

File No. 300/1/2024-Waste To Energy
Government of India
Ministry of New and Renewable Energy
(Waste to Energy Division)

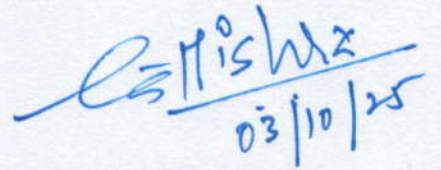
Atal Akshay Urja Bhawan
Opp. CGO Complex, Lodhi Road
New Delhi-110003
Dated: 03.10.2025

OFFICE MEMORANDUM

Subject: Easing of applications/ clarification under Waste to Energy Programme-reg.

Kindly refer to the Guidelines for the Waste to Energy Schemes issued on 02.11.2022, to promote the generation of Biogas/BioCNG/Power/ producer or syngas from urban, industrial and agricultural wastes/residues. To further simplify the processes, timely processing and to make the documentation under the programme more user-friendly, it has been decided to streamline and simplify the application process.

2. In view of above, the submission process of documents would improve clarity, and accelerate the development of projects submitted under the Waste to Energy programme of MNRE, at stages during application, initial 50% claim, and final claim.
3. This comes with the approval of Hon'ble Minister for NRE.



(Dr. Gaurav Mishra)
Scientist- 'F'

To,

1. Implementing Agency IREDA
2. SSS-NIBE, SNAs, and BDTCs
3. PMU-NIC MNRE

Copy To,

1. PS to Hon'ble Minister for NRE.
2. PS to Hon'ble Minister of State for NRE
3. PPS to Secretary, MNRE

A. Easing of applications under Waste to Energy Programme:

1. For Stage 1 (During application- To be uploaded by developer):

Existing	Proposed
1. Forwarding letter# from: (i) Developer in case of self-financed projects or (ii) Lead FI/Bank in case of debt financing/loans 2. Detailed Project Report (DPR) 3. Loan sanction letter, if loan availed 4. Techno-economic Feasibility Report (for bank financed project) 5. Undertaking on a non-judicial stamp paper of Rs 500/- 6. Photographs	1. Detailed Project Report (DPR) 2. Loan sanction letter, if loan availed 3. Undertaking on a non-judicial stamp paper of Rs 500/-

2. For Stage 2 (During initial 50% claim- To be uploaded by Inspection Agency):

Existing	Proposed
1. Plant Inspection report 2. Consent to Operate (CTO)/ Acknowledgement Certificate 3. Bank Guarantee 4. Bank Mandate Form	1. Consent to Operate (CTO)/ Acknowledgement Certificate 2. Bank Guarantee 3. Bank Mandate Form

3. Stage-3 (Before Full Disbursement):

Existing	Proposed
1. Commissioning Certificate 2. Plant Inspection report. 3. Performance Inspection Report with 24 hours and 3 months Performance data	1. Combined Plant Inspection report, along with following documents (to be uploaded by Inspection Agency): i. Commissioning Certificate#,

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4. Mandate form for payment transfers duly certified by FI for loan account.	ii. Performance Inspection Report with 72 hours and 3 months Performance data,
5. Photographs of the plant with high resolution.	iii. Consent to Operate (CTO) from State Pollution Control Board for the plant,
6. Consent to Operate (CTO) from State Pollution Control Board for the plant.	iv. Approval for storage & filling of Bio-CNG Plant from Petroleum and Explosives Safety Organization (PESO), Nagpur*,
7. EIA clearance, if applicable for > 15 MW power projects	v. EIA clearance, if applicable for > 15 MW power projects,
8. Approval for storage & filling of Bio-CNG Plant from Petroleum and Explosives Safety Organization (PESO), Nagpur*	vi. Access details of SCADA system/remote monitoring system, and
9. Non-NPA certificate from the lending banks/FIs if loan availed.	vii. Photographs of the plant with high resolution.
10. Loan disbursement letter, if availed	2. Mandate form would include the following (to be uploaded by Project developer):
11. Access details of SCADA system/remote monitoring system	i. Bank details for payment transfers duly certified by Bank/FI. In case of loan account, the CFA would be utilised to offset the loan amount.
	ii. For bank/FI financed projects it would include the Loan disbursement details, and Non-NPA declaration by the bank.

*** In any cases where PESO approval is required and not provided, or if directly injected to pipeline, clarification to be provided by PESO.**

Commissioning certificate: During inspection the inspection agencies has to countersign/certify/prepare the commissioning certificate based on the commissioning certificate issued by the EPC contractor for the project. For Biogas plant self-declaration of the project developer indicating commissioned date may be considered for issuing the commissioning certificate by the inspection agency.

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MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

A. DETAILS OF ACCOUNT HOLDER :

Name of Account holder	
Complete Contact Address	
Telephone No./ Email	

B. BANK ACCOUNT DETAILS:

Bank Name	
Branch Name with complete Address, Telephone No./ Email	
RTGS CODE	
IFSC CODE	
Is this branch also NEFT enabled?	
Type of Bank Account (SB/Current /Cash Credit /Term loan)	
Complete bank account no.	
MICR Code of Bank	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user Institution responsible.

Date:
Customer

(.....)
Seal & Signature of

Certificate from the Bank:

- i. Certified that the particulars furnished above are correct as per our records.
- ii. Total Loan disbursed as on date is Rs.....
- iii. The above given account is not a NPA account as on date.

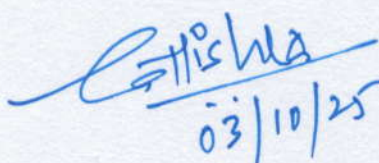
(Bank's stamps)

(.....)

Date:

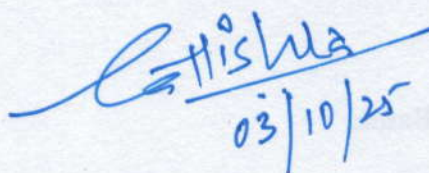
Signature of Bank Authority

1. Please attach a photocopy of cancelled cheque.


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INDICATIVE FORMAT FOR DPR

S.No.	Description
1.	Introduction & Executive Summary
2.	Project at a Glance
3.	Justification of Project Capacity
4 (a)	Availability of Feed Materials & Procurement
4 (b)	Technology Description
4 (c)	Plant Layout & Land Requirement
5.	Project Implementation
6.	Estimated Manpower Requirement
7.	Environmental & Socio-Economic Impact
8.	Project Cost Estimate & Financial Analysis


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UNDERTAKING

We M/s <developer> do hereby solemnly declare and affirm as under:

1. That proposed project for installed capacity of <details> using <waste> is situated at <address>.
2. We certify that all machinery/equipment/plant for which CFA is being applied are new. CFA for the new equipment/machinery/plant under reference has not been taken earlier from any programme/scheme of the Government of India nor will it be taken from any programme or scheme of any other Ministry/Department of Government of India in future. In case of violation of this clause the Ministry of New and Renewable Energy (MNRE) will be entitled to recover the CFA released for <project> by MNRE with interest from us.
3. We will operate the above mentioned <project> for minimum 10 years after its commissioning and shall not dislocate the same without prior permission of the Ministry.
4. We will share generation data with MNRE or any other designated agency through installation of SCADA System/remote monitoring system.
5. We will take all necessary statutory clearances for the proposed plant from Central Govt./State Govt./Institutions before commissioning of the plant.
6. The Ministry shall have the right to get all the project related data to publish success stories/case studies/technical papers and for third party inspection and evaluation on the operation and performance aspects of the plants.
7. Above content of this affidavit are true and correct to the best of my knowledge and acceptable to the undersigned.

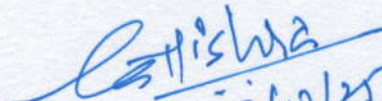
Authorized Signatory (Sign & stamp)

Name: _____

Designation: _____

Date: <_____>

Place: <_____>


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B. Clarifications under the Waste to Energy Guidelines:

1. **Requirement of Joint Inspection during initial 50% release of sanctioned CFA:** As the release of initial 50% of the sanctioned CFA is made based on receipt of equal amount of Bank Guarantee, the Joint Inspection may not be required at this stage.
2. **Date of Commissioning of Waste to Energy plant:** The date of commissioning of Waste to Energy project will be considered as the date in which first unit of the Biogas/BioCNG/Power production takes place, corresponding to the specific type of project set up by the developer.

[Handwritten Signature]
03/10/25

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Authorized Signatory (Name & Designation)
Name: _____
Designation: _____

[Handwritten Signature]
03/10/25