

Bid Document

Bid Details	
Bid End Date/Time	02-09-2022 19:00:00
Bid Opening Date/Time	02-09-2022 19:30:00
Bid Offer Validity (From End Date)	80 (Days)
Ministry/State Name	Ministry Of New And Renewable Energy
Department Name	Indian Renewable Energy Development Agency
Organisation Name	Indian Renewable Energy Development Agency
Office Name	Ireda
Total Quantity	400
Item Category	HP M477 Printer CF411A Cyan , HP M477 Printer CF412AYellow , HP M477 Printer CF 413A Magenta , HP Laser jet Printer-M521dn CF255A Black , HP Laser jet Printer-M436dn CF256A Black , HP Laser jet P1505Printer CB436AC Black , HP Laser jet Printer M202 CC388A Black , HP Laser jet Printer M226dn CC388A Black , HP Laser jet1606Printer CE278A Black , HP Laser jet M552 Printer CF360A Black , HP Laser jet M552 Printer CF361A Cyan , HP Laser jet M552 Printer CF362A Yellow , HP Laser jet M552 Printer CF363A Magenta
BOQ Title	Procurement of OEM HP Cartridges
Minimum Average Annual Turnover of the bidder (For 3 Years)	10 Lakh (s)
OEM Average Turnover (Last 3 Years)	20 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	50 %
Bid to RA enabled	No
Primary product category	HP Laser jet M552 Printer CF363A Magenta

Bid Details	
Time allowed for Technical Clarifications during technical evaluation	3 Days
Estimated Bid Value	2000000
Payment Timelines	Payments shall be made to the Seller within 15 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	Bank Of Baroda
EMD Percentage(%)	2.00
EMD Amount	40000

ePBG Detail

Advisory Bank	Bank Of Baroda
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	15

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Senior Manager

Ireda, Indian Renewable Energy Development Agency, Indian Renewable Energy Development Agency, Ministry of New and Renewable Energy
(Sanjay Kumar Arya)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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Details of the Competent Authority for MII

Name of Competent Authority	Chintan Shah
Designation of Competent Authority	Director Technical

Office / Department / Division of Competent Authority	Technical
CA Approval Number	note no. 272
Competent Authority Approval Date	29-06-2022
Brief Description of the Approval Granted by Competent Authority	Exempted under Rule 144 xi of General financial rule 2017

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
22-08-2022 11:00:00	Microsoft Teams link for Pre-Bid Meeting shall be shared on IREDA's website

HP M477 Printer CF411A Cyan

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	12	15

HP M477 Printer CF412AYellow

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	12	15

HP M477 Printer CF 413A Magenta

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	12	15

HP Laser Jet Printer-M521dn CF255A Black

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	16	15

HP Laser Jet Printer-M436dn CF256A Black

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	16	15

HP Laser Jet P1505Printer CB436AC Black

Brand Type	Unbranded
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Technical Specifications

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Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	40	15

HP Laser Jet Printer M202 CC388A Black

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	80	15

HP Laser Jet Printer M226dn CC388A Black

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	80	15

HP Laser Jet1606Printer CE278A Black

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	100	15

HP Laser Jet M552 Printer CF360A Black

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	8	15

HP Laser Jet M552 Printer CF361A Cyan

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	8	15

HP Laser Jet M552 Printer CF362A Yellow

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	8	15

HP Laser Jet M552 Printer CF363A Magenta

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Sanjay Kumar Arya	110066,3rd Floor, August Kranti Bhawan, Bhikaji Cama Place	8	15

Buyer Added Bid Specific Terms and Conditions

1. Financial Criteria

NET WORTH: Net Worth of the OEM should be positive as per the last audited financial statement.

2. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

The quantity mentioned in the BOQ document is for the complete calendar year, however, the delivery of cartridges is staggered on quarterly basis.

For example, if total quantity against an item is 100 and the date of work order is 01-Jun-2022, then following shall be the delivery schedule for that particular item:

Date of Delivery	Quantity to be delivered
10-sep-2022	25
10-Dec-2022	25
10-Mar-2022	25
10-jull-2022	25

The payment shall be made for the number of cartridges delivered in a particular quarter.

Cartridges shall be delivered within 10 days from the due date. Any delay beyond this timeline will attract liquidated damages.

IREDA may at it's discretion, increase or decrease the number of quantity to be delivered in a quarter.

Bidders claiming MSME exemption should have NIC code 28 MSME certificate. For any other NIC code and sub code, MSME exemption shall not be given.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---