateral sites,
- a) On day of possession, arrange for AO, arrange all requirements as per SARFAESI act, possession notice, detailed panchnama of hypothecated assets, prepare notice for any Un hypothecated assets are found.
 - b) Complete formalities with AO for possession, prepare a handover format for O&M agency to takeover operations of the facility indicating the status of operations.
 - c) Complete Possession notices as per requirement of SARFAESI act, issue copies to all agencies, DISCOM, PPA party, Borrower etc.
6. For direct handover of possession by borrower.
- a. Complete all activities as per S No 4 for operational assets until completion of physical possession.
 - b. Complete all activities as per S No 5 for non-operational assets until completion of physical possession.
7. Other general activities.
- a. To complete all physical possession formalities for the respective site and submit all documentary details to Authorised officer as per SARFAESI Act requirement in form of report.
 - b. To complete symbolic Possession for the respective site wherever required and submit all documentary details to Authorised officer as per SARFAESI Act.
 - c. Provide coordination and assistance for further period of 3 months post possession in locations where operational status is active, so as to solve any teething problems in smooth functioning of the facility under physical possession.
 - d. To conduct prepossession inspection of any additional assets if required and submit a report on status of the same to IREDA.
 - e. To provide security services offer for the site taken under possession if requested as per RFP, for security guards and supervisor rates at applicable minimum wages for the respective state along with their security service charges.
 - f. To assist in auction by arranging interested bidders for the asset.
 - g. Caveat filing service.

17. TERMS OF PAYMENT: The payment terms are as under:

- a) Subject to satisfactory performance of the activities, Payment towards respective activities shall be made as per activity wise bid price.
- b) For payment to security agencies, following guidelines shall be followed. Payment to Security agency shall be made monthly. Security agency shall raise the invoices for services provided during the previous month and submit the consolidated bill to IREDA on monthly basis. IREDA after scrutiny will release the payments within 15-21 working days from the date of bill receipt under normal circumstances.
- c) Agency shall be required to submit the attendance sheet and records of EPF/ESI payment etc along with bills.

- d) Payment shall be eligible only after satisfactory completion of activities and submission of report regarding the same.
- e) In the event any sub activity is not completed, IREDA reserves the right to levy penalties as decided by the competent authority, including blacklisting the firm for further participation in any bids by IREDA.

19. Quotation and Process of Selection:

- a) Interested Agency will be required to submit their offer in 2 bids, viz.” Technical bid” and” Price bid” in soft copy online in password protected 2 pdf files via email with appropriate subject title as mentioned in this RFP to tender@ireda.in
- b) The quotation (Technical Bid only) will be opened by an in-house bid opening committee.
- c) The Agency who satisfy the criteria will only be considered technically qualified and their financial proposals shall be opened online by the committee.
- D) Passwords shall be collected by bid evaluation committee on day of opening of proposals through contacting authorised official via phone/ online teams meeting.

20. Notice for Termination of Contract:

IREDA reserves the right to terminate contract as follows.

In the event the requirement of security services is completed prior to 1 year based on completion of recovery, IREDA reserves the right to terminate the contract for any services by giving the successful bidder two months’ notice All such notices shall be in writing and signed by the authorised signatories. In case of any assignment other than security services, IREDA may terminate the contract by giving 1 month notice, in the event of termination of contract by IREDA, payments shall be payable as under.

Service of 13.4 notice –

No payment if activity is not completed.

Taking permission from DM for physical possession –

50% payment if application has been filed and at least 2 hearings have completed.

Full payment if permission has been received.

10% payment if application prepared and filed but no hearing has taken place.

Project Management Services –

Payment with two months’ notice from date of serving notice.

Physical Possession –

No payment if activity is not completed.

Symbolic Possession –

No payment if activity is not completed.

Security services –

1 month notice.

22. Use of Contract Documents and Information

- a. The bidders shall not, without the IREDA’s prior written consent, disclose the to anyone any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of IREDA in connection therewith, to any person other than a person employed by the bidder in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

b. The bidder will treat as confidential all the data and information about IREDA, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of IREDA.

23. Subcontracts

The bidder shall not assign or sub-contract to others, in whole or in part, without submitting complete information to IREDA, however, successful bidders' obligation to perform under the contract shall continue to be towards IREDA. For security services and with IREDA's prior written consent.

24. Applicable laws

a) The Contract shall be interpreted in accordance with the laws prevalent in India.

b) **COMPLIANCE WITH ALL APPLICABLE LAWS:** The bidders shall undertake to observe, adhere to, abide by, comply with and notify IREDA about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this RfP and shall indemnify, keep indemnified, hold harmless, defend and protect IREDA and its employees/ officers/staff/personnel/ representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

25. Force majeure

I. If the performance as specified herein is prevented, restricted, delayed or interfered by reason of Acts of God including fire, explosion, earthquake, cyclone, floods, war, revolution, acts of public enemies, blockage or embargo, any law, order, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrict trade practices or regulations, Strikes, shutdowns or labour disputes which aren't instigated for the purpose of avoiding obligations herein, or any other circumstances beyond the control of the party affected, then notwithstanding anything herein before contained, the party affected shall be excused from its performance to the extent such performance relates to prevention, restriction, delay or interference and provided that the parties affected uses its best efforts to remove such cause of non-performance, delay or interference and when removed the party shall continue performance with utmost dispatch.

II. If a Force Majeure situation arises, the bidder shall promptly notify IREDA in writing of likelihood or actual existence /occurrence of such condition, the cause thereof and the change that is necessitated due to the conditions within 15 days of any such event noticed. Until and unless otherwise directed by IREDA in writing, the bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

26. Resolution of Disputes:

I. It will be IREDA's endeavour to resolve amicably any disputes or differences that may arise between IREDA and the bidder from misconstruing the meaning and operation of the RfP and the breach that may result.

II. In case of Dispute or difference arising between IREDA and the bidder relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act,1996. The Arbitrators shall be-chosen by mutual discussion between IREDA and the bidder.

III. The bidder shall continue work under the Contract during the arbitration proceedings unless otherwise directed in writing by IREDA or unless the matter is of such nature that the work cannot possibly be continued until the decision of the Arbitrator or the umpire, as the case may be, is obtained.

IV. Arbitration proceedings shall be held at New Delhi, India, and the language of the arbitration proceedings and that of all documents and communications between the parties concerned shall be English.

V. Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax and confirmed in writing to the other party's specified address. The same has to be acknowledged by the receiver in writing.

VI. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

VII. Any dispute between the bidder and IREDA, which cannot be settled by negotiation, may be resolved exclusively by arbitration and such dispute may be submitted by either party to arbitration within 30 days of the failure of negotiations. The arbitration award shall be final and binding. The Bidder shall not be entitled to suspend the provision of the Services, pending resolution of any disputes and shall continue to render the Services in accordance with the provisions of the contract notwithstanding the existence of any dispute between the bidder and IREDA or the subsistence of any arbitration or other proceedings.

27. Other Terms:

a. The contract shall be governed by and construed in accordance with the laws of India and the Courts in New Delhi shall have the exclusive jurisdiction to try any suit, proceedings in connection therewith / in that behalf.

b. The bidders security guards engaged shall not allow any material in the custody of IREDA after physical possession is taken, to be taken out from the said premises unless authorised by a nominated officer(s) of IREDA under their signature. That it is reiterated and made clear that management, control of the security guards so provided shall be with the bidder and the said guards for all purposes shall be within the Disciplinary Authority of the bidder.

c. The bidder shall be solely responsible for all injury to the workmen and for all damages-caused to the building and other properties that may occur due to negligence, carelessness, accidental or any other reasons whatsoever. The bidder shall fully indemnify IREDA and hold IREDA harmless in respect of all and any such expenses arising from all such injury or damages to any person(s) or property as aforesaid and also in respect of any claim made in respect of injury or damage under any act of compensation damage consequent upon such claim.

d. shall strictly abide by the terms & conditions as stipulated in Contract Labour (Regulation and Abolition) Act, 1970 and rules framed thereunder, Minimum Wages Act, 1948 or any other relevant labour laws/statutes in force.

e. That the Security services offered by bidder shall implement and cover all the personnel employed by it-under the various industrial/labour laws, existing or amended from time to time, such as E.S.I.C., P.F., Bonus, Workmen's Compensation Act, etc. and shall also be responsible for any claim/damage made by the personnel employed by it under this Agreement. The Security Agency shall maintain the musters, salary registers, leave registers, P.F. registers, etc., and shall also pay provident fund and the professional tax in time and file-returns in respect of all the employees employed in the Bank's premises under this contract and the Security Agency shall make available the same to the Bank every month.

f. The Security services offered by bidder shall also ensure that in case of any pilferage or theft of the IREDA possession material, during the pendency of this contract, it shall immediately inform to IREDA at contact address and through email means and ensure suitable remedial action including filing of compliant with law enforcement is initiated during the pendency of this contract.

g.All bidders are advised to thoroughly review the scope of work and requirements envisaged to be provided to IREDA with respect to details of assets provided and compliances under SARFAESI Act before submission of the proposal.

I/We hereby declare that I/We have read and understood all the above instructions/conditions and the same shall remain binding upon me/us in case the Annual Security Contract is entrusted to me/us.

This letter will form part of the contract document and that the contents of this letter shall be supplemental to the conditions in the tender and not in derogation thereof except to the extent specifically provided herein.

Date : _____

Signature and seal of the Agency, Name of Authorised official,
contact mobile number.
Authorised Email:

Place:

**THE FORMAT FOR TECHNICAL BID
(Format I)**

Proposal for Enforcement Services under SARFAESI

SI no.	Particulars	Details to be filled in by the Agency
1	Name and address of the agency, including email, contact numbers	
2	Nature of constitution of Agency (whether proprietary/ Company/partnership, furnish supporting documents)	
3	Year of Establishment	
4	Organisation profile	
5	Whether agency is a Micro/Small Enterprise (MSE)	Yes/No
6	Name of the Proprietor/Managing Partner/Director I) Telephone/Mobile No. II) Fax No./E-mail id	
7	Income Tax PAN No. (Enclose copy of PAN Card and latest income tax Return filed)	
8	GSTIN (Attach copy of Registration)	
9	Name and address of the Banks/ FIs where work experience is claimed	
10	Detailed description and value of work done (to be furnished in the format)	Yes/No
11	Details of Registration/empanelment with Banks/FIs/	
12	Financial information (a) Average Financial turnover during last 2 financial years (b) Whether the agency is in profit (PAT Positive) for all financial year during last 2 financial years lakh Yes/No
13	Whether the applicant was blacklisted by any client/agency/ Bank/PSU/ Financial Institution	Yes/No If yes, please furnish details
14	Proposal for Security staff (1) Security Service – Per supervisor / month (incl minimum wages, ESI, EPF , Bonus as minimum applicable) (2) Security Service – Per security guard/ month ((incl minimum wages, ESI, EPF , Bonus as minimum applicable) (3) Security Service – service charges % on sum of (1) + (2)* *If accepted, Any request for change of rates due to change in Minimum Wages rates notified by the Central/ State Government shall be intimated by the Agency to IREDA along with a copy of	

	such notification and upon receipt of such request, IREDA will examine and convey the confirmation on the same subject to approval of competent authority.	
We hereby authorize IREDA to contact the references, as per their requirement, cited in our technical bid/enclosures for obtaining the information in this regard.		
Signature		
Name Contact number,		
Date		
Seal		
Authorised Email:		

(Format II)

Particulars in respect of similar SARFAESI enforcement jobs/assignments in the last five years

S No	Name of the service provided with address	Name and address of the client with contact numbers	Value of Loan towards which executed , in Rs.	Date of completion

Please enclose the copies of contract / agreement and completion certificate from the client (employer) for each of the contract.

(Format III)

Details of empanelment with other banks/ financial institutions

S No	Name and address of institution with contact No	Category / Type of work for which empanelled	Date of empanelment and validity	Details of certificate / letter from the Institution / Bank, etc. if any

Please enclose the copies of letter of empanelment of each organization

(Format IV)

Format of Financial Information (Turnover / Profit & Loss, etc.) During last three years

S No	Financial Year	Annual Turnover (in Rs. lakh)	Profit / Loss (in Rs. lakh)	Documents Enclosed as proof

Note: please enclose copy of Profit & Loss account and Balance Sheet duly audited / certified by CA.

Format of Price Bid:

Selection of Enforcement Agency for << Name of the Project as per Annexure IV >> Separate Financial proposal to be submitted for each Project in Annexure IV

(Bidders may note that financial proposal pdf file password shall not be mentioned in email. Password shall be sought by IREDA at time of opening of opening of financial bids.)

Prices shall be submitted for project wise activities in lumpsum in soft copy of pdf format password protected file to tender@ireda.in id

Breakup of activity wise prices shall be sought post final selection of successful bidder.

	Services prices as per Project wise for all items indicated in Annexure IV (Project Name -)	Amount, Rs (Excluding taxes)	Payment Milestones
1	Service of 13.4 notice & associated activities		Upon completion of activity
2	Pre-possession inspection report and all associated activities		Upon completion of activity
3	Application for possession to DM and all associated activities		Upon completion of activity
4	Physical Possession and all associated activities		Upon completion of activity
5	Project Manager Services and all associated activities (monthly basis, price to be quoted for 12 months in lumpsum, payable on monthly basis)		Quarterly till completion of activity as notified or 1 year whichever is earlier.
6	Auction assistance – arranging interested bidders for proposed auction- Lump Sum.		Subject to successful participation of at least 1 bidder in auction except for Bhadragiri project.
7	Caveat filing Service		Upon completion of activity
	Total Price - Sum of above		
	Security service offer To be provided for reference only , not to be considered for evaluation as this service is optional and to be decided separately as per requirement.		

Financial bids are to be submitted in PDF form to tenders strictly with password protection in the above format for each of project/assets separately to tender@ireda.in with subject title Price BID FOR SARFAESI ENFORCEMENT < PROJECT NAME>

Financial proposals shall be opened through online Microsoft teams' session by live participation from bidders representative sharing the password.

I / We are aware that all the payments shall be subject to TDS/GST, as applicable at the time of payment including under E-PUBLISHING guidelines.

I / We agree to abide by the terms & conditions stipulated by IREDA and mentioned in the RfP and the **Annexures** attached to it at the rates quoted above.

Date:

SIGNATURE

Name of the authorised signatory and Seal of Agency

Organization :

Authorised Signatory:

Name:

Designation:

Phone:

Email id:

Seal

Annexure III

FORMAT OF UNDERTAKING BY THE ENFORCEMENT AGENCY for Security Payments
(to be submitted every month with the bill)- To be complied if selected.

I, S/o Proprietor / Partner / Director
of do hereby declare and undertake as under:

That in the capacity of independent Labour Contractor for IREDA, I have complied with the provisions of all laws as applicable. I have paid the wages for the month of which are not less than the minimum rates as applicable, to all security guards deployed at and no other dues are payable to any one.

That I have covered all the eligible guards under Employees' Provident Funds and Miscellaneous Provisions Act and the Employees' State Insurance Act and deposited the contributions for the following months and as such no amount towards contributions whatsoever is payable.

I further declare and undertake that in case any liability pertaining to security guards services is brought to notice, and the same is to be discharged by IREDA due to my/our lapse, I/ we undertake to reimburse the same to IREDA. IREDA is also authorized to deduct the same from our payable dues as payable.

SECURITY AGENCY

Authorised Signatory
Name of Agency

Seal _____

ANNEXURE – IV- Scope of Work- Description

1	Particulars	Remarks
	Name of Facility	SLS Power Corp. Ltd .
	Location :	Dummanudem Mini Hydel Project (DMHP), of capacity 24 MW (6 Nos. X 4000 KW) set up on set up on the Godavari River at Dummanudem Village, Dummanudem Taluk, Khammam District, in the State of Andhra Pradesh .
	Official Address:	
	Nature of Unit –	Operational
	Services Required	
		Service of 13.4 notice
		Prepossession inspection report
		Assistance from DM for Physical Possession, if informed.
		Physical Possession activities and Report
		Project Management services for full company affairs management
		Arrangement of security services offer

2	Particulars	Remarks
	Name of Facility	WindWorld- Power Substations shortlisted
	Location :	Karnataka region
	Official Address:	
	Nature of Unit –	Operational
	Services Required	
		Service of 13.4 notice
		Prepossession inspection report
		Assistance from DM for Physical Possession, if informed.
		Physical Possession activities and Report
		Project Management services for full company affairs management
		Arrangement of security services offer
		Caveat filing service

3	Particulars	Remarks
	Name of Facility	Marsol Solar Pvt Ltd RangaReddi, Hyderabad , Telangana
	Location :	Flat no 202, second floor, Residential complex, Satya Ishwar Mansion , Plot No 68,70/A, 75 and 776 in survey nos 238 situated at Karthikeyanagar , Nacharam Village, Kapra Municipality, Uppal Mandal, Ranga Reddy , Andhra Pradesh
	Official Address:	RangaReddi, Hyderabad , Telangana
	Nature of Unit –	Residential unit
	Services Required	
		Service of 13.4 notice, including notice to tenants, if any.
		Prepossession inspection report
		Assistance from DM for Physical Possession, if informed.
		Physical Possession activities and Report
		Arrangement of security services offer

		Auction assistance services to arrange interested bidders for participation in auction
		Caveat filing service

4	Particulars	Remarks
	Name of Facility	Shalivahana Green Energy Ltd / Konark Power Ltd -
	Location :	<ul style="list-style-type: none"> i. 6 MW Biomass power project. Mancherial Village, Mandal, Adilabad district , AP (1362) ii. Collateral Properties – Kolluru Village , Ramachandrapuram Mandal , Sanga Reddy District (Old Medak district) , Telangana
	Official Address:	Shalivahana Project Ltd , 7 th floor, Minerva complex, 94, Sarojini Devi Road , Secunderabad – 500003
	Nature of Unit –	Biomass power Plant
	Services Required	
		Service of 13.4 notice ,
		Prepossession inspection report
		Assistance from DM for Physical Possession, if informed.
		Physical Possession activities and Report
		Arrangement of security services offer
		Auction assistance services to arrange interested bidders for participation in auction
		Caveat filing service
		Demarcation assistance, coordination/ liasioning with state govt authorities.

5	Particulars	Remarks
	Name of Facility	SLS Power Corp – only for collateral assets
	Location :	<ul style="list-style-type: none"> i. Residential site bearing No.1198 formed by the Bangalore Development Authority at Anjanapura layout 10th Block, Bangalore ii. All those pieces and parcels of vacant Residential site bearing no. 304 in Banashankari Layout, 06th Stage, 10th Block Bangalore formed by Bangalore Development Authority , iii. All those pieces and parcels of vacant Residential Site bearing no. 14, Khatha No. 181114, situated in a private layout formed in Survey Nos. 83/2B and 84/2 of Basavanahalli Village, Kasaba Ilobli, Nelamangala Taluk, Bangalore Rural District, in the State of Karnataka measuring 2400 sq ft. iv. All those pieces and parcels of vacant Residential site bearing No.22, Khatha No. 181122 situated in a private layout formed in survey nos. 83/2B and 84/2 of Basavanahalli Village, Kasaba Hobli, Nelamangala Taluk, Bangalore Rural District, in the state of Karnataka measuring 1200 sq ft.
	Official Address:	NA

	Nature of Unit –	Real estate / Land
	Services Required	
		Service of 13.4 notice,
		Prepossession inspection report
		Assistance from DM for Physical Possession, if informed.
		Physical Possession activities and Report
		Arrangement of security services offer
		Auction assistance services to arrange interested bidders for participation in auction

6	Particulars	Remarks
	Name of Facility	Kedarnath Sugar
	Location 1:	C.T.S. No. 22, S. No. 472/B, Final Plot No. 261, Building No. A, Flat No. A-3, Second Floor, Konark Enclave Co-op. Housing Society Ltd., Bund Garden Road, Pune Residential flat Late Mr. Vikramsingh Hindurao Aparadh Under Physical Possession of IREDA
	Location 2	C.S. No. 2113 K, Plot No. 19, “Pratiksha”, Nimbalkar Colony, “E” Ward, Kolhapur Land along with 2 storied Bungalow Plot admeasures 501.70 sq. mt. and on the said plot of land, an RCC Bungalow has been constructed. Smt. Rekhadevi Vikramsinh Aparadh Under Symbolic Possession of IREDA
	Nature of Unit –	Residential
	Services Required	
		Service of 13.4 notice,
		Prepossession inspection report
		Assistance from DM for Physical Possession, if informed.
		Physical Possession activities and Report
		Arrangement of security services offer
		Disposal process for unclaimed assets.
		Auction assistance services to arrange interested bidders for participation in auction
		Caveat filing service

7	Particulars	Remarks
	Name of Facility	Bhadragiri Power
	Location :	Taluka Bhadravathi , Shimoga district Karnataka
	Official Address:	312 , 3 rd Floor, Royal Corner Building , KH Road , Bangalore- 560 027
	Nature of Unit –	Non-operational – 3 MW Hydro Project
	Services Required	
		Symbolic Possession
		Service of 13.4 notice,
		Prepossession inspection report

		Auction assistance services to arrange interested bidders for participation in auction (subject to successful participation of at least 2 bidders in auction.
		Caveat filing service