

# INDIA NON JUDICIAL

# **Government of National Capital Territory of Delhi**

#### e-Stamp

Certificate No.

Certificate Issued Date

Account Reference

Unique Doc. Reference

Purchased by

Description of Document

Property Description

Consideration Price (Rs.)

First Party

Second Party

Stamp Duty Paid By

Stamp Duty Amount(Rs.)

: IN-DL61131683074026V

04-Sep-2023 01:22 PM

IMPACC (IV)/ dl1005503/ DELHI/ DL-DLH

SUBIN-DLDL100550389417084009999V

30DIN-DEDE10030009#170040099994

Indian Renewable Energy Development Agency Limited

Article 5 General Agreement

Not Applicable

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(Zero)

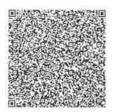
Indian Renewable Energy Development Agency Limited

Link Intime India Private Limited

Indian Renewable Energy Development Agency Limited

500

(Five Hundred only)



Please write or type below this line

THIS STAMP PAPER FORMS AN INTEGRAL PART OF THE REGISTRAR AGREEMENT DATED SEPTEMBER 7, 2023 ENTERED INTO BY AND AMONG INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED, PROMOTER SELLING SHAREHOLDER AND LINK INTIME INDIA PRIVATE LIMITED.



# INDIA NON JUDICIAL

# **Government of National Capital Territory of Delhi**

### e-Stamp

Certificate No.

IN-DL61131120276621V

Certificate Issued Date

04-Sep-2023 01:22 PM

Account Reference

IMPACC (IV)/ dl1005503/ DELHI/ DL-DLH

Unique Doc. Reference

: SUBIN-DLDL100550389424041879450V

Purchased by

Indian Renewable Energy Development Agency Limited

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Article 5 General Agreement

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First Party

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Indian Renewable Energy Development Agency Limited

Second Party

Link Intime India Private Limited

Stamp Duty Paid By

Indian Renewable Energy Development Agency Limited

Stamp Duty Amount(Rs.)

200

(Two Hundred only)



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THIS STAMP PAPER FORMS AN INTEGRAL PART OF THE REGISTRAR AGREEMENT DATED SEPTEMBER 7, 2023 ENTERED INTO BY AND AMONG INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED, PROMOTER SELLING SHAREHOLDER AND LINK INTIME INDIA PRIVATE LIMITED.

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# REGISTRAR AGREEMENT

# **DATED SEPTEMBER 7, 2023**

# BY AND AMONGST

# INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED

AND

PROMOTER SELLING SHAREHOLDER

AND

LINK INTIME INDIA PRIVATE LIMITED

This Registrar Agreement (the "Agreement") is made at New Delhi on September 7, 2023, by and amongst:

- 1) INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED, a company incorporated under the Companies Act, 1956, having corporate identity number U65100DL1987GOI027265, and having its registered office at India Habitat Centre, East Court, Core 4A, 1st Floor, Lodhi Road, New Delhi 110 003, India (hereinafter referred to as the "Company"), which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and permitted assigns, of the FIRST PART:
- 2) **THE PRESIDENT OF INDIA**, acting through the Ministry of New and Renewable Energy, Government of India, New Delhi, India (hereinafter referred to as the "**Promoter Selling Shareholder**"), of **the SECOND PART**; and
- 3) LINK INTIME INDIA PRIVATE LIMITED, a company incorporated under the Companies Act, 1956, having corporate identity number U67190MH1999PTC118368, and having its registered office at C-101, 1st Floor, 247 Park, L.B.S. Marg Vikhroli (West), Mumbai 400 083 Maharashtra, India (hereinafter referred to as the "Registrar" or "Registrar to the Offer"), which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and permitted assigns, of the THIRD PART.

The Company, the Promoter Selling Shareholder and the Registrar are together referred to as "Parties", and individually as "Party", as the context may require.

#### WHEREAS

- 1. The Company and the Promoter Selling Shareholder are proposing an initial public offering of equity shares of face value Rs. 10 each of the Company (the "Equity Shares"), comprising a fresh issue of up to 40,31,64,706 Equity Shares by the Company (the "Fresh Issue") and an offer for sale aggregating up to 26,87,76,471 Equity Shares by the Promoter Selling Shareholder (the "Offer for Sale" and together with the Fresh Issue the "Offer"), in accordance with the Companies Act, 2013 and the rules made thereunder, each as amended, (the "Companies Act"), the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018, as amended (the "SEBI ICDR Regulations") and other applicable laws at such price as may be determined through the book building process as prescribed in Schedule XIII of the SEBI ICDR Regulations by the Company and the Promoter Selling Shareholder, in consultation with the BRLMs (the "Offer Price"). The Offer may include a reservation for subscription by eligible employees (as set forth in the Offer Documents) (the "Employee Reservation Portion"). The Offer may also include allocation of Equity Shares to certain Anchor Investors, in consultation with the BRLMs (defined below), on discretionary basis, in accordance with SEBI ICDR Regulations. The Offer will be made (a) to persons in the United States and to U.S. Persons who are both, (i) "qualified institutional buyers" (as defined in Rule 144A under the U.S. Securities Act of 1933, as amended ("U.S. Securities Act") and referred to as "U.S. QIBs"), and (b) Qualified Purchasers ("QPs"), as defined in Section 2(a)(51) of the U.S. Investment Company Act of 1940, as amended ("Investment Company Act") (persons who are both a U.S. QIB and a QP are referred to as "Entitled QPs"), pursuant to Rule 144A under the U.S. Securities Act and in accordance with Section 3(c)(7) of the Investment Company Act, and (ii) to persons who are not U.S. Persons outside the United States, pursuant to Regulation S under the U.S. Securities Act and the applicable laws of the jurisdiction where those offers and sales are made.
- 2. The board of directors of the Company ("**Board of Directors**") has pursuant to a resolution dated September 2, 2023 approved the Offer. Further, the shareholders of the Company have, by a special resolution, approved the Fresh Issue at the extraordinary general meeting held on September 4, 2023.
- 3. The Promoter Selling Shareholder, through its letter dated September 5, 2023 has conveyed its approval for inclusion of up to 26,87,76,471 Equity Shares in the Offer for Sale in the proposed Offer.
- 4. The Company and the Department of Investment and Public Asset Management under the Ministry of Finance, Government of India ("**DIPAM**"), have appointed the book running lead managers to the Offer, namely, IDBI Capital Markets & Securities Limited, BOB Capital Markets Limited and SBI Capital Markets Limited (collectively, the "**Book Running Lead Managers**" or the "**BRLMs**") to manage the

Offer on such terms and conditions as agreed with them as per the terms and conditions detailed in the request for proposal dated April 6, 2023 issued by DIPAM.

- 5. The Company and DIPAM have agreed to appoint Link Intime India Private Limited as the Registrar to the Offer as per the letter for appointment from DIPAM bearing no. F.No. 3/8/2023-DIPAM-V dated July 6, 2023 in accordance with the terms and conditions detailed in the request for proposal bearing no. F. No. 3/8/2023-DIPAM-V dated May 15, 2023 issued by DIPAM ("**RFP**").
- 6. The Registrar is an entity registered with the Securities and Exchange Board of India (the "SEBI") under the Securities and Exchange Board of India (Registrar to an Issue and Share Transfer Agents) Regulations, 1993, as amended (the "RTA Regulations") and has a valid and subsisting registration no. INR000004058 to act as the registrar to the Offer.
- 7. In terms of Regulation 9A (1)(b) of the RTA Regulations and Paragraph 3.5 of the RTA Master Circular (defined below), the Registrar is required to enter into a valid and legally binding agreement with the Parties for the Assignment, inter alia, to define the allocation of duties and responsibilities among the Parties, pursuant to which the Parties are entering into this Agreement. The Company and the Promoter Selling Shareholder are appointing the Registrar as per the terms and conditions detailed in this Agreement (the activities pertaining to the Registrar are hereinafter collectively referred to as the "Assignment") and included all responsibilities required to be discharged by a registrar to the Offer in the manner as required under the applicable rules and regulations including the RTA Regulations, the SEBI Master Circular number SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated May 17, 2023 and SEBI master circular number SEBI/HO/CFD/PoD-2/P/CIR/2023/00094 dated June 21, 2023 for Registrars to an Issue and Share Transfer Agents ("RTA Master Circulars") and applicable provisions of the Securities and Exchange Board of India Act, 1992 (the "SEBI Act"), and the Registrar has accepted the Assignment.
- 8. In accordance with the SEBI ICDR Regulations, the ASBA process is mandatory for all investors (except Anchor Investors). The UPI Bidders, i.e., the individual investors applying as retail individual bidders (the "RIBs") in the retail portion, and individuals applying as non-institutional bidders ("Non-Institutional Bidders") with a Bid Amount of more than ₹200,000 up to ₹500,000 in the Non-Institutional Bidders Portion may also participate through the unified payment interface (the "UPI") process, in accordance with, and based on the timeline and conditions prescribed under SEBI circular SEBI/HO/CFD/DIL2/CIR/P/2018/138 dated November 1, 2018, SEBI circular SEBI/HO/CFD/DIL2/CIR/P/2019/50 April 2019, dated 3, SEBI circular SEBI/HO/CFD/DIL2/CIR/P/2019/76 dated June 28, 2019, **SEBI** circular no. SEBI/HO/CFD/DIL2/CIR/P/2019/85 dated July 26, 2019, **SEBI** circular no. SEBI/HO/CFD/DCR2/CIR/P/2019/133 dated November 8, 2019, SEBI/HO/CFD/DIL2/CIR/P/2020/50 dated March 30, 2020, SEBI circular no. SEBI/HO/CFD/DIL2/CIR/P/2021/2480/1/M dated March 16, 2021, SEBI circular no. SEBI/HO/CFD/DIL1/CIR/P/2021/47 dated March 31, 2021, SEBI circular no. SEBI/HO/CFD/DIL2/P/CIR/2021/570 dated June 2, 2021, **SEBI** circular number SEBI/HO/CFD/DIL2/CIR/P/2022/45 dated April 5, 2022, **SEBI** circular number SEBI/HO/CFD/DIL2/CIR/P/2022/51 dated April 20, 2022, **SEBI** circular number SEBI/HO/CFD/DIL2/P/CIR/2022/75 dated 2022 **SEBI** Circular number May 30, and SEBI/HO/CFD/TPD1/CIR/P/2023/140 dated August 09, 2023 SEBI circular no. SEBI/ HO/CFD/DIL2/CIR/2022/75 dated May 30, 2022, the RTA Master Circulars along with (i) the circulars issued by the National Stock Exchange of India Limited ("NSE") having reference no. 23/2022 dated July 22, 2022 and reference no. 25/2022 dated August 3, 2022; and (ii) the circulars issued by BSE Limited ("BSE" and together with NSE, the "Stock Exchanges") having reference no. 20220722-30 dated July 22, 2022 and reference no. 20220803-40 dated August 3, 2022; and any subsequent circulars or notifications issued by SEBI, BSE or NSE in this regard (collectively, the "UPI Circulars"), and any other applicable law. The UPI Circulars have come into force from January 1, 2019, in a phased manner and the Parties agree to abide by the UPI Circulars, as may be applicable, and the obligations of Parties under the UPI Circulars and any instructions issued thereon by SEBI shall be deemed to be incorporated in this Agreement. Accordingly, to the extent the obligations of any of the Parties contained in this Agreement are contrary to the UPI Circulars, the UPI Circulars shall prevail.

NOW THEREFORE, the Parties do hereby agree as follows:

#### 1. INTERPRETATION

In this Agreement, unless the context otherwise requires:

- i. words denoting the singular number shall include the plural and vice versa;
- ii. heading and bold typeface are only for convenience and shall be ignored for the purposes of interpretation;
- iii. words denoting a person shall include an individual, corporation, company, partnership, trust or other entity having legal capacity;
- iv. references to the words "include" and "including" shall be construed without limitation;
- v. references to this Agreement or to any other agreement, deed or instrument shall be construed as a reference to this Agreement or to such agreement, deed or instrument as the same may from time to time be amended, varied, supplemented or novated;
- vi. references to a statute or statutory provision shall be construed as a reference to such provisions as from time to time amended, consolidated, modified, extended, re-enacted or replaced;
- vii. any reference to any Party to this Agreement or any other agreement or deed or instrument shall include its successors or permitted assigns;
- viii. references to the words "Working Day" shall mean all days on which commercial banks in Mumbai, India are open for business, provided however, for the purpose of announcement of the Price Band and the Bid/Offer Period, "Working Day" shall mean all days, excluding all Saturdays, Sundays and public holidays on which commercial banks in Mumbai, India are open for business and the time period between the Bid/Offer Closing Date and listing of the Equity Shares on the Stock Exchanges, "Working Day" shall mean all trading days of the Stock Exchanges excluding Sundays and bank holidays in India in accordance with circulars issued by SEBI;
- ix. The term "UPI Bidder" shall mean collectively, RIBs in the retail portion and Non-Institutional Bidders with an application size of up to ₹0.5 million in the Non-Institutional Portion. Pursuant to SEBI circular no. SEBI/HO/CFD/DIL2/P/CIR/P/2022/45 dated April 5, 2022, all individual investors applying in public issues where the application amount is up to ₹0.5 million shall use UPI Mechanism and shall provide their UPI ID in the bid-cum-application form submitted with: (i) a syndicate member, (ii) a stock broker registered with a recognized stock exchange (whose name is mentioned on the website of the stock exchange as eligible for such activity), (iii) a depository participant (whose name is mentioned on the website of the stock exchange as eligible for such activity), and (iv) a registrar to an issue and share transfer agent (whose name is mentioned on the website of the stock exchange as eligible for such activity).
- x. in this Agreement, the term "ASBA" shall mean the application (whether physical or electronic) used by an ASBA Bidder to make a Bid by authorising a Self Certified Syndicate Bank(s) ("SCSB(s)") to block the Bid Amount in the ASBA Account and will include applications made by UPI Bidders, where the Bid Amount will be blocked upon acceptance of UPI Mandate Request by UPI Bidders;
- xi. references to a section, clause, paragraph, schedule or annexure is, unless indicated to the contrary, a reference to a section, paragraph, schedule or annexure of this Agreement;
- xii. unless otherwise defined, the reference to the word 'days' shall mean calendar days, unless otherwise specified;
- xiii. references to the Offer Documents (as defined hereafter) shall mean the Draft Red Herring Prospectus, Red Herring Prospectus and Prospectus as of their respective dates;
- xiv. time is of the essence in the performance of the Parties' respective obligations. If any time period

specified herein is extended, such extended time shall also be of the essence;

- xv. the Parties acknowledge and agree that the Schedules and Annexures attached hereto form an integral part of this Agreement;
- xvi. for all purposes of this Agreement, the rights and obligations of Company and the Promoter Selling Shareholder shall be several and not joint, and not joint and several;
- all capitalized terms used in this Agreement shall, unless specifically defined herein or required by the context in which they are referred to, have the meanings assigned to them in the draft red herring prospectus (the "Draft Red Herring Prospectus" or "DRHP") to be filed with the SEBI and the Stock Exchanges, updated draft red herring prospectus (the "Updated Draft Red Herring Prospectus" or "UDRHP") to be filed with the SEBI, the red herring prospectus (the "Red Herring Prospectus" or "RHP") and the prospectus (the "Prospectus") to be filed with the Registrar of Companies, Delhi and Haryana and thereafter with SEBI and the Stock Exchanges, and any other offering material in connection with Offer, in relation to the Offer, including any amendments, addenda or corrigenda issued thereto, , as may be applicable, and the Offer Agreement to be executed between the Company, the Promoter Selling Shareholder, BRLMs, as the case may be, in relation to the Offer.
- 2. The Company and the Promoter Selling Shareholder hereby appoint Link Intime India Private Limited as the Registrar to the Offer and the Registrar accepts such appointment by accepting the terms of the appointment and signing this Agreement. Notwithstanding anything contained to the contrary in this Agreement, (i) the rights and the obligations of the Company and the Promoter Selling Shareholder hereunder shall be several and not joint, and not joint and several and the Promoter Selling Shareholder shall not be liable for the obligations of, or any act or omission by the Company or the Registrar, as the case may be. Notwithstanding anything contained in this Agreement, no Party shall be responsible or liable, directly or indirectly, for any actions or omissions of any other Party and the obligations of the Promoter Selling Shareholder under this Agreement shall be limited to the extent of its respective portion of the Offered Shares.
- 3. The Registrar hereby undertakes to perform and fulfil the Assignment, as described herein including all such works which are not specifically mentioned herein but are reasonably implied for completion of the Assignment and to provide such other functions, duties, obligations and services as are required as per applicable law (including the rules, regulations, guidelines, directions and circulars prescribed by SEBI) and the applicable provisions of the Companies Act and the SEBI ICDR Regulations, in respect of the Offer. The Registrar undertakes that it shall be its sole and absolute responsibility to ensure that the Assignment is performed in a professional and timely manner, in compliance with applicable law, and such functions, duties, obligations and services as required under the terms of this Agreement.
- 4. The Registrar represents, warrants, declares and undertakes that:
  - a) It is duly incorporated and validly exists under Applicable Laws. It has obtained a certificate of registration dated July 15, 2014, bearing registration number INR000004058 (as enclosed) issued to the Registrar by SEBI which is valid permanently unless suspended or cancelled by SEBI (the "Certificate"). The Registrar shall ensure that the Certificate shall remain in force, including by taking prompt steps for renewal or re-application if it is cancelled earlier, at all times till the completion of the Assignment and the Registrar shall keep the Company, the Promoter Selling Shareholder, the BRLMs informed in writing on an immediate basis if due to any reason, its registration with SEBI is cancelled, suspended, revoked or withheld or if it is prohibited or restricted from performing the Assignment and activities mentioned in this Agreement by any regulatory, statutory, governmental, administrative, quasi-judicial or judicial authority. A copy of the registration certificate from SEBI is attached as Schedule I hereto.
  - b) It shall keep and maintain the books of account and documents specified under Regulations 14 and 15 of the RTA Regulations, in respect of eight preceding financial years for a period of eight years from the date of listing and commencement of trading of the Equity Shares pursuant to the Offer or such longer period as may be required under applicable law. Any and all records/documents referred to and forming part of the RTA Master Circular, shall be preserved and maintained by the Registrar for period not less than eight years after completion of the Offer

or such later period as may be prescribed under applicable laws.

- c) It is not an associate and shall not be deemed to be an associate of the Company for the purposes of the RTA Regulations.
- d) It has a clean track record and no penalty has been imposed upon it by SEBI now or in the past except in the case of an adjudication order no. Order/BM/JR/2022-23/ 23296 - 23297 dated January 31, 2023 in the matter of complaint filed by Pushpaben Rasiklal Patel. It has not violated any of the conditions subject to which its SEBI registration has been granted and that no disciplinary or other proceedings have been commenced by SEBI, or any other statutory, regulatory, governmental, administrative, judicial, quasi-judicial or supervisory authority, or court/ tribunal and that it is not prohibited, debarred or suspended from carrying on its activities as a 'registrar to the offer' including the activities in relation to the Assignment, by SEBI or any other regulatory, governmental, administrative, statutory, judicial or quasi-judicial authority, including the Assignment. In case any prohibiting orders are passed restricting it from carrying out the Assignment, it agrees to immediately inform the Company, the Promoter Selling Shareholder and the BRLMs of such orders in writing and accordingly establish alternate arrangements as may be necessary for carrying out the Assignment and to complete the Offer as per the mandated regulatory timelines including but not limited to transfer of the Offer related data and files to such replacement registrar as specified by the BRLMs in consultation with the Promoter Selling Shareholder and the Company. In the event, (i) the Company, its affiliates, advisors, its successors and its directors, officers, employees and agents(collectively, along with the Company, the ("Company Indemnified Parties"), (ii) the Promoter Selling Shareholder and its officers, employees, advisors, representatives, successors, permitted assigns and agents (collectively, along with the Promoter Selling Shareholder, the ("Promoter Selling Shareholder Indemnified Parties") and/or (iii) the Book Running Lead Managers or any of their respective affiliates and each of their respective management, promoters, directors, officers, employees, advisors, representatives, successors, permitted assigns and agents or any other person acting on their behalf and/or any person that, directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with such indemnified persons within the meaning of SEBI ICDR Regulations read with the Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011, as amended, and Rule 405 under the U.S. Securities Act (collectively, along with the Book Running Lead Managers, the "Book Running Indemnified Parties"), incur any loss due to such inability of the Registrar to carry on the Assignment, Registrar shall indemnify the Company Indemnified Parties, the Promoter Selling Shareholder Indemnified Parties and/or the Book Running Lead Managers' Indemnified Parties, severally and not jointly, as applicable, in accordance with the terms of this Agreement and the Letter of Indemnity, as specified in **Annexure A**, issued to the BRLMs, as applicable. The Company Indemnified Parties, the Promoter Selling Shareholder Indemnified Parties and Book Running Indemnified Parties are collectively referred as "Indemnified Parties".
- e) It shall perform the Assignment with highest standards of integrity and fairness and shall abide by the code of conduct as specified in Schedule III of the RTA Regulations and all other applicable rules, regulations, guidelines, circulars, directions and notifications issued by SEBI, from time to time, including the SEBI ICDR Regulations and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended (the "SEBI Listing Regulations"), UPI Circulars, applicable rules, regulations and bye-laws of the Stock Exchanges and any other applicable rules and regulations, and shall act in an ethical manner in all its dealings pursuant to this Agreement with the Company, the Promoter Selling Shareholder, the BRLMs and Bidders. The Registrar will not take up any activities which are likely to be in conflict with its own interests or the interests of the Company, the Promoter Selling Shareholder, the BRLMs and any other person in relation to the Offer, including any other intermediary and the Bidders or contrary to or in violation of any rules, regulations, guidelines or orders/directions issued by SEBI, from time to time or any other applicable laws.
- f) There are no show cause notices received by it or there are no pending investigations against it, the outcome of which may affect the Registrar's ability to perform its duties or obligations under this Agreement.

- It shall make adequate disclosure in writing to the Company, Promoter Selling Shareholder and g) the BRLMs of any existing and/ or potential areas of conflict of interest and duties which are likely to impair its ability to render fair, objective and unbiased service during the course of this Assignment. It shall co-operate and comply with any instructions the Company, Promoter Selling Shareholder and the BRLMs may provide in respect of the Offer provided that they do not give any instructions which are in violation of any applicable laws. For avoidance of any doubt, it is clarified that in the event of any conflict between the instructions provided by the Promoter Selling Shareholder in relation to the Offered Shares, and the instructions provided by any other Party, the Registrar shall comply with the instructions of the Promoter Selling Shareholder in relation to the Offered Shares. It shall immediately notify the Company, the Promoter Selling Shareholder and the BRLMs of any delays, anticipated delays or errors committed while completing any formalities which could not be avoided, in the performance of the Assignment and other services indicated herein and any corrective action taken thereto, and shall indemnify the Indemnified Parties for any losses caused due to such errors or delays if such errors/delays are caused by the acts/actions of the Registrar in the manner set out in this Agreement and the Letter of Indemnity, as applicable, or any non-compliance with applicable laws.
- h) It shall co-operate and carry out the Assignment and complete all the formalities accurately, diligently, with due care and caution and within the specified time limits as per the applicable law, including without limitation, the SEBI ICDR Regulations, UPI Circulars, the rules, regulations and bye-laws of the Stock Exchanges, the equity listing agreements to be entered into by the Company with the Stock Exchanges, as amended from time to time, the guidelines, regulations, notifications and circulars issued by SEBI from time to time and the SEBI Listing Regulations.
- i) It has the required infrastructure, facilities, qualified personnel, capacity, capability, back-up data maintenance and disaster recovery system and the net worth as stipulated in the RTA Regulations and RTA Master Circular to honour its obligations and liabilities under this Agreement. It shall have a separate and dedicated team of personnel handling post-Offer correspondences.
- j) It shall ensure that adequate resources including sufficient qualified manpower is dedicated in the performance of the Assignment and other services indicated herein and that due care, diligence and caution shall be taken to ensure that there are no errors in the services to be performed by the Registrar.
- k) It is a 'fit and proper person' as per the criteria specified in Schedule II of the Securities and Exchange Board of India (Intermediaries) Regulations, 2008, as amended.
- It has connectivity with the depositories, namely the National Securities Depository Limited (the "NSDL") and Central Depository Services (India) Limited (the "CDSL", and collectively with NSDL, the "Depositories") and in the event of failure of internet and/or software issue of Depositories, it will undertake to conduct all the exercise manually.
- m) It undertakes that the demographic details given by the Bidders in the Bid cum Application Forms will not be used by it for purposes other than in relation to the Offer.
- n) It is not subject to any litigation, or injunction or order of SEBI or any court or regulatory, statutory, quasi-judicial, judicial, governmental and/or administrative authority that seeks to prevent it from entering into this Agreement or performing the Assignment in any manner or acting as a registrar in relation to any public offering by a company, including the Offer. It shall immediately notify the Company, the Promoter Selling Shareholder and the BRLMs in writing of any such litigation, or injunction or order of any court or regulatory, statutory, quasi-judicial, judicial, governmental and/or administrative authority.
- o) It is duly incorporated and validly exists under applicable law and this Agreement has been duly authorised, executed and delivered by it, and is a valid and legally binding obligation on it, enforceable in accordance with the terms of this Agreement. The execution, delivery and

performance of this Agreement and the Assignment does not violate or constitute a breach of the constitutional documents of the Registrar, any law, regulation, court or tribunal order to which the Registrar is subject to, or any agreement, deed or undertaking entered into by the Registrar.

- p) In the event the Registrar is unable to continue to act as a Registrar to the Offer, or perform any of its obligations, at any point of time, due to any order, injunction, direction of any statutory or regulatory or judicial, or quasi-judicial or governmental or administrative authority, or otherwise, it shall immediately inform the Company, Promoter Selling Shareholder and the BRLMs in writing and take steps, in consultation with and as per the direction of the Company, Promoter Selling Shareholder and the BRLMs, and for a smooth transition of the data held by the Registrar in relation to the Offer and the Equity Shares (at no cost to the Company or the Promoter Selling Shareholder for such transition) to another registrar as may be appointed by the Company and the Promoter Selling Shareholder, in consultation with the BRLMs. However, the Registrar shall continue to be liable for any acts done prior to such transition.
- q) It shall keep the Company, Promoter Selling Shareholder and the BRLMs fully informed about the progress with regard to any legal action initiated against it and/or any of its group entities by any regulator or statutory or judicial or quasi-judicial or governmental or administrative authority from time to time. The Registrar shall, in the event of any change in its status or constitution, obtain the permission of SEBI and any other regulatory, statutory, judicial, governmental, quasi-judicial and/or administrative authority, as may be applicable, and shall also immediately inform the Company, Promoter Selling Shareholder and the BRLMs in case of any change in its constitution or status.
- r) It has duly appointed an officer who shall be responsible for monitoring the compliance with the SEBI Act and other rules and regulations, notifications, guidelines, instructions, etc. issued by SEBI or the Central Government and for redressal of investor grievances in accordance with Regulation 15A of the RTA Regulations, RTA Master Circular and other applicable provisions of the RTA Regulations.
- s) It shall hand over to the Company all records/data and all related documents which are in possession in its capacity as a registrar within 15 days from the date of termination of this Agreement or within 15 days from the date of cancellation of its certificate of registration as a registrar, whichever is earlier. The Registrar shall provide back-up documents for the transactions to the BRLMs within 1 (one) month of closure of the Offer.
- t) It has formulated and implemented a comprehensive policy framework and systems approved by its board of directors and is in compliance with the requirements of the RTA Master Circular and any other circular issued by SEBI in this regard.
- 5. The Company hereby declares that it has complied with and agrees to comply with all statutory formalities under the Companies Act, the SEBI ICDR Regulations, and all other applicable laws, rules, regulations and guidelines, to enable it to make the Offer. The Promoter Selling Shareholder in relation to the Offer hereby declares that it has complied with and agrees to comply with all relevant statutory formalities under the Companies Act, the SEBI ICDR Regulations, and all other applicable laws, rules, regulations and guidelines, to enable it to undertake the Offer. The Company and the Promoter Selling Shareholder also agree that they will coordinate with the Registrar and that they will not give any instructions which are in violation of any applicable legislation, and any rules, regulations and guidelines issued by SEBI and any other statutory or regulatory or judicial or quasi-judicial or governmental or administrative authority. All obligations of the Parties shall be several and not joint and no Party shall be liable for any default by another Party. If the Registrar receives any instructions under this Agreement, which are not in conformity with the applicable laws, the Registrar shall immediately notify the Company, the Promoter Selling Shareholder and the BRLMs in writing about such instructions pursuant to which the Company or the Promoter Selling Shareholder, or the BRLMs, as applicable, will be free to withdraw/ modify such instructions, if required. For the avoidance of doubt, it is clarified that the obligations of the Promoter Selling Shareholder under this Agreement shall be limited to the extent of the Offered Shares.

- 6. This Agreement entered into between the Parties is for engaging Link Intime India Private Limited as the Registrar to the Offer and does not in any way bind the Company and/ or the Promoter Selling Shareholder to appoint Link Intime India Private Limited as the registrar and share transfer agent of the Company and the Promoter Selling Shareholder. The Company and the Promoter Selling Shareholder have the absolute right to appoint any other agency as their registrar and transfer agent in consultation with the BRLMs. In the event of appointment of any other agency as the registrar and transfer/part with all and every information pertaining to the investors/shareholders available to it by virtue of being the Registrar to the Offer in a format compatible with the registrar and transfer agent appointed by the Company and the Promoter Selling Shareholder, in consultation with the BRLMs, without any additional charges. The Registrar is aware that in such situations any unreasonable delay in doing so will cause difficulties to the Company, the Promoter Selling Shareholder and its investors for which Registrar will be liable.
- 7. The Parties, severally and not jointly, agree to their respective functions, duties and obligations pertaining to the Assignment in respect of each activity as specified in Schedule II hereunder, which functions, duties and obligations are indicative and not exhaustive and conforms to the model agreement contemplated under the SEBI ICDR Regulations, RTA Master Circular and the RTA Regulations. The Parties may include further activities agreed upon but all the activities pertaining to the Assignment shall be listed and agreed upon mutually between the Parties. Further, the Registrar agrees to undertake all the obligations and responsibilities as the Registrar to the Offer specified in this Agreement, the Underwriting Agreement, the Share Escrow Agreement, the Cash Escrow and Sponsor Bank Agreement, the Syndicate Agreement and any other agreement related to the Offer to which it is a party, the Draft Red Herring Prospectus, the Red Herring Prospectus and the Prospectus to be issued by the Company in relation to the Offer (collectively, the "Offer Documents"). The Registrar hereby consents to the inclusion of its name as the Registrar to the Offer, logo and other requisite details required under applicable law, in the Offer Documents and in all such other documents as are required for the Offer and agrees to provide a consent letter in a form and manner satisfactory to the Company, the Promoter Selling Shareholder and the BRLMs.
- 8. Without prejudice to the above, the duties of the Registrar in the Assignment will include, without limitation, the following activities:
  - a) To undertake all activities enumerated in Annexure II (*Scope of Work of Registrar for IPO*) of the RFP;
  - b) To enter into the Cash Escrow and Sponsor Bank Agreement with the Company, the Promoter Selling Shareholder, the BRLMs, the Syndicate Members and the Bankers to the Offer wherein the Registrar shall issue requisite instructions to the Bankers to the Offer in terms of the Cash Escrow and Sponsor Bank Agreement;
  - c) To enter into the Share Escrow Agreement with the Company, Share Escrow Agent and the Promoter Selling Shareholder, pursuant to which the Share Escrow Account will be opened. The Registrar shall operate the Share Escrow Account in terms of instructions issued under the Share Escrow Agreement and also ensure that the Offered Shares offered by the Promoter Selling Shareholder are transferred to the Share Escrow Account in accordance with the Share Escrow Agreement;
  - d) To enter into the 'Underwriting Agreement' with, and/ or accept instructions from, the Company, the Promoter Selling Shareholder, the BRLMs, the Underwriters and to enter into the 'Syndicate Agreement' with the Company, the Promoter Selling Shareholder, the BRLMs and Syndicate Members, in terms of which the members of the Syndicate shall fulfill their underwriting obligations and the Registrar shall provide the necessary notices and perform such other functions as may be agreed upon in accordance with such Underwriting Agreement and Syndicate Agreement;
  - e) Liaising with the Depositories on behalf of the Company and the Promoter Selling Shareholder for obtaining the International Securities Identification Number (the "**ISIN**") and for finalising the tripartite agreement to be entered into with the Depositories;

- f) Facilitating dematerialization, if required, of the Equity Shares held by the Promoter Selling Shareholder prior to the filing of the Draft Red Herring Prospectus or Red Herring Prospectus;
- g) Facilitating conversion, if required of any outstanding convertible securities held by the existing Shareholder of the Company, if any, including the Promoter Selling Shareholder to Equity Shares prior or post the filing of the Draft Red Herring Prospectus, as may be required under applicable law;
- h) Provide detailed instructions to the Bankers to the Offer, SCSBs, members of Syndicate, Collecting Depository Participants (the "CDPs"), sub-Syndicate members/ agents, Registrars to the Offer and Transfer Agents registered with SEBI (the "RTAs") and Registered Brokers who are authorised to collect ASBA Forms from the Bidders in relation to the Offer (collectively, the "Designated Intermediaries"), including the format and timeline of receipt of information;
- i) Providing/ specifying the format to the Designated Intermediaries in which information in relation to ASBA or the UPI Mechanism is required;
- j) Finalizing with the Company, the Promoter Selling Shareholder and the BRLMs, on the amount of processing fees payable to SCSBs and the Sponsor Bank with respect to the syndicate, ASBA and brokerage and selling commission for the members of the Syndicate, Registered Brokers, RTAs and CDPs and other designated intermediaries, and intimating the basis of commission payable to the SCSBs, the Registered Brokers, the CDPs and the RTA to them before the Bid/Offer Opening Date;
- k) Intimating to the Designated Intermediaries and the Sponsor Bank before the Bid/Offer Opening Date, the basis of the commission/selling commission payable, the Bid/Offer Opening Date and Bid/Offer Closing Date/time, including details of revision in Price Band, Floor Price, Bid/Offer Period, if any;
- Providing detailed instructions to the Escrow Collection Banks (in relation to the Bids by Anchor Investors) and SCSBs, the Sponsor Bank and Designated Intermediaries, as applicable, including the format and timeline of receipt of information;
- m) Accepting and collecting complete ASBA Forms;
- n) To liaise with the Designated Intermediaries and the Sponsor Bank to carry out the required steps for the purposes of the Offer;
- Intimating to the Designated Intermediaries and the Sponsor Bank before opening of the Offer, the basis of the commission/processing fees payable, the Bid/Offer Opening Date and Bid/Offer Closing Date and time, including details of revision in Price Band, Floor Price, Bid/Offer Period, if any;
- p) Ensuring that, with respect to UPI Bidders using the UPI Mechanism, there will be no physical movement of the ASBA Forms to the SCSBs;
- q) Providing inputs for finalizing the Bankers to the Offer for, *inter alia*,: (i) collection of application money from the Anchor Investors in Escrow Account, (ii) transfer of the Offer proceeds to the Public Offer Account in accordance with the Companies Act, (iii) unblocking of application money and transfer of refunds to be paid to Anchor Investors, and (iv) assist in identification of the collecting branches at the collection centres, finalised;
- r) Ensuring that Bids made through the UPI Mechanism have been made only through the SCSBs/mobile applications whose name appears on the SEBI website (www.sebi.gov.in) on the following path:
  - Home » Intermediaries/Market Infrastructure Institutions » Recognised Intermediaries » Self

Certified Syndicate Banks eligible as issuer banks for UPI;

- s) Follow up with the Sponsor Bank, Bankers to the Offer and the SCSBs for receipt of final certificates with respect to the subscription monies collected and reconciling any data mismatches with the Sponsor Bank, Banker to the Offer and SCSBs and advising the members of the syndicate to be appointed by the BRLMs through the Stock Exchanges, of the mismatches, if any, that may warrant a correction of the Bid data;
- t) Submitting the details of cancelled/withdrawn/deleted applications to SCSB's on a daily basis within an hour of bid closure time from the Bid/Offer Opening Date till Bid/Offer Closing Date by obtaining the same from the Stock Exchanges. Registrar shall keep a track of details of unblock of applications received from SCSBs, on a daily basis, in the format prescribed in the RTA Master Circular and any other circular issued by SEBI in this regard;
- u) The Registrar shall provide the allotment/revoke files to the Sponsor Bank by 8:00 PM on the day when the Basis of Allotment has to be finalized;
- v) The Registrar shall also prepare and assist the BRLMs in computing the compensations payable in accordance with the RTA Master Circular and any other circular issued by SEBI in this regard;
- w) It shall receive pending applications for unblock submitted with it, not later than 5.00 pm, on the next Working Day following the Basis of Allotment in accordance with the RTA Master Circular and any other circular issued by SEBI in this regard;
- x) Submitting the bank-wise pending UPI applications for unblocking SCSBs along with the allotment file, not later than 6:30 pm on next Working Day following the finalisation of the Basis of Allotment. The Allotment file shall include all applications pertaining to full-Allotment/partial-Allotment/non-Allotment applications etc.;
- y) Communicating all complaints received from investors pertaining to, among others, blocking or unblocking of funds, immediately on receipt, to the post issue BRLM, and ensuring the effective redressal of such grievances;
- z) Assisting BRLMs to ensure compliance of all post issue activities within time as prescribed under applicable laws;
- aa) The sole responsibility of the Registrar to procure and collect the final certificates from all the SCSBs and the Sponsor Bank, as the case may be, including the syndicate SCSBs, participating in the Offer, within two Working Days from the closure of the Offer or such other time as may be prescribed under applicable law;
- bb) While collecting the final certificates, the Registrar shall check the accuracy of the date of such certificates and confirm that such certificates, duly signed on the letterhead/ stamped, have been received within specified time limit as mentioned in the applicable regulations and relevant circulars issued by SEBI. The Registrar shall also advise the members of the syndicate to be appointed by the BRLMs, of the mismatches, if any, that may warrant a correction of the Bid data;
- cc) To advise the Company and the Promoter Selling Shareholder on the amount of stamp duty payable and the mode of payment of such stamp duty, in relation to the Offer;
- dd) Preparing the confirmation of Allocation Note for Anchor Investors, Allotment Advice for ASBA Bidders and any other pre and post Offer related stationery;
- ee) Ensuring that SCSBs applying through ASBA, if any, shall apply in the Offer through a separate account opened with another SCSB. Failure to apply through another account with another SCSB shall be rejected under technical grounds;

- ff) Co-ordinating with the Depositories and ensuring that the number of Equity Shares allocated to each Bidder is correct in all respects including the shareholding restrictions prescribed under the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, as amended;
- gg) To obtain from the Depositories the demographic details of the Bidders (including PAN and MICR code) and to check this data with the Bid file and highlight any discrepancies. In the event the PAN is missing to check whether the Bidder falls under the Sikkim category or any other exempt category;
- hh) To review the sections related to offer procedure in the Offer Documents and confirm their accuracy;
- ii) Receiving and providing inputs to the Company and the Promoter Selling Shareholder for designing and printing the Bid cum Application Forms, CAN, Allotment Advice and ensuring that the Floor Price or the Price Band is prefilled in the Bid cum Application Forms made available on the website of the Stock Exchanges and the Designated Intermediaries;
- jj) Collecting within the timelines provided under the circulars and regulations notified by the SEBI and in the manner as specified by the Company, Promoter Selling Shareholder and the BRLMs:
  - i. Bid cum Application Forms, reconciled data, bank schedules and final certificates from various centers of the banker(s) and the BRLMs and the Designated Intermediaries, as applicable, the Bid cum Application Forms with respect to Anchor Investors from the BRLMs and the data/information with respect to Bid Amount of Anchor Investors from the Escrow Collection Bank within the specified time limit as mentioned in the applicable regulations and relevant circulars issued by SEBI. The Registrar shall make best efforts to collect the aforesaid information and documents within the timelines prescribed under Applicable Law;
  - ii. the physical Bid cum Application Forms (pertaining to non-ASBA Bids) from the Registered Brokers following the expiry of six months from the Bid/ Offer Closing Date;
  - iii. the electronic Bid file/data (including the ASBA data) from the Stock Exchanges containing details including the Bid cum Application Form numbers the Bid Amount and sharing the same with the SCSBs for validation and reconciliation;
  - iv. coordination and obtaining certificate of blocked funds, in respect of Bids made by UPI Bidders through the UPI Mechanism from Sponsor Bank after closure of Bid/Offer Closing Date;
  - v. aggregate data in relation to the total number of Bids uploaded by the Designated Intermediaries and the Sponsor Banks and the total number of Equity Shares and the total amount blocked against the uploaded Bids, from each Designated Intermediary and the Sponsor Bank;
  - vi. soft and hard copies, as applicable, of bank schedules, reconciled data and final certificates from all centres of the designated intermediaries including SCSBs and the Sponsor Bank;
  - vii. Prepare a physical book on the basis of Bids received from Anchor Investors and deliver the same to the Company, the Promoter Selling Shareholder and the BRLMs;
  - viii. To ensure compliance with the UPI Circulars as a payment mechanism for making applications in public issues, including but not limited to, coordinating with the Sponsor Bank and undertaking all necessary activities in this regard;

- ix. Provide in a timely manner all accurate information to be provided by it under this Agreement, including providing the BRLMs, the Promoter Selling Shareholder and the Company with detailed data so as to understand the share in commissions between the BRLMs and the Designated Intermediaries authorized to accept and bid as per information provided on the website of the Stock Exchanges;
- x. The Registrar shall ensure to collect the aforesaid information and documents within the timelines prescribed under Applicable Laws and relevant agreements entered into in this regard and as instructed by the BRLMs; and
- xi. PAN, DP ID, Client ID, UPI ID and other demographic details of valid beneficiary accounts from the Depositories;

In each case, in accordance with the instructions of the Company, Promoter Selling Shareholder and the BRLMs and subject to reporting any disruptions/delay in the flow of applications from the Designated Intermediaries to the Company, Promoter Selling Shareholder and the BRLMs, the Registrar shall take all necessary steps to avoid any delay in order for the process to be completed within the applicable timelines;

- kk) The Registrar shall ensure that timely follow-up and reasonable efforts are carried out by it to collect all the Bid cum Application Forms;
- II) To process all Bids along with bank schedules received from the Designated Intermediaries and the Sponsor Bank in respect of the Offer and the electronic Bid file received from the Stock Exchanges in respect of the Offer;
- mm) To advise members of the syndicate, the Designated Intermediaries through the Stock Exchanges of the mismatches, if any, that may warrant a correction of Bid data;
- nn) To prepare a physical book on the basis of Bids received from Anchor Investors and deliver the same to the Company, the Promoter Selling Shareholder and the BRLMs;
- oo) To identify and list applications with technical errors, multiple applications or those that could be considered liable for rejection as per regulations issued by SEBI and other relevant government bodies and as specified in the Offer Documents and rejecting such applications in consultation with the Company, the Promoter Selling Shareholder and the BRLMs. It is understood that a technical rejection list will be prepared based on the electronic Bid files received from the Stock Exchanges without reference to the physical Bid cum Application Forms;
- pp) On closure of the Offer, collect the Bid file from the Stock Exchanges/ the BRLMs and validate the DP ID, Client ID, UPI ID and PAN with the depository database and provide a file to the concerned Designated Intermediary (through the BRLMs) and BRLMs of the erroneous Bids which will be considered as invalid;
- qq) Deliver the Bid file received from the Stock Exchanges containing the application numbers, number of Equity Shares, amount and any other additional fields as may be required to all the SCSBs who shall use such information for due validation;
- rr) To inform the Designated Intermediaries, the BRLMs of any errors in the Bid details, along with advice to send the rectified data within a specified date;
- To reconcile the compiled data received from the Stock Exchanges and all SCSBs, the BRLMs, the Escrow Collection Bank and the Sponsor Bank, and match the same with the depository database for correctness of DP ID, Client ID, UPI ID and PAN;
- tt) To reject the Bids in case the DP ID, UPI ID, Client ID and PAN mentioned in the Bid cum Application Form and as entered into the electronic Bidding system of the Stock Exchanges by

the Designated Intermediaries and SCSBs do not match with the DP ID, Client ID, UPI ID and PAN available in the depository database and which have not been rectified by the SCSB within the specified date;

- uu) To reject the Bids made by duplicate copies of the same Bid cum Application Form (i.e. two Bids bearing the same unique identification number);
- vv) To reject Bids made using the UPI Mechanism which are not made in accordance with the UPI Circulars;
- ww) To forward the exception report to the Stock Exchanges for dissemination to the Designated Intermediaries no later than one Working Day from the Bid/Offer Closing Date;
- To coordinate with the Escrow Collection Banks (in case of applications by Anchor Investors) and Designated Intermediaries (in case of applications by ASBA Bidders) for submission of final certificates, after taking into account rectifications, if any and reconciling any data mismatches with the Escrow Collection Banks and the Designated Intermediaries as the case may be, and ensuring the accuracy of such final certificates in accordance with the applicable law;
- yy) Deliver the Bid file received from the Stock Exchanges containing the application numbers, number of Equity Shares, amount and any other additional fields as may be required to all the SCSBs and Sponsor Bank who shall use such information for due validation;
- zz) To ensure that the Basis of Allotment is in accordance with the SEBI ICDR Regulations, guidelines and notifications and as specified in the Offer Documents;
- aaa) To follow and complete all processes provided in the Offer Documents, as applicable;
- bbb) To provide QIB Bid file to members of the Syndicate on the Bid/Offer Closing date and to complete validation of beneficiary account details, including to confirm status of QIBs such as mutual funds, foreign portfolio investors, Systemically Important Non-Banking Financial Companies, banking companies and insurance companies; For Bids made in the QIB portion, in the event that the status of a QIB is not verifiable (for instance, an investor in the OTH category) or the information is not consistent with the demographic details in the depository database, (a) cross-checking the details of such QIBs with the SEBI databases and RBI databases; and (b) retrieving scanned copies of the forms and attachments of such QIB from the SCSBs/ Syndicate Members to verify the registration certificate obtained from the SEBI, the RBI or the relevant regulatory, statutory, judicial, governmental, quasi-judicial and/or administrative authority and the audited financials provided by such investor;
- ccc) To complete validation of beneficiary account details, including to confirm status of QIBs such as mutual funds, Systemically Important Non-Banking Financial Companies, banking companies and insurance companies;
- ddd) To immediately inform the Company, Promoter Selling Shareholder and the BRLMs in case of any requests for withdrawals during the Bid/Offer Period and maintain the details of the Bids submitted by the Bidders which have been withdrawn prior to the Bid/Offer Closing Date and inform Bidders placing withdrawal requests with the Registrar to co-ordinate with the relevant Designated Intermediaries;
- eee) To collect from the SCSBs the certificates of compliance for completion of unblock of funds, to maintain a record of such certificates, and to forward such certificates to the BRLMs, in each case within the timelines prescribed by SEBI;
- fff) To co-ordinate with the Sponsor Bank/SCSBs and submit a comprehensive report on the status of debit/unblock requests of Allottees/non-Allottees to the BRLMs within the timelines specified in the format mentioned in the RTA Master Circular read with the UPI Circulars;

- ggg) To ensure that SCSBs applying through the ASBA process shall apply in the Offer through a separate account opened with another SCSB, and reject Bids by SCSB under technical grounds if the former is not complied with;
- hhh) To assist in seeking approval of the Basis of Allotment with the Designated Stock Exchange as per the SEBI ICDR Regulations and the relevant provisions of the Offer Documents along with the BRLMs and the Company;
- To prepare the complete list of valid applications (after all rejections), and present the same category-wise to the Company, Promoter Selling Shareholder and the BRLMs;
- jjj) To reconcile the data between the Bids registered on the online bidding system of the Stock Exchanges, bank schedules and the final certificate received from the Banker(s) to the Offer and SCSBs:
- kkk) Rejecting the Bids in respect of which the DP ID, Client ID and PAN specified in the reconciled data does not match the details in the Depositories' database;
- Ill) To communicate to the Company, Promoter Selling Shareholder and the BRLMs at the earliest in the event of discrepancy between the electronic bid file registered on the online system of the Stock Exchanges and the SCSB's data. The Registrar shall discuss the results of such reconciliation with the Company, Promoter Selling Shareholder and the BRLMs, the SCSBs and the relevant Banker(s)to the Offer, in a timely manner;
- mmm) To keep a proper record of Bid cum Application Forms and monies received from Bidders and paid to the escrow accounts opened under the Cash Escrow and Sponsor Bank Agreement and reporting the number of Bid cum Application Forms collected and amount of monies received from Bidders and deposited in such escrow accounts to and as may be agreed with the Company, Promoter Selling Shareholder, the BRLMs and the Registrar, on a daily basis until the end of Bidding;
- nnn) To provide exceptions to enable the Company, the Promoter Selling Shareholder, to the extent applicable and the BRLMs to take decision on the Bids;
- ooo) To enter accurate data based on physical Bid cum Application Forms for the purpose of preparation of Designated Intermediary performance report and for resolution of investor grievances, where applicable;
- ppp) To validate the electronic bid details with the Depository records and to reconcile the final certificates received from the SCSBs and the Sponsor Bank with the electronic bid details in terms of , the SEBI circular bearing reference no. CIR/CFD/DIL/1/2011 dated April 29, 2011, SEBI circular bearing reference no. CIR/CFD/DIL/4/2012 dated October 4, 2012, SEBI circular bearing reference no. CIR/CFD/DIL/4/2013 dated January 23, 2013, SEBI circular bearing reference no. CIR/CFD/DIL/1/2016 dated January 1, 2016, the RTA Master Circular and the UPI Circulars, on the basis of which the Basis of Allotment will be finalised and ensure compliance with all applicable regulations and guidelines including the UPI Circulars;
- qqq) To prepare a statement of Bids proposed to be rejected, separately for QIBs, Non-Institutional Investors and UPI Bidders. The list should indicate the technical reasons for rejection of all above mentioned investor categories and should be provided within one Working Day from the closure of the Offer. The Registrar shall also provide exceptions, if any, to enable the Company and the BRLMs to take decision on the Bids;
- rrr) In relation to Bids made in the QIB Portion, carry on the following activities:
  - (c) providing QIB Bid file to the members of the Syndicate on the Bid/ Offer Closing Date;

(b) matching/validating the QIB Bid file details with the demographic details in the depository database and confirming the status of QIBs such as mutual funds, foreign portfolio investors, banking companies and insurance companies; and

© in the event that the status of a QIB is not verifiable (for instance, an investor in the OTH category) or the information is not consistent with the demographic details in the depository database, (a) cross-checking the details of such QIBs with the SEBI databases and RBI databases; and (b) retrieving scanned copies of the forms and attachments of such QIB from the SCSBs/ Syndicate Members to verify the registration certificate obtained from the SEBI, the RBI or the relevant regulatory, statutory, judicial, governmental, quasi-judicial and/or administrative authority and the audited financials provided by such investor;

- sss) To prepare a technical rejection list based on the electronic Bid files received from the Stock Exchanges;
- ttt) To send the Confirmation Allocation Note (the "CAN") to the Anchor Investors and the Allotment Advice to ASBA Bidders as applicable who have been Allotted Equity Shares in the Offer:
- uuu) To reconcile on a regular basis, the data between the Bids registered on the online bidding system of the Stock Exchanges and bank schedules and the final certificate received from the Sponsor Bank, Escrow Collection Banks and SCSBs;
- vvv) to deliver communication to the Company and the Promoter Selling Shareholder and the BRLMs at the earliest in the event of discrepancy between Bids registered on the online bidding system of the Stock Exchanges and bank schedules and the final certificate received from the Sponsor Bank, Escrow Collection Banks and SCSBs;
- www) The Registrar shall discuss the results of such reconciliation with the Book Running Lead Managers, the Sponsor Bank, Escrow Collection Banks, SCSBs, and the Syndicate Members, in a timely manner;
- xxx) To identify inactive demat accounts, if any, well in advance for effective lock-in in accordance with the SEBI ICDR Regulations;
- yyy) To deliver the Bid file received from the Stock Exchanges containing the application numbers, number of Equity Shares, amount and any other additional fields as may be required by the SCSBs who shall use such information for validation at their end;
- To provide correct data in time, and in no event later than two Working Days from the closure of the Offer, to enable the Company, the Promoter Selling Shareholder and the BRLMs to determine and finalise the Basis of Allotment after proper rejections of invalid or incorrect applications as per the Red Herring Prospectus and Prospectus and in compliance with SEBI ICDR Regulations in consultation with the Designated Stock Exchange for timely approval of the Basis of Allotment;
- aaaa) To prepare a list of Allottees entitled to Allotment of the Equity Shares and preparing the CAN (if any), Allotment Advice in consultation with the Company, the Promoter Selling Shareholder and the BRLMs, post communication of the Basis of Allotment by the Company and prepare funds unblocking schedule based on approved Basis of Allotment and to assist the Company and the Promoter Selling Shareholder in its corporate action for credit of Equity Shares upon Allotment/lock-in for pre-Offer capital within the timeline prescribed by SEBI from time to time, and in giving instructions to the Depositories to carry out lock-in for the pre-Offer capital as per the SEBI ICDR Regulations and relevant SEBI circulars and to receive confirmation of lock-in within the timelines prescribed by SEBI from time to time. For any delay attributable to the Registrar, the Registrar will be responsible and if any interest or any damages are payable on account of such delay then the Registrar shall be bound to indemnify the Company, the

Promoter Selling Shareholder and each of the BRLMs' Indemnified Parties, for the cost incurred on account of payment of such interest or damages;

- bbbb) To keep accurately, at all times, the electronic records relating to Bids received from all SCSBs, the Designated Intermediaries and the BRLMs, including:
  - i. Bids from the online bidding system of the Stock Exchanges and Bids furnished by SCSBs, the Designated Intermediaries and the BRLMs;
  - ii. Particulars regarding the monies blocked in the ASBA Account or through the UPI Process of the respective ASBA Bidders;
  - iii. Particulars relating to the allocation and Allotment of Equity Shares against valid Bids;
  - iv. Particulars relating to the requisite money to be transferred to Public Offer Account, in accordance with the terms of this Agreement, the Cash Escrow and Sponsor Bank Agreement, the Red Herring Prospectus, the Prospectus, the SEBI ICDR Regulations and the Companies Act; and
  - v. Particulars relating to, rejected /withdrawn/ unsuccessful Bids.
- cccc) To specifically record cases of multiple Bids and keep them available for inspection along with the relevant records, namely the electronic data received from the Stock Exchanges and the data validated from the Depositories and to carry out due procedures in relation to accurately identifying and rejecting multiple Bid cum Application Forms as provided in the Offer Documents;
- dddd) To prepare distribution schedule and analysis form (for purposes of the Stock Exchanges or the Company);
- eeee) To reconcile on a regular basis of the data in the Bid registered on the online IPO system of the Stock Exchanges with SCSB data and Sponsor Bank data;
- ffff) Prepare the following registers and other data:
  - i. Top 50/100/200 shareholders (for the Stock Exchanges);
  - ii. Allotment registers;
  - iii. Register of members;
  - iv. Index of members;
  - v. Return of Allotment (for the Registrar of Companies);
  - vi. Cross Reference Register;
  - vii. Postal journal for documents mailed;
  - viii. Prepare necessary documents to assist in filing form FCTRS; and
  - ix. Any other register and/ or data as may be requested by the Company, the Promoter Selling Shareholder and the BRLMs in relation to the Offer.
- gggg) To ensure that allotment made is correct and timely uploading of the correct file in the depository system is made;
- hhhh) To co-ordinate with the concerned Depository and ensuring that the number of Equity Shares allocated to each category of Bidders is correct in all respects;
- iiii) Post communication of the Basis of Allotment by the Company, to prepare of list of Allottees entitled to Allotment of Equity Shares and preparing instructions for transfer/unblocking of funds from the Escrow Account/ASBA Account to the Public Offer Account and from Escrow Account to the Refund Account, as applicable;
- jjjj) Preparation of the fund transfer schedule along with reconciliation of total funds received,

amount proposed to be transferred, in each case duly certified by the Registrar based on approved Allotment and upon finalization of the Basis of Allotment, to provide the following details to the controlling branches of each SCSB and the Sponsor Bank for ASBA bids and Escrow Collection Bank(s) with respect to the amount deposited by the Anchor Investors in the Escrow Accounts, along with instructions to unblock the relevant bank accounts or for the initiation of refunds from the Escrow Account and transfer the requisite money to the Public Offer Account within the timelines specified under the RTA Master Circular and the UPI Circulars:

- i. Number of Equity Shares to be allotted against each valid Bid and the list of successful Bidders;
- ii. Amount to be transferred from the relevant ASBA Account/ UPI linked bank account or the Escrow Account to the Public Offer Account (or the Refund Account, if so required), for each valid Bid and the date by which such amounts are to be transferred and ensuring that relevant amounts have been transferred as per the prescribed timelines under applicable law;
- iii. The date by which the funds referred herein above, shall be transferred to the Public Offer Account in accordance with the terms of this Agreement, the Offer Documents and under applicable law;
- iv. Details of rejected Bids, if any, along with reasons for rejection and details of unsuccessful Bids, if any, with (i) SCSBs in case of ASBA; and (ii) with the Sponsor Bank through the Stock Exchanges in case of UPI ID, to enable the Bankers to the Offer or the SCSBs or the Sponsor Bank to refund the amount or unblock the relevant bank accounts, as the case maybe; and
- v. Providing bank wise data of Allottees, the amount corresponding to the Equity Shares to be allotted and the refund amount to be credited to the Refund Banks. To submit bank-wise details of pending applications to SCSBs for unblock, for Bids made through the UPI Mechanism, along with the allotment file. The allotment file shall include all applications pertaining to full-allotment / partial-allotment / non-allotment / cancelled / withdrawn / deleted applications etc.;
- kkkk) Registrar shall prepare the list of SCSBs (including sharing updated list daily) who do not provide the confirmation as per the RTA Master Circular within the prescribed timeline;
- Illl) Submitting details of cancelled / withdrawn / deleted Bids made through the UPI Mechanism to SCSBs on a daily basis within 60 minutes of Bid closure time from the Bid / Offer Opening Date till the Bid / Offer Closing Date by obtaining the same from Stock Exchanges in accordance with the RTA Master Circular. The Registrar shall follow up with SCSBs for confirmations and collate the confirmations, in the format prescribed in the RTA Master Circular and any other circular issued by SEBI in this regard;
- mmmm) In case of failure of the Offer, to give appropriate instructions for unblocking of the relevant ASBA Accounts/ UPI linked bank accounts, issue instructions for refund, as applicable, all within the timelines prescribed under the Offer Documents, this Agreement and the SEBI ICDR Regulations, or the circulars (including the RTA Master Circular and any other circular issued by SEBI in this regard), regulations issued by the SEBI;
- nnnn) Upon approval of the Basis of Allotment, the Registrar will share the debit file with the Sponsor bank (through stock exchange) and SCSBs, as applicable, for credit of funds in the public issue account and unblocking of excess funds in the UPI Bidder's account. The Sponsor bank, based on the mandate approved by the UPI Bidder at the time of blocking of funds, will raise the debit / collect request from the UPI Bidder's bank account, whereupon the funds will be transferred from UPI Bidder's account to public issue account and remaining funds, if any, will be unblocked without any manual intervention by UPI Bidder or his / her bank;

- oooo) In accordance with instructions received from the Company and the Promoter Selling Shareholder to give instructions to the concerned Depository for credit of Equity Shares to the successful Bidders and ensure that correct credit to respective demat accounts is made in timely manner, as specified in the Offer Documents and required under applicable legislations, rules and regulations issued by SEBI;
- pppp) To receive the confirmation of credit of the Equity Shares to the demat accounts of the successful Bidders from each of the Depositories and submit the same to the Stock Exchanges and file, along with the Company, the Allotment details with the Designated Stock Exchange and confirm that all formalities are completed;
- qqqq) To give instructions to the Depositories to carry out lock-in for the pre-Offer share capital of the Company and receive confirmation from the Depositories;
- rrrr) To dispatch letters of Allotment/Allotment Advice, CAN (if any), unblocking/ intimations and credit of the Equity Shares to the Allottees' respective demat accounts within the time frame indicated in the Offer Documents subject to certain cases kept in abeyance in consultation with the Company, Promoter Selling Shareholder and the BRLMs and assist the Company, Promoter Selling Shareholder, the BRLMs in filing of the confirmation of refund dispatch with the Stock Exchanges or any other filings under applicable law. It is clarified that for the purposes of this Agreement, any reference to dispatch of refund orders shall include refunds by way of modes permitted by the Reserve Bank of India and as provided by the SEBI and as included in the Offer Documents and maintaining proper records of such refunds;
- ssss) To issue duplicate refund orders after obtaining suitable indemnity bond or confirmation from the Refund Bank that the original is not paid and stop has been noted against the same, if applicable;
- tttt) To file confirmation of demat credit, lock-in and issuance of instructions to unblock ASBA funds, as applicable, with stock exchange(s);
- uuuu) To revalidate refund orders, where permitted, if applicable;
- vvvv) To carry out due procedures in relation to processing of multiple applications as provided in the Offer Documents;
- wwww) To comply with the effective procedure for monitoring the activities of intermediaries, which will be established in consultation with the Company and the BRLMs;
- xxxx) To coordinate with the Sponsor Bank, SCSBs, the National Payments Corporation of India, Stock Exchanges, BRLMs, Registered Brokers and other parties as may be required for completing the post-Offer process in accordance with Applicable Laws;
- yyyy) Finalisation of various post-Offer monitoring reports such as final post-Offer monitoring report, along with relevant documents/certificates, in consultation with the post-Offer BRLM, the Promoter Selling Shareholder and the Company, to be submitted to SEBI within the stipulated time and shall ensure that such reports are based on authentic and valid documentations received from the members of Syndicate and the Bankers to the Offer;
- To ensure that proper investor grievance handling mechanism is in place at its office during the Bid/Offer Period and after closing of the Offer, as per applicable regulations and to maintain a complete and accurate record in respect of the grievances dealt with under this mechanism and ensure that such records are maintained for a period of at least eight years subject to any commercial agreement with the Company and/or the Promoter Selling Shareholder for storage of such records and are made available to the Company at regular intervals.
- aaaaa) To provide all the data, documents, relevant statements/reports for finalization of the Basis of Allotment, listing and trading, post-Offer monitoring reports, etc., within timelines mentioned

- in the Offer Documents, in consultation with the Company, the Promoter Selling Shareholder and the BRLMs:
- bbbbb) To submit relevant documents to the Stock Exchanges for the purpose of obtaining listing and trading approvals;
- ccccc) To ensure timely deposit of the Equity Shares in the Share Escrow Account and to ensure that the transfer of the Offered Shares from the Promoter Selling Shareholder to the successful Bidders is undertaken in a timely manner in accordance with the Share Escrow Agreement;
- ddddd) To settle investor complaints and grievances pertaining to Allotment of Equity Shares, refund orders, delay in dispatch of Allotment Advice, refund orders or any investor grievances related to the Registrar's scope of services, complaints, communications received from the SEBI, the Stock Exchanges and other regulatory agencies in a timely manner in accordance with any applicable legislation and any rules, regulations and guidelines issued by SEBI, and provide requisite reports to the Company, the Promoter Selling Shareholder and the BRLMs during the Offer Period and after closing of the Offer;
- eeeee) To assist the Company, the Promoter Selling Shareholder and the BRLMs in providing necessary reports/information and complying with formalities relating to release of security deposit to be placed by the Company with the Designated Stock Exchange;
- fffff) To coordinate with the Refund Banks for dispatch of refunds whenever the refunds sent through electronic modes have bounced. The Registrar shall maintain proper records of such refunds;
- ggggg) In accordance with applicable law, ensuring the timely unblocking of funds or in case of Anchor Investors, refund of the monies received from the Bids (or part thereof) which are unsuccessful or rejected (to the extent they are unsuccessful or rejected);
- hhhhh) To initiate corporate action to Allot Equity Shares to the successful Bidders including by transfer from the Share Escrow Account after the approval of Allotment of Equity Shares by the Board and ensuring that correct credit to respective demat accounts is made in a timely manner, as specified in the Offer Documents and applicable rules, regulations and guidelines issued by SEBI. For any delay solely attributable to the Registrar, the Registrar will be responsible and if any interest or any damages is payable on account of such delay then the Registrar shall be bound to indemnify the Company and the Promoter Selling Shareholder, the cost incurred on account of payment of such interest or damages.
- iiiii) To ensure timely deposit of the Equity Shares in the Share Escrow Account and to ensure that the transfer of the Offered Shares from the Promoter Selling Shareholder to the successful Bidders is undertaken in a timely manner;
- jjjjj) To liaise with the Company and the Promoter Selling Shareholder to ensure that the Offered Shares are transferred to the Share Escrow Account in accordance with the Share Escrow Agreement;
- kkkk) To ensure that all steps for completion of necessary formalities for listing and commencement of trading of the Equity Shares at all the Stock Exchanges where the Equity Shares are proposed to be listed, are taken within six Working Days from the date of closure of the Offer or within such timeline as prescribed by SEBI from time to time;
- Illll) To give instructions to transfer the funds from the Escrow Account to the Public Offer Account, for eventual credit to the Company and Promoter Selling Shareholder in accordance with the Offer Documents and applicable laws;
- mmmmm) To consolidate the list of subscriptions received through the Underwriters and evaluating their performance and/ or to prepare a statement of selling commission payable, if any, and to arrange for their dispatch;

- nnnnn) To provide data to assist the Company, the Promoter Selling Shareholder and the BRLMs in publishing Allotment advertisement before commencement of trading, prominently displaying the date of commencement of trading in all newspapers where the pre-Offer, Bid/ Offer Opening Date and Bid/Offer Closing Date advertisements have appeared earlier;
- ooooo) To provide weekly reports to the Company, Promoter Selling Shareholder and the BRLMs and as may be required by the Company, Promoter Selling Shareholder and the BRLMs on the (i) status of Equity Shares lying in the Share Escrow Account; (ii) status of refunds received undelivered and electronic refunds rejected and steps taken to resend the refunds and (iii) status of redressal of investor complaints received and pending in the format specified by the Company, Promoter Selling Shareholder and the BRLMs;
- ppppp) To capture data from the electronic Bid data files for the purpose of payment of brokerage/processing fees and preparation of schedule of brokerage payable to the BRLMs and the Designated Intermediaries based on the terminal IDs from which the Bid has been uploaded and application ranges shared by the BRLMs;
- qqqqq) To provide detailed statements for payment of brokerage, including providing within the timelines prescribed by SEBI from time to time, the commission/processing fees payable to the Designated Intermediaries. The payment to Registered Brokers shall be made in accordance with SEBI Circular No. CIR/CFD/14/2012 dated October 4, 2012 and as disclosed in the Offer Documents. The payment to CDPs and RTAs shall be made in accordance with RTA Master Circular and as disclosed in the Offer Documents. The quantum of commission payable shall be determined on the basis of the applications which have been considered eligible for the purpose of Allotment, in accordance with applicable law;
- rrrrr) To ensure compliance with all applicable regulations and guidelines, including the provisions of the SEBI Circular bearing reference no. CIR/CFD/DIL/1/2011 dated April 29, 2011, SEBI Circular bearing reference no. CIR/CFD/14/2012 dated October 4, 2012, the SEBI Circular bearing reference no. CIR/CFD/DIL/4/2013 dated January 23, 2013, the SEBI Circular bearing reference no. CIR/CFD/DIL/1/2016 dated January 1, 2016, RTA Master Circular and the UPI Circulars, BSE Notice No. 20220624-18 dated June 24, 2022, BSE Notice No. 20220713-40 dated July 13, 2022, NSE Circular No. 19/2022 dated June 24, 2022, NSE Circular No.21/2022 dated July 13, 2022, NSE Circular No. 23/2022 dated July 22, 2022 and any other circular issued by SEBI, NSE or BSE in this regard;
- Sssss) Where the Registrar is required to liaise with third parties, including the Designated Intermediaries and the Sponsor Bank for the Assignment, it shall make all efforts to ensure that such third party carries out the duties within the prescribed timelines so that there is no delay in completing the Assignment within the prescribed timelines;
- ttttt) To provide assistance to the Company, the Promoter Selling Shareholder and the BRLMs in all other work incidental to or connected with processing of electronic Bids, applications for issue/Allotment/ investor services/ listing permission/ trading permission/ connectivity with the Depositories;
- uuuuu) To provide in a timely manner all accurate information to be provided by it under this Agreement; and
- vvvvv) At the time of the authorization of Basis of Allotment, obtain validation from the Depositories for FPIs who have invested in the Offer to ensure there is no breach of investment limit and to use PAN issued by the Income Tax Department of India to check compliance with the RTA Master Circular for a single FPI.
- 9. In connection with the Offer, the Registrar shall maintain accurately and with reasonable care such records as are required to be maintained under applicable law, including the RTA Master Circular and RTA Regulations and for the minimum duration prescribed under applicable law, without limitation, the following:

- a) All the Bid cum Application Forms received from Bidders by the Syndicate, the SCSBs, the Sponsor Bank and the Registered Brokers, SEBI Registered RTAs, DPs authorised to accept and bid as per information provided on the websites of the stock exchanges in respect of the Offer, the data/ information received from the SCSBs and the Sponsor Bank including but not limited to bank schedule, final certificate and schedule relating to the amount blocked by the Sponsor Bank or the SCSBs in the ASBA Account and final Bid file received from the Stock Exchanges and data received from the Banker(s) to the Offer/ Escrow Collection Banks;
- b) all the electronic records, including reconciled data, bank schedules and certificates, relating to Bids received from all Designated Intermediaries including Bids taken from the online bidding system of the Stock Exchanges and the Designated Intermediaries furnished by the BRLMs and the Designated Intermediaries;
- c) all the Bid cum Application Forms of Bidders rejected and reasons thereof and details of the rejected, withdrawn or unsuccessful Bid cum Application Forms;
- d) particulars relating to rejected/ withdrawn/ unsuccessful bids and details of Bids submitted by the Bidders which have been withdrawn;
- e) particulars relating to all the rejected/ withdrawn/ unsuccessful Bids in the electronic file which do not get validated for the DP ID/Client ID/ UPI ID and/or PAN with the depository database;
- f) basis of Allotment of Equity Shares to the successful Bidders as finalised by the Company and the Promoter Selling Shareholder in consultation with the BRLMs and the Designated Stock Exchange, in accordance with applicable law, along with relevant annexures and details;
- g) demographic details obtained from the concerned Depositories;
- h) terms and conditions of the Offer of the Equity Shares;
- i) particulars relating to allocation and Allotment of Equity Shares against valid Bids;
- j) list of names of successful Bidders and unsuccessful Bidders;
- k) particulars relating to the allocation and Allotment of the Equity Shares pursuant to the Offer;
- l) particulars relating to the monies to be transferred to the Public Offer Account and the refunds to be returned/unblocked to the Bidders;
- m) particulars relating to the amounts collected from SCSBs where the Bids were uploaded by the BRLMs and the Designated Intermediaries;
- n) details of multiple electronic Bids submitted by Bidders (determined on the basis of common PAN) and rejected by the Registrar;
- o) refund orders, as applicable, dispatched to Bidders in respect of application monies received from them in response to the Offer revalidation and issue of duplicate refund orders;
- p) Allotment Advices, as applicable, dispatched to Bidders in respect of application monies received from them in response to the Offer revalidation;
- q) particulars relating to the monies to be transferred to the Public Offer Account from the respective ASBA Accounts, against valid Bids;
- r) particulars relating to the requisite money to be transferred to the accounts of the Promoter Selling Shareholder against valid Bids;

- s) reconciliation of the compiled data received from the Stock Exchange(s) with the details of collections/blocked amount received from the SCSBs, the BRLMs and the Bankers to the Offer and match the same with the Depositories' database for correctness of DP ID, Client ID, UPI ID and PAN;
- t) reconciliation between funds deposited in the Bankers to the Offer or any of their correspondent banks and total of amounts stated in the Anchor Investor Form;
- u) monies received from Bidders and paid to the Escrow Account(s) or blocked in the respective ASBA Accounts of the ASBA Bidders and reporting the amount of Bid cum Application Forms collected, monies received from the Bidders and the amount deposited in the Escrow Account(s) opened for the purposes of the Offer on a regular basis to the Company, the Promoter Selling Shareholder and BRLMs as required by the Company, the Promoter Selling Shareholder and BRLMs:
- v) refund orders dispatched to Anchor Investors in respect of application monies received from them in accordance with the Cash Escrow and Sponsor Bank Agreement, the Offer Documents, the SEBI ICDR Regulations, and the Companies Act;
- w) details of files in case of refunds to be sent by electronic mode such as NACH, RTGS, NEFT, direct credit etc. as applicable;
- x) details of demand drafts issued, if any, as applicable;
- y) records of correspondence in respect of investor complaints, grievances or queries;
- z) records of investor communication, including withdrawal requests, and communication for verifying PAN, DP ID, Client ID, UPI ID details;
- aa) records of returned mail showing details of contents of the letter details of refund orders, date of dispatch, date of return and reasons for being returned;
- bb) records of pre-printed Offer stationery, including CAN (if any), Allotment Advice, refund warrants and duplicate refund warrants showing details of such stationery received from the Company, consumed for printing, wastage, destroyed and handed over to the Company;
- cc) to assist the BRLMs to make the requisite submissions to regulators in relation to the Offer, if any;
- dd) in respect of electronic forms received by it, the Registrar shall maintain the relevant electronic records for a minimum period of three years. In addition to the above, the Registrar shall retain physical application forms submitted by UPI Bidders, for a period of six months and thereafter forward the same to the Company;
- ee) complaint register containing details of the date of receipt of complaint, particulars of complainant, nature of complaint, date of disposal and manner in which disposed of complaints received from SEBI shall also be recorded in the complaints register in addition to the complaints received directly; and
- ff) such other records as may be specified by SEBI, the Company, the Promoter Selling Shareholder, the Designated Intermediaries and/or BRLMs for carrying on the activities as Registrar to the Offer.
- gg) particulars relating to the requisite money to be transferred to the Company's account against valid Bids:

Subject to the provisions of any other law and commercial arrangements with the Company for storage of application forms beyond six months, the Registrar shall preserve all aforesaid records and documents

for a minimum period of eight years from the date of listing and commencement of trading of the Equity Shares or as required under applicable laws. The Registrar shall provide the Company, the Promoter Selling Shareholder and the BRLMs with any report that is required by them using the information specified above in a timely manner.

10. The Registrar shall not and shall ensure that its officers, employees and agents shall not, either during the term of, or after the termination of, their appointment hereunder, divulge to any third party any Confidential Information about the Company, the Promoter Selling Shareholder, the Offer or the demographic details given by the Bidders which comes to its knowledge in its capacity as the Registrar to the Offer.

"Confidential Information" shall include, but shall not be limited to, list of Bidders, different categories of Bidders, mode of payment, bank account, and other personal particulars of the Bidders, including their description, status, place of residence or incorporation or domicile, details of Bids accepted, details of Bids rejected, particulars of unsuccessful Bidders, funds required for refund, the flow of Bids from collecting bank branches, day-to-day subscriptions, details of ASBA Bidders, Basis of Allotment, reports furnished to the BRLMs, the Company, the Promoter Selling Shareholder, details of refunds made, allotment letters despatched, details of devolvement on underwriters, particulars such as phone numbers, e-mail IDs, website addresses, physical office addresses and other particulars of the Company, the directors, key managerial personnel, officers, auditors and advisors of the Company, the Promoter Selling Shareholder, names, addresses, telephone numbers, contact persons, website addresses and e-mail addresses of the BRLMs, Bankers to the Offer, brokers to the Offer, Syndicate Members, SCSBs, depository participants, disputes and grievances, any software or related technical information, marketing data and techniques, trade secrets in any form or manner, know-hows, proprietary information, financials, processes, marketing plans, forecasts, ideas, unpublished financial statements, budgets, business plans, projections, prices, costs, policies, quality assurance programs, price lists, pricing policies, software or related technical information, marketing data and techniques, operation manuals, any notes, compilations, studies, interpretations, presentations, correspondence, reports, statements and any other business and financial information and research and development activities that may be disclosed, whether orally or in writing, to each other and/or any of their affiliates, or that may be otherwise received or accessed by the Registrar in the course of performing this Agreement. The Registrar shall adopt high standards of data security and privacy norms, in accordance with the regulatory and statutory provisions.

In the event of a breach or a supposed breach of Confidential Information on account of any act/omission on part of the Registrar or any of its agents, officers or employees, the Registrar shall immediately inform the Company, the Promoter Selling Shareholder and the BRLMs in writing.

The provision of this Clause shall survive the date of termination or expiration of the Agreement, whichever is earlier.

- 11. The Registrar shall provide accurately and in a timely manner all information to be provided by it under this Agreement, to ensure proper Allotment and transfer of the Equity Shares, dispatch of instructions to SCSBs, Sponsor Bank, and Bankers to the Offer to unblock the bank accounts of the respective ASBA Bidders or release funds from the Escrow Account as the case may be, pursuant to approval of Basis of Allotment by the Designated Stock Exchange. The Registrar shall be responsible for the correctness and validity of the information relating to any refunds and/or unblocking of funds required to be made that has been provided by the Registrar to the Bankers to the Offer, the Refund Bankers, or any of their correspondent banks.
- 12. The Registrar shall be responsible for the correctness and validity of the information furnished by it to the Designated Intermediaries and shall be liable for omissions and commissions in discharging its responsibilities under this Agreement.
- 13. The Registrar shall ensure that:
  - a) investors shall be sent first response within three Working Days after receipt of complaint, or any time as may be prescribed under applicable law and redress complaints within 7 days of the complaint, provided however, in relation to complaints pertaining to blocking/unblocking of

funds, investor complaints shall be resolved on the date of receipt of the complaint;

- b) the enquiries and/or complaints from Bidders including ASBA Bidders, are dealt with adequately and in a timely manner in accordance with applicable rules, regulations and guidelines;
- The Registrar shall follow up with the SCSBs to receive details of pending applications for unblocking from the Sponsor Bank not later than 12.30 p.m. IST on the day after the finalization of the basis of allotment (or such other timeline as may be prescribed under applicable law). Subsequently, the Registrar shall submit the bank-wise pending UPI applications for unblocking to the SCSBs along with the allotment file not later than 6.30 p.m. IST on the day after the finalization of the basis of allotment (or such other timeline as may be prescribed under applicable law). The allotment file shall include all applications pertaining to full allotment, partial allotment, non-allotment, cancelled, withdrawn or deleted applications etc. Registrar shall follow-up with the SCSBs for completion of unblock for non-allotted/partial-allotted applications within the closing hours of bank on the day after the finalization of the basis of allotment (or such other timeline as may be prescribed under applicable laws);
- d) the Registrar has a proper system to track, address and redress investor complaints;
- e) adequate steps are taken for proper allocation and Allotment and unblocking/refund of funds without delay and as per applicable law;
- f) for the electronic Bids which are rejected as invalid because of DP ID/UPI ID/ Beneficiary Account ID or PAN particulars captured by the Designated Intermediaries, capture the name and address as and when received from the SCSBs and the Sponsor Bank or the Escrow Collection Bank and unblock/refund funds at the earliest;
- g) uniform procedure is followed for the processing of Bid cum Application Forms;
- h) it shall provide status update at periodic intervals (including on the status of the investor grievances) to the Company, Promoter Selling Shareholder and the BRLMs on:
  - (i) return refunds through ECS/physical and steps taken by the Registrar to update the same:
  - (ii) the Equity Shares lying in the share escrow account; and
  - (iii) nature and status of investor grievances
- i) it will share the details of the rejected Bids, if any, along with the reasons for rejection and details of unsuccessful Bids, if any, with (i) SCSBs in case of ASBA; and (ii) with the Sponsor Bank through the Stock Exchanges in case of UPI ID, to enable them to refund or unblock the relevant bank accounts, as the case may be;
- j) the information furnished to the Designated Intermediaries in discharging their responsibility under the ASBA process is correct and valid;
- k) it maintains an insider list in accordance with the directions of the Company; and
- the Registrar shall be responsible for the correctness and validity of the information furnished by it to the Designated Intermediaries and the Syndicate and shall be liable for omissions and commissions in discharging its responsibilities under this Agreement.
- 14. The Registrar acknowledges and shall comply with the SEBI (Foreign Portfolio Investors) Regulations, 2019, as amended ("FPI Regulations"), as applicable, including ensuring that the purchase of Equity Shares of the Company by a single foreign portfolio investor or an investor group shall be below ten percent of the total issued capital of the Company. Further, the Registrar, at the time of finalization of Basis of Allotment during the Offer shall also: (a) use permanent account number issued by Income Tax Department of India for checking compliance for a single foreign portfolio investor; and (b) obtain

validation from Depositories for the foreign portfolio investors who have invested in the Offer to ensure there is no breach of investment limit within the timelines for issue procedure, as prescribed by SEBI from time to time.

- 15. The Registrar undertakes that it shall not generally and particularly in respect of any dealings in the Equity Shares be party to:
  - a) creation of false market;
  - b) price rigging or manipulation;
  - c) passing of unpublished price sensitive information to any third party including without limitation brokers, members of the stock exchanges and other intermediaries in the securities market or take any other action which is not in the interest of the investors, the Company and/or the Promoter Selling Shareholder;
  - d) neither it nor any of its directors, partners or managers having the management of the whole or substantially the whole of the affairs of their business shall either on their respective accounts or through their associates or family members, relatives or friends indulge in any insider trading; and
  - e) neither it, nor any of its directors, officers, or employees, or to the Registrar's knowledge, any agent or representative of the Registrar, has taken or will take any action in furtherance of an offer, payment, promise to pay, or authorisation or approval of the payment or giving of money, property, gifts or anything else of value, directly or indirectly, to any person to influence official action or secure an improper advantage for the Offer; and the Registrar and its affiliates (wherever applicable) have conducted their business in compliance with applicable anti-corruption laws and have instituted and maintained and will continue to maintain policies and procedures designed to promote and achieve compliance with such laws.
  - f) neither the Registrar nor any of its employees have indulged in any activity, directly or indirectly, relating to payment of any extraneous consideration / bribe / gratification, directly or indirectly, to any Party including their employees for securing the arrangement set out in this Agreement, shall also not indulge in such activities in future and there are no past and shall be no future violations of anti-corruption/bribery laws.
- 16. The Registrar confirms that it along with its affiliates (wherever applicable) have conducted their businesses in compliance with applicable anti-corruption laws and have instituted and maintained and will continue to maintain policies and procedures designed to promote and achieve compliance with such laws.
- 17. The Registrar represents, warrants, declares and undertakes to the other Parties to this Agreement that:
  - a) neither it nor any of its directors, officers, or employees, or to the Registrar's knowledge, any agent or representative of the Registrar, has taken or will take any action in furtherance of an offer, payment, promise to pay, or authorization or approval of the payment or giving of money, property, gifts or anything else of value, directly or indirectly, to any person to influence official action or secure an improper advantage for the Offer;
  - b) it is knowledgeable about anti-bribery laws applicable to the performance of this Agreement and will comply with such laws;
  - c) it has not made, offered, authorised, or accepted, and will not make, offer, authorise, or accept, any payment, gift, promise, or other advantage, whether directly or through any other person, to or for the use or benefit of any government official or any other person where that payment, gift, promise, or other advantage would: (A) comprise a facilitation payment; or (B) violate the relevant anti-bribery laws;

- d) it will immediately notify the Company, Promoter Selling Shareholder and BRLMs if it receives or becomes aware of any request from a government official or any other person that is prohibited by the preceding paragraph;
- e) it will ensure that all transactions are accurately recorded and reported in its books and records to reflect truly the activities to which they pertain, such as the purpose of each transaction, with whom it was entered into, for whom it was undertaken, or what was exchanged; and
- f) it will maintain adequate internal controls and procedures to ensure compliance with antibribery laws, including the ability to demonstrate compliance through adequate and accurate recording of transactions in their books and records, keeping such books and records available for audit for six years following termination of this Agreement.
- g) It has obtained and shall maintain adequate insurance for omissions and commissions, frauds by its employee(s) to protect the interests of investors as required under paragraph 11 of the RBI Master Circular.
- 18. The Registrar confirms that neither it nor any of its directors, managers or employees, consultants or agents shall, either on their respective accounts or through their associates or family members, relatives or friends indulge in any insider trading.
- 19. Immediately on receiving the instructions from the Company, Promoter Selling Shareholder and/or BRLMs as the case may be, in accordance with the Cash Escrow and Sponsor Bank Agreement, the Registrar shall issue instructions to all SCSBs and the Sponsor Bank to unblock the ASBA Account, within the period specified in the Offer Documents. In this regard, it is clarified that the Promoter Selling Shareholder shall be responsible for providing instructions only in relation to their respective proportion of the Offered Shares. If the Company and/or the Promoter Selling Shareholder, as the case may be, is liable to pay interest due to delay in refunding the amount, where such a delay is attributable solely to the Registrar's failure to refund the amount or to provide instructions to the SCSBs and the Sponsor Bank to unblock the bank accounts of the respective ASBA Bidders or instructions to Escrow Bank, within the period stated in the Offer Documents on receiving the instruction to do so from the Company, Promoter Selling Shareholder and/or the BRLMs, the Registrar shall be liable to indemnify the Company and the Promoter Selling Shareholder for the cost incurred by the Company and the Promoter Selling Shareholder, as applicable, in paying interest as per the applicable law. If the Company, the Promoter Selling Shareholder or the BRLMs are made liable to pay compensation/ damages for delay in credit of Equity Shares to Bidders' accounts, where such delay is attributable to Registrar's failure to credit the Equity Shares within the stipulated time/reasonable time/time mentioned in the Offer Documents, rules, regulations and circulars issued by SEBI or in case of any failure or part of the Registrar to undertake such actions as may be required in connection with the Assignment and as set out in this Agreement, the Registrar shall be liable to indemnify the Company, the Promoter Selling Shareholder, each of the BRLMs' Indemnified Parties as Indemnified Parties for such compensation/damage, loss etc. incurred by the Company, the Promoter Selling Shareholder, the BRLMs, as the case may be. For the avoidance of doubt, subject to applicable law, the Promoter Selling Shareholder shall not be responsible or liable to pay interest for any such delay or default, unless such delay or default has been caused solely by and is directly attributable to an act or omission of the Promoter Selling Shareholder, with respect to the Offered Shares.
- 20. In case of refunds through electronic means like NECS, Direct Credit, RTGS, NEFT etc., the Registrar shall be solely responsible to pick up the relevant details from the Bid cum Application Form or Depository(ies) and provide the Refund Bank(s) with the requisite details and files. If the refund orders once sent to the address obtained from the Depositories are returned undelivered, the address and other details given by the Bidder (other than ASBA Bidders) in the Bid cum Application Form will be used by the Registrar to ensure dispatch of refund orders.
- 21. The Registrar will not hand over any Bid cum Application Forms or other documents or records relating to the Offer to any other person (except to the BRLMs and the relevant Stock Exchanges, subject to the Registrar having provided prior notice of such disclosure to the Company and the Promoter Selling Shareholder) until the completion of the dispatch of Allotment Advice, refund orders, credit of Equity Shares etc. The Registrar undertakes not to disclose or cause to be disclosed any such information to any

- other person without the written consent of the Company and the Promoter Selling Shareholder. The Company agrees that it will have access to the applications or documents relating to the Offer at the office of the Registrar only (as indicated at Clause 22 below).
- 22. The Registrar will handle the Offer and Assignment related work from its registered office at C-101, 1st Floor, 247 Park, L.B.S. Marg Vikhroli (West), Mumbai 400 083, Maharashtra, India, which has been declared to SEBI and approved by it for carrying on its activities. The address of its above said office shall be printed in all relevant stationery pertaining to the Offer.
- 23. The Registrar shall liaise with Promoter Selling Shareholder to ensure that the Equity Shares offered as part of the Offer for Sale by the Promoter Selling Shareholder are transferred to a Share Escrow Account in accordance with the Share Escrow Agreement.
- 24. The Registrar will extend all necessary assistance to the public representative deputed by SEBI and the Designated Stock Exchange. The Registrar shall also assist in releasing of the bank guarantee submitted with the Stock Exchanges. In the case of oversubscription, Allotment will be done in the presence of a Stock Exchange representative and the Registrar will extend all facilities to complete the Allotment process smoothly and speedily, such that allotment is completed within prescribed timeline. The Company and the Promoter Selling Shareholder, to the extent of the Offered Shares, shall also extend reasonably necessary assistance to the Registrar in such matters.
- 25. The Registrar shall send bank-wise data of allottees, amount due on shares allotted, if any, and balance amount to be unblocked to SCSBs/Escrow Collection Bank. The Company agrees and acknowledges that the Registrar may request for physical Bid cum Application Forms directly from the Syndicate, SCSBs and the Designated Intermediaries in the event of exceptional circumstances such as discrepancy or invalidity in relation to PAN, DP ID or Client ID and investor complaints/grievances.
- 26. The Registrar shall act as a nodal agency for redressing complaints of Bidders, including providing guidance to Bidders regarding approaching itself or the concerned SCSB or Designated Intermediary.
- 27. The Registrar shall extend all necessary support to the Company, the Promoter Selling Shareholder, the BRLMs and the Designated Intermediaries as may be required for the smooth and speedy functioning of the ASBA Process (including the UPI Mechanism).
- 28. The Offer stationary including CAN (if any), certificates, letters of Allotment, Allotment advices and refund orders shall be kept ready and handed over to the Registrar by the Company within one Working Day from the date of closure of the Offer and the Company shall be responsible for any delays on this account. The Company will arrange to obtain prior approval for the Offer stationary from the Stock Exchanges and Refund Bankers.
- 29. The Registrar will finalise various post-Offer monitoring reports including but not limited to, the final post-Offer monitoring report, along with relevant documents/certificates, in consultation with the post-Offer BRLMs, the Promoter Selling Shareholder and the Company, to be submitted to the SEBI within the stipulated time.
- 30. The Registrar will provide all the relevant statements/reports to ensure commencement of trading within timelines mentioned in the Offer Documents, in consultation with the Company, the Promoter Selling Shareholder and the BRLMs.
- 31. The Registrar should maintain a proper account of the amount spent by it on behalf of the Company and/or the Promoter Selling Shareholder and shall share the same with the Company and the Promoter Selling Shareholder within three days from the date of receipt of request from the Company and the Promoter Selling Shareholder and also agrees to return the excess funds to the Company and the Promoter Selling Shareholder, as applicable, in accordance with Applicable Law. The Promoter Selling Shareholder shall reimburse the Company, any amounts paid by the Company on behalf of the Selling Shareholder in relation to the Offer in the manner agreed in the Offer Agreement.
- 32. The Company and the Promoter Selling Shareholder agree that the formats of all reports, statements, and

other documents shall be in conformity with the standard designs approved by the Designated Stock Exchanges and SEBI as applicable.

- 33. The Parties agree that the fees, expenses and charges payable to the Registrar for handling the Assignment shall be in accordance with the RFP and Applicable Laws and as specified in **Schedule III**, after deducting all taxes, duties and levies as per applicable law. It is also clarified that, in the event the Registrar is unable to perform the Assignment as envisaged in this Agreement, then the Registrar shall refund all sums that may have been paid to it by the Company and the Promoter Selling Shareholder. In case of any inconsistency between the terms and conditions under the RFP and under this Agreement, the terms and conditions of the RFP shall prevail.
- 34. The Registrar shall provide such information and data as required by the BRLMs with intimation to the Company, Promoter Selling Shareholder and provide certificates as may be requested by the BRLMs, including at the stage of closure of the Offer, rejection of Bids, etc.
- 35. The Company and/ or the Promoter Selling Shareholder (for itself) may take a special contingency insurance policy to cover risk arising out of fraud, forgery, errors of commission/omission etc., if so desired. For the avoidance of doubt, the Registrar will not be absolved of its liability or responsibility under this Agreement regardless of whether or not the Company and/ or the Promoter Selling Shareholder decides to take such an insurance policy.
- 36. In the event of complete collapse or dislocation of business in the financial markets of the country due to war, insurrection or any other serious sustained, political or industrial disturbance or in any event caused by force majeure as may be agreed to between the Parties then the Party so affected (the "Affected Party") shall upon giving notice to the other Parties be excused from performance of such obligation to the extent of such prevention, restriction or interference, provided that it shall use its best endeavours to resume performance of such obligation hereunder as soon as the cause of such prevention, restriction or interference is removed and to mitigate the consequences of such prevention, restriction or interference. Notwithstanding, anything contained in this Agreement, the Registrar hereby agrees that it will not be excused from performing any of its obligations and duties under this Agreement, due to COVID-19, its mutations and / or any consequent, restrictions or lockdown thereof. Upon receipt of notice from the Affected Party, the other Party shall be similarly excused from performance of its respective obligations hereunder during such period as performance of the Affected Party's obligations is suspended. Provided however, that, prior to exercising the option to terminate, the Parties shall need to mutually decide on the future course of action and if they fail to arrive at a mutually agreeable course of action within 15 (fifteen) Working Days from the date on which the event of force majeure occurs, then any of the Parties shall be entitled to terminate this Agreement by giving 15 (fifteen) Working Days' notice to the other Parties of its intention to so terminate this Agreement. The Registrar shall continue to be responsible for the services detailed herein till termination of the Agreement.
- 37. The Company and the Promoter Selling Shareholder, in consultation with the BRLMs, will be entitled to terminate this Agreement in the event the Registrar's certificate of registration with the SEBI is suspended/cancelled or SEBI or any other statutory, regulatory, judicial, governmental, quasi-judicial, administrative authority or restrained, either by an order or direction of SEBI, any regulatory, statutory, judicial, quasi-judicial, governmental and/or administrative authority or court or tribunal debars or stops or suspends the Registrar from carrying on its activities or if the Registrar is in any way prohibited, either by an order of a competent court or in any other manner, from carrying on the activities of a registrar and share transfer agent.
- 38. In the event the Company and the Promoter Selling Shareholder, in consultation with the BRLMs, decide not to proceed with the Offer, this Agreement shall stand terminated, and the Registrar would be paid only to the extent of services rendered by it until such termination. Further, the Company and the Promoter Selling Shareholder may, terminate this Agreement with or without cause, upon giving seven days' notice to the Registrar of its intention to so terminate the Agreement and the Registrar would be paid only to the extent of services rendered by it until such termination, in accordance with the Offer Agreement.
- 39. If ever this Agreement is terminated, then it shall be the duty of the Registrar to extend all such support as may be required by the Company and the Promoter Selling Shareholder or its newly appointed registrar

to the Offer towards taking over duties and responsibilities as the registrar to the Offer. However, the Registrar shall continue to be responsible for the Assignment until the termination of this Agreement, except as otherwise mutually agreed.

- 40. The Registrar shall redress complaints of the Bidders within five days of receipt of the complaint during the currency of this Agreement and shall continue to do so during the period it is required to maintain records under the RTA Master Circular and RTA Regulations and until the complaints arising out of the Assignment are finally redressed and the Company and the Promoter Selling Shareholder shall extend necessary co-operation (to the extent that the necessary co-operation pertain to itself and its Offered Shares) to the Registrar for its complying with such regulation provided however that, in relation to complaints pertaining to blocking/unblocking of funds, investor complaints shall be resolved on the date of receipt of the complaint. The Registrar shall provide a status report of redressal of investor complaints on a fortnightly basis to the Company and the Promoter Selling Shareholder and the BRLMs in a mutually agreeable format provided however, that a status report of investor complaints pertaining to blocking/unblocking of funds shall be provided daily. Similar status reports shall also be provided to the Company, Promoter Selling Shareholder, as and when required.
- 41. The Registrar's responsibility under this Agreement will be restricted to the duties of the Registrar as agreed to herein and as required under applicable laws including the RTA Regulations, RTA Master Circular and the SEBI ICDR Regulations and the Registrar will not be in any way construed to be an agent of the Company and the Promoter Selling Shareholder in any other business of the Company in any manner whatsoever.
- 42. In an event of default of any of the duties, obligations and responsibilities of the Registrar herein or any default/error in the services rendered or any deficiency in service, or a failure to perform any service contemplated under this Agreement by the Registrar, the Registrar shall ensure that the Registrar will take all measures at its own cost to immediately rectify such defaults and non-performance of services and redress such deficiencies within two Working Days of receipt of notice of such breach by the other Party and the Registrar shall be directly responsible to and shall indemnify and keep indemnified and harmless the Company, the Promoter Selling Shareholder, each of the BRLMs' Indemnified Parties and their respective directors, officers, employees, permitted assigns and successors and their respective agents and advisors or other persons acting on its behalf and each other person if any, that directly or indirectly, through one or other intermediaries, controls or is controlled by or is under common control with such indemnified persons, all suits, proceedings, claims, actions, losses, damages, penalties, liabilities, cost, awards, judgments, charges, expenses, interests, legal expenses (including attorney's fees and court costs), accounting fees, investigation costs losses, losses arising from the difference or fluctuation in exchange rates of currencies, investigation costs and all other liability arising out of such error, deficiency or failure to deliver the services contemplated in this Agreement. The Company and/or the Promoter Selling Shareholder shall be entitled to terminate the Agreement immediately, if the Registrar is unable to rectify such defaults, deficiency or non-performance within a period of 10 (ten) days of receipt of written notice of such breach by the Company and/or the Promoter Selling Shareholder. The Registrar undertakes that in the event that there is any order or any injunction issued by any court or authority, against the Registrar, then they shall within the timelines prescribed by SEBI from time to time upon being instructed by the Company, the Promoter Selling Shareholder and/or the BRLMs transfer all the documents in their possession including those related to the Equity Shares, to any other registrar/depository as instructed by the Company, the Promoter Selling Shareholder and/or the BRLMs.
- 43. The Registrar shall act with due diligence, care, skill and necessary attention while discharging its duties towards the Company, the Promoter Selling Shareholder and the BRLMs, and while performing the Assignment. The Registrar unconditionally and irrevocably undertakes and agrees that it shall, at its own cost, indemnify, keep indemnified, defend and hold harmless each of the BRLMs, the Promoter Selling Shareholder, the Company, their respective affiliates, partners, representatives, directors, officers, employees, and successors, permitted assigns and their respective agents, affiliates and advisors (collectively the "Indemnified Parties") or other persons acting on its behalf and each other person if any, that directly or indirectly, through one or other intermediaries, controls or is controlled by or is under common control with Indemnified Parties at all times from and against any and all suits, proceedings, claims, each of the demands, actions, losses, damages, penalties, liabilities, cost, actions, awards, judgments, charges, expenses, interests, legal expenses (including attorney's fees and court costs), accounting fees, investigation costs, losses arising from the difference or fluctuation in exchange

rates of currencies, and all other demands which may be made or commenced against the Indemnified Party by any Bidders or holder of the Equity Shares issued/ transferred or by any other third party against the Indemnified Party including but not limited to arising out of or in connection with:

- a) any breach or alleged breach of any representation, warranty or undertaking, or any of the terms and conditions set out in this Agreement;
- b) any violation or alleged violation of any provision of law, regulation, or order of any court or regulatory, statutory, judicial, governmental, quasi-judicial and/or administrative authority;
- c) any delay, failure, error, omission, gross negligence, wilful default, bad faith, fraud or misconduct, in the performance of the Registrar's obligations and responsibilities under this Agreement, the Assignment, or the Letter of Indemnity;
- d) any fine imposed by the SEBI or any other governmental, regulatory, statutory, judicial, quasijudicial and/or administrative Authority against any of the Indemnified Parties; or
- e) if any information provided to the Company, the Promoter Selling Shareholder or the BRLMs is untrue, incomplete or incorrect in any respect;

or as a consequence of any act or omission of or any failure or deficiency or error on the part of the Registrar or any of its officers, employees or agents or any of its partners, representatives, directors, management, officers, employees, advisors or other persons acting on its behalf, or otherwise arising out of or relating to activities performed by such persons in performing or fulfilling any of the Assignment and other functions, duties, obligations and services hereunder or otherwise under applicable law. Further, the Registrar shall be directly responsible to and shall indemnify and keep indemnified the Indemnified Parties for any liability arising out of such error or failure of the Registrar's duties, obligations, responsibilities and services hereunder or otherwise under the Applicable Law including but not limited to any liability or loss, direct or indirect, arising out of failure to address investor complaints and in responding to queries relating to such services from SEBI and/or the Stock Exchanges or any other statutory, judicial, governmental, quasi-judicial and/or administrative or regulatory authority or court of law. The Registrar shall further indemnify, reimburse and refund all costs incurred by the Indemnified Party, in addressing investor complaints which otherwise would have been addressed by the Registrar in the performance of the services contemplated under this Agreement or in connection with investigating, preparing or defending any investigative, administrative, judicial, quasi-judicial, statutory, governmental, or regulatory action or proceeding in any jurisdiction related to or arising out of such activities, services or role, whether or not in connection with pending or threatened litigation to which any of the Indemnified Parties is a party and in responding to queries relating to such services from SEBI and/or the stock exchanges and/or any other statutory administrative, judicial, quasi-judicial, governmental or regulatory authority or a court of law. However, the Registrar shall not be liable for any indirect or consequential loss caused to the Company due to error or omission committed by the Registrar in good faith, and where the Registrar has made all commercially reasonable efforts and has not acted negligently or committed an act of willful misconduct. In this regard, the Registrar undertakes to immediately, on the date of this Agreement, execute and deliver a letter of indemnity (the "Letter of **Indemnity**") in the format set out in **Annexure A** to the BRLMs and to indemnify, at all times, BRLMs for any and all losses, liabilities, claims, actions, suits, demands, proceedings, damages, awards, judgements, costs, interests, charges and expenses, including, without any limitation, attorney's fees and court costs arising out of a breach or alleged breach of the duties, obligations and responsibilities of the Registrar under this Agreement. Provided however, in case of a conflict between the Letter of Indemnity and this Agreement, in relation to the indemnity to BRLMs' Indemnified Parties, the Letter of Indemnity shall prevail. The Registrar acknowledges and unconditionally and irrevocable agrees that all terms and conditions mentioned in this Agreement will apply to the Letter of Indemnity, and that entering into this Agreement for performing its services to the Company and the Promoter Selling Shareholder is sufficient consideration for the Letter of Indemnity.

- 44. The Registrar warrants and other parties agree to the following understanding with regard to the execution of instructions carried out by the Registrar:
  - a) That they authorise the Registrar to act from time to time on instructions given in any manner (including but not limited to verbal and electronic instructions) in circumstances where

Registrar reasonably believe those instructions have emanated from them, BRLM or any person with authority to act on their behalf.

- b) That the parties understand and acknowledge that the electronic transmission of information via the internet or otherwise, has inherent risks (particularly the risk of access by unauthorised parties). Unless otherwise agreed, despite the inherent risks, the Registrar is authorised by other parties to this agreement to communicate electronically with themselves / BRLMs and all third parties on all matters related to the Assignment.
- Registrar will exercise all reasonable and proper skill and attention necessarily required to discharge its duty of care to the Company and Promoter Selling Shareholder for rendering the services
- 45. The Registrar may have to provide certain information regarding the Bidders as may be required under any legislation or regulation to certain statutory, judicial, governmental, quasi-judicial and/or administrative and regulatory authorities including, without limitation, income tax authorities, and the Parties acknowledge that providing such information strictly for such purpose shall not be in violation of the terms of this Agreement. subject to provision of prior written notice to the Parties of any request for information received by the Registrar or any information proposed to be shared by the Registrar with Bidders.
- 46. Any notice, communication or documents to be given to the Parties may be given by personal delivery, registered/speed post, telex, e-mail or by fax. The notice, communication or document shall be deemed to have been served upon the Party to whom it is given if given by personal delivery when so delivered, if given by registered/speed post on expiration of three Working Days after the notice etc., shall have been delivered to the post office for onward dispatch, and if given by e-mail or fax upon transmission thereof, provided however that any notice, etc., given by telex or fax, shall be confirmed in writing.

All notices to the Parties shall be addressed as under:

# To the Registrar:

### **Link Intime India Private Limited**

C-101, 1st Floor, 247 Park L.B.S. Marg Vikhroli (West) Mumbai 400 083 Maharashtra, India

**Tel:** +91 22 4918 6000

Email: haresh.hinduja@linkintime.co.in

Attention: Haresh Hinduja Head-Primary Market

## To the Company:

### **Indian Renewable Energy Development Agency Limited**

3rd Floor, August Kranti Bhawan Bhikaiji Cama Place New Delhi – 110066, India **Tel:** +91 11 26717400-12

E-mail: ektamadan@ireda.in
Attention: Ekta Madan

#### If to the **Promoter Selling Shareholder:**

# The President of India

(Acting through the Ministry of New and Renewable Energy, Government of India)

Ministry of New and Renewable Energy, Atal Akshay Urja Bhawan, Lodi Road,

New Delhi- 110003

Tel: +91 11-2084 9089 E-mail: tarun.singh@nic.in Attention: Tarun Singh

Any change in the above shall be intimated by the Party concerned to the other Party and such change shall be effective five Working Days thereafter or such later date as may be specified by the Party whose address/contact details are changed.

The Registrar shall bring to the notice of the Company and the Selling Shareholder of any communication between the BRLMs and the Registrar pursuant to the Letter of Indemnity, in the event such communication is in connection with terms, conditions, rights, obligations and liabilities of the Parties under this Agreement.

- 47. The Parties agree that non-compliance of any of the covenants contained herein by any Party shall be reported to the SEBI within seven days by the other Party and shall also be reported to the Company, Promoter Selling Shareholder and the BRLMs immediately.
- 48. In the event of a breach by any Party, the defaulting Party shall have the right to cure such breach within a period of 10 (ten) Working Days of receipt of written notice of such breach by the non-defaulting Party. In the event that (i) such breach is not cured by the defaulting Party within the aforesaid period, or (ii) if any dispute, difference or claim arises between the Parties hereto in connection with this Agreement or the validity, interpretation, implementation or alleged breach of the terms of this Agreement or anything done or omitted to be done pursuant to this Agreement, the Parties shall attempt in the first instance to resolve the same through negotiation. If the dispute is not resolved through negotiation within 10 (ten) days after commencement of discussions, then any Party may refer the dispute for resolution to an arbitral tribunal consisting of three arbitrators (one to be appointed by the Registrar, one by the Company and the Promoter Selling Shareholder jointly, and one jointly by the appointed arbitrators). All proceedings in any such Arbitration shall be conducted under the Arbitration and Conciliation Act, 1996, as amended (the "Arbitration Act") or any reenactment thereof and shall be conducted in English. The seat and venue of the arbitration shall be Delhi, India. Unless the arbitral tribunal directs otherwise, the unsuccessful Party(ies) shall pay all costs in relation to the arbitral proceedings, including reasonable legal costs incurred by the successful Party(ies). The arbitral award shall be final, conclusive and binding on the parties and shall be subject to enforcement in any court of competent jurisdiction. The arbitral tribunal shall use its best efforts to pronounce a final, conclusive and binding award within 12 (twelve) months from the date the arbitral tribunal enters upon reference, as prescribed under the Arbitration Act. Further, in the event that despite best efforts by the Parties, the award is not passed within such 12 (twelve) month period, the Parties agree that such period will automatically stand extended for a further period of 6 (six) months, without requiring any further consent of any of the Parties.
- 49. Subject to Clause 48, courts at New Delhi, India, India shall have sole and exclusive jurisdiction for all the matters arising out of the arbitration proceedings mentioned herein above.
- 50. This Agreement shall be governed by and construed in accordance with the laws of India, without reference to its conflict of laws rules.
- 51. Unless terminated earlier in accordance with its terms, this Agreement will expire and stand terminated upon the expiry of 18 months from the date of closing of the Offer, provided that Clauses 4, 8, 9, 10, 15, 16, 41, 42, 43, 48, 49, 50 and this Clause 51 shall survive the termination of this Agreement. On expiry or termination of this Agreement, all documents and other information and data which are in the possession or custody of the Registrar shall be handed over to the Company or the Promoter Selling Shareholder or the newly appointed registrar, as applicable.
- 52. The Registrar shall act in accordance with and execute all the instructions communicated to it by the Company and/or the Promoter Selling Shareholder (or their power of attorney holders in case of the Other Shareholder, as may be applicable) and/or BRLMs. For avoidance of any doubt, it is clarified that in the event of any conflict amongst the instructions provided by a Promoter Selling Shareholder in relation to the Offered Shares with the instructions provided by any other Party, the Registrar shall comply with the instructions of the Promoter Selling Shareholder holding the relevant Offered Shares.

- 53. The Registrar shall not be entitled to assign any of its rights, duties or obligations hereunder without the prior written consent of the other Party.
- 54. If any provision/s of this Agreement is held to be prohibited by or invalid under applicable law or becomes inoperative as a result of change in circumstances, such provision/s shall be ineffective only to the extent of such prohibition or invalidity or inoperativeness, without invalidating the remaining provisions of this Agreement.
- The Parties agree and acknowledge that this Agreement constitutes the entire understanding among the Parties hereto and supersedes all prior discussions and agreements, whether oral or written, between any of the Parties relating to the Assignment. No amendment or modification of this Agreement shall be valid or binding on the Parties unless made in writing and signed on behalf of each of the Parties by its authorised officer or representative. The failure or delay of any party to enforce at any time any provision of this Agreement shall not constitute a waiver of such Party's right thereafter to enforce each and every provision of this Agreement. The Parties also acknowledge, agree and undertake to amend this Agreement to the extent necessary for complying with any change in law brought into effect after the execution of this Agreement (including any modification resulting from any amendment to the SEBI ICDR Regulations and/or any circular or guidance issued by SEBI thereto).
- 56. This Agreement may be executed in separate counterparts, each of which when so executed and delivered shall be deemed to be an original, but all such counterparts shall constitute one and the same instrument.

THIS SIGNATURE PAGE FORMS AN INTEGRAL PART OF THE REGISTRAR AGREEMENT ENTERED INTO BY AND AMONG INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED, PRESIDENT OF INDIA, ACTING THROUGH THE MINISTRY OF NEW AND RENEWABLE ENERGY, GOVERNMENT OF INDIA AND LINK INTIME INDIA PRIVATE LIMITED

IN WITNESS WHEREOF, this Registrar Agreement has been executed by the Parties or their duly authorised signatories have set their hands on the day and year hereinabove written:

For and on behalf of INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED

Authorised Signatory

Name: Ekta Madens
Designation: Company Secretary

THIS SIGNATURE PAGE FORMS AN INTEGRAL PART OF THE REGISTRAR AGREEMENT ENTERED INTO BY AND AMONG INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED, PRESIDENT OF INDIA, ACTING THROUGH THE MINISTRY OF NEW AND RENEWABLE ENERGY, GOVERNMENT OF INDIA AND LINK INTIME INDIA PRIVATE LIMITED

IN WITNESS WHEREOF, this Registrar Agreement has been executed by the Parties or their duly authorised signatories have set their hands on the day and year hereinabove written:

For and on behalf of PRESIDENT OF INDIA, ACTING THROUGH THE MINISTRY OF NEW AND RENEWABLE ENERGY, GOVERNMENT OF INDIA

**Authorised Signatory** 

Name: Tarun Singh

Designation: Scientist 'D', Ministry of New & Renewable Energy (GoI)

THIS SIGNATURE PAGE FORMS AN INTEGRAL PART OF THE REGISTRAR AGREEMENT ENTERED INTO BY AND AMONG INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED, PRESIDENT OF INDIA, ACTING THROUGH THE MINISTRY OF NEW AND RENEWABLE ENERGY, GOVERNMENT OF INDIA AND LINK INTIME INDIA PRIVATE LIMITED

**IN WITNESS WHEREOF**, this Registrar Agreement has been executed by the Parties or their duly authorised signatories have set their hands on the day and year hereinabove written:

For and on behalf of LINK INTIME INDIA PRIVATE LIMITED

**Authorised Signatory** 

Authorized Signatory

Name: Dnyanesh Gharote Designation: Vice President

#### SCHEDULE I

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## **SCHEDULE II**

# ALLOCATION OF ACTIVITIES PERTAINING TO THE ASSIGNMENT

The Registrar shall be responsible for ASBA-related activities, in accordance with SEBI's rules, regulations, guidelines and notifications. The scope of work of the Registrar in relation to ASBA will also include other practical points required during the Offer and in the post-Offer process, as may be directed by the Company, the Promoter Selling Shareholder or the Book Running Lead Managers, to the Registrar.

| S. No. | Activity  | Party Responsible  |
|--------|---|--|
| I.     | PRE- OFFER WORK   | 1  |
| 1.     | Finalisation of the Bankers to Offer, list of branches (controlling (in case of Anchor Investor) and collecting branches)   | Company and the Promoter Selling Shareholder in consultation with the Book Running Lead Managers |
| 2.     | Design of Bid cum Application form, bank schedule, pre-printed stationery all of whom should be in conformity with Applicable Laws, rules and regulations   | Company in consultation with the Book Running Lead Managers /Registrar                           |
| 3.     | Preparing and issuing detailed instructions on procedure to be followed by Designated Intermediaries  | Registrar in consultation with the Book Running Lead Managers                                    |
| 4.     | Arranging dispatch of applications, schedule for listing of applications to the Designated Intermediaries   | Company in consultation with the Book Running Lead Managers/Registrar                            |
| 5.     | Placing of orders for and procuring pre-printed stationery.   | Company  |
| II.    | OFFER WORK  |  |
| 1.     | Expediting dispatch of applications, final certificate from controlling branches of SCSB, Sponsor Bank and obtaining the electronic Bid data (including ASBA Bid data) from the Stock Exchange(s)   | Registrar  |
| 2.     | Accepting and processing of application at the collection centers designated by the Company including any ASBA Applications at any SCSB, in the manner as prescribed under the SEBI ICDR Regulations  | Registrar  |
| 3.     | Collection of application data along with final certificate and schedule pages from controlling branches of SCSB and the Sponsor Bank   | Registrar  |
| 4.     | Processing all Bid cum Application Forms in respect of the Offer.   | Registrar  |
| 5.     | On Bid/Offer Closing Date, collect the bid file from stock exchanges and validate the DP ID, Client ID, UPI ID and PAN with the depository database and provide a file through Book Running Lead Managers to the concerned Depository Participant of the error bids which will be considered as invalid | Registrar  |
| 6.     | Informing Stock Exchange/SEBI and providing necessary certificates to Book Running Lead Managers on closure of Offer  | Company/Registrar  |
| 7.     | Preparing Underwriter statement in the event of under subscription after the Offer closes and seeking extension from the Stock Exchanges for processing. Preparing devolvement notices to be shared with Underwriter, if required.  | Registrar/ Company/ Book<br>Running Lead Managers  |
| 8.     | Sending the electronic bid file for NIBs and QIBs with certain fields like application number, number of shares, amount or with any other additional fields as maybe required to all the SCSBs to facilitate validation of the Bid forms for the Bids which are entered in the Stock Exchange           | Registrar  |
| 9.     | Numbering of applications and bank schedule and batching them for control purposes  | Registrar  |
| 10.    | Transcribing information from documents to magnetic media for   | Registrar  |

| S. No. | Activity  | Party Responsible   |
|--------|---|---|
|        | computer processing   |   |
| 11.    | Reconciliation of number of applications, securities applied and money blocked with final certificate received from the SCSB or the Sponsor Bank, as the case may be.   | Registrar   |
| 12.    | Reconciliation of complied data received from Stock Exchange(s) with details of collection/blocked amounts received from the Bankers to the Offer, the Sponsor Bank and SCSBs.  | Registrar   |
| 13.    | Matching the reconciled data with the depository's database for correctness of DP ID, Client ID, UPI ID and PAN quoted in the Bid downloaded from the Stock Exchanges.  | Registrar   |
| 14.    | Reject all the bids in the electronic file which do not get validated for the DP ID/Client ID/ UPI ID and/or PAN with the depository database. Reconciliation on a regular basis of the data in the Bid registered on the online IPO system of the Stock Exchanges with SCSB data and Sponsor Bank data.  | Registrar   |
| 15.    | Matching with bid data / reconciliation with Bank Schedules and the final certificate   | Registrar   |
| 16.    | Collection of request, if any for withdrawal of the Bid cum<br>Application Form and acting thereon received before finalisation<br>of basis of allotment.   | Registrar   |
| 17.    | Eliminating invalid Bids and Bids below Offer Price   | Registrar   |
| 18.    | Uploading of beneficiary account details to Depositories  | Registrar   |
|        | Identify and reject applications with technical faults and multiple applications with reference to regulations/guidelines/procedures. Registrar to prepare list of technical rejection case including rejected Bids based on mismatch between electronic Bid details and depositories data base. Rejections of applications based on joint discussion between Registrar, Company and Book Running Lead Managers | Registrar in consultation with the Book Running Lead Managers and Company |
| 19.    | Preparation of inverse number for applicable categories   | Registrar   |
| 20.    | Preparation of statement for deciding Basis of Allotment by the Company and the Promoter Selling Shareholder in consultation with the BRLMs and Designated Stock Exchange keeping a proper record of application and monies received from the Bidders   | Registrar   |
| 21.    | To give instructions to the Depositories to carry out lock-in for<br>the pre-Offer share capital except shares offered under the Offer<br>for Sale and receive confirmation from the Depositories   | Registrar   |
| 22.    | Finalising Basis of Allotment and obtaining approval of the Designated Stock Exchange   | Company in consultation with<br>Book Running Lead<br>Managers/Registrar   |
| 23.    | Preparation of fund transfer schedule based on the approved allotment.  | Registrar   |
| 24.    | Assisting the Company, the Promoter Selling Shareholder (as applicable) and the BRLMs in instructing the Depository to carry on the lock-in for pre- Offer capital. Preparation of list of allottees entitled to be allocated equity shares.  | Registrar   |
| 25.    | Transfer/ allotment of Equity Shares on the basis of formula devised by Stock Exchange  | Company   |
| 26.    | Obtaining certificate from auditors that the Allotment has been made as per Basis of Allotment  | Company/Registrar   |
| 27.    | Once Basis of Allotment is approved by Designated Stock Exchange, the Registrar shall provide the details to the Controlling Branches of each SCSB and the Sponsor Bank, along with instructions to unblock the relevant bank accounts and transfer the requisite money to the Public Offer Account within the timelines specified by SEBI:  (a). Number of shares to be allotted against each valid Bid.       | Registrar   |

| S. No. | Activity   | Party Responsible                            |
|--------|--|--|
|        | (b). Amount to be transferred from relevant bank account to  | 1  |
|        | the Public Offer Account, for each valid Bid.  |  |
|        | (c). The date by which the funds referred in sub-para (b)  |  |
|        | above, shall be transferred to the Public Offer Account.   |  |
|        | (d). Details of rejected Bids, if any, along with the reasons  |  |
|        | for rejections and unsuccessful Bids, if any, to enable  |  |
|        | SCSBs or the Sponsor Bank, as the case may be, to  |  |
| 20     | unblock the respective bank accounts.  | acap /a p 1                                  |
| 28.    | Unblocking the relevant bank account for:  | SCSB / Sponsor Bank                          |
|        | <ul> <li>a. Transfer of requisite money to the Company's account against<br/>each valid Bid cum Application Form;</li> </ul> |  |
|        | b. Withdrawn or rejected or unsuccessful Bid cum Application   |  |
|        | Form.  |  |
| 29.    | Confirm the transfer of requisite money against each successful Bid cum Application Form.                                    | Controlling branch of SCSB /<br>Sponsor Bank |
| 30.    | Preparation of reverse list, list of Allottees and non-Allottees as  | Registrar                                    |
|        | per the Basis of Allotment approved by Stock Exchange for  |  |
|        | applicable categories  |  |
| 31.    | Preparation of Allotment register-cum-return statement,<br>Register of Members, index register (soft copy)                   | Registrar                                    |
| 32.    | Credit to respective Demat accounts in time as specified in the Red Herring Prospectus and SEBI ICDR Regulations             | Registrar                                    |
| 33.    | Preparation of list of SCSBs, SEBI registered RTAs, DPs  | Registrar                                    |
|        | authorized to accept and bid as per information provided on the  | _  |
|        | websites of the Stock Exchanges to whom brokerage is to be paid  |  |
|        | including brokerage for bids through the E-IPO mechanism and   |  |
|        | providing Syndicate Members' performance.  |  |
| 34.    | Scrutiny and processing of Bids received from the Designated Intermediaries.   | Registrar                                    |
| 35.    | Printing of Allotment Advice, refund orders for refunding application money  | Registrar                                    |
| 36.    | Printing postal journal for dispatching Allotment Advice cum   | Registrar                                    |
|        | refund orders by registered post   |  |
| 37.    | Printing of distribution schedule for submission to Stock Exchange   | Registrar                                    |
| 38.    | Providing pre-printed stationery and advance amount for postage and demat uploading expenses.                                | Company                                      |
| 39.    | Submission of the required file to the Refund Banker for   | Registrar                                    |
|        | payments to be made through the electronic mode  | . 6  |
| 40.    | Overprinting of Allotment advice, intimation and refund orders   | Registrar                                    |
| 41.    | Mailing of documents by registered post  | Registrar                                    |
| 42.    | Binding of application forms, application schedule and computer outputs  | Registrar                                    |
| 43.    | Payment of consolidated stamp duty on allotment letters/share  | Company                                      |
|        | certificates issued (if applicable) or procuring and affixing stamp  | 1 2  |
|        | of appropriate value   |  |
| 44.    | Dispatch of CANs and Allotment Advice within the timeframe specified in Offer Documents and Applicable Laws.                 | Company/Registrar                            |
| 45.    | Seeking extension of time from SEBI/Ministry of Finance  | Company/ Book Running Lead                   |
|        | (Stock Exchange Division) if Allotment cannot be made within   | Managers in consultation with                |
|        | the stipulated time.   | the Promoter Selling                         |
|        |  | Shareholder                                  |
| 46.    | To ensure that the Equity Shares are issued and transferred only to permitted categories of investors                        | Registrar                                    |
| 47.    | Calculation of the commission payable to Designated Intermediaries as per the timelines stipulated in the Offer              | Registrar                                    |
|        | Documents and SEBI circulars as applicable   |  |
|        |  |  |

| S. No. | Activity   | Party Responsible            |
|--------|--|------------------------------|
| 48.    | To ensure that the Equity Shares are issued and transferred to                       | Registrar/ Company           |
|        | persons and entities in accordance with the provisions of the Red                    |                              |
|        | Herring Prospectus and the Prospectus  |                              |
| 49.    | Establishing proper grievance redressal mechanism during the                         | Registrar/ Company           |
|        | period of the Offer and after the closure of the Offer, as per Offer                 |                              |
|        | Documents and to ensure settlement of all investor complaints                        |                              |
| 50.    | Publishing the allotment advertisement before commencement                           | Company in consultation with |
|        | of trading, prominently displaying the date of commencement of                       | the Book Running Lead        |
|        | trading, in accordance with SEBI ICDR Regulations                                    | Managers and the Registrar   |
| 51.    | Providing all relevant reports for listing, trading of Equity                        | Registrar                    |
|        | Shares, within the timelines mentioned in the Offer Documents,                       |                              |
|        | in consultation with the Company and the Book Running Lead                           |                              |
| 50     | Managers   | D a minture i                |
| 52.    | Providing information for Form FC-GPR/FC-TRS, other forms                            | Registrar                    |
|        | for filing with Reserve Bank of India/relevant authorities in                        |                              |
|        | relation to allotment of shares/receipt of funds from NRIs, FPIs, non-residents etc. |                              |
| 53.    | Finalising various post-Offer monitoring reports, along with                         | Registrar                    |
| 55.    | relevant documents/certificates to be submitted to SEBI within                       | Registrar                    |
|        | the stipulated time in consultation with the Company / Book                          |                              |
|        | Running Lead Managers  |                              |
| 54.    | Registrar shall follow-up with the SCSBs for completion of                           | Registrar                    |
| · · ·  | unblock for non-allotted/partial-allotted applications within the                    | 1108130101                   |
|        | closing hours of bank on the day after the finalization of the basis                 |                              |
|        | of allotment (or such other timeline as may be prescribed under                      |                              |
|        | applicable law).   |                              |
| 55.    | Coordinating with the Stock Exchanges and Company, in                                | Registrar                    |
|        | consultation with the Book Running Lead Managers, for release                        | •                            |
|        | of the security deposits provided by the Company to the Stock                        |                              |
|        | Exchanges in relation to the Offer.  |                              |
| 56.    | Obtaining certification of compliance from the SCSBs for                             | Registrar / SCSBs            |
|        | completion of unblock of funds on the Working Day subsequent                         |                              |
|        | to the finalization of basis of allotment and providing the same                     |                              |
|        | to the post-Offer BRLM   |                              |
| 57.    | Registrar shall prepare the list of SCSBs (including sharing                         | Registrar                    |
|        | updated list daily) who do not provide the confirmation as per                       |                              |
|        | the RTA Master Circular within the prescribed timeline.                              |                              |
| 58.    | Submitting details of cancelled / withdrawn / deleted Bids made                      | Registrar                    |
|        | through the UPI Mechanism to SCSBs on a daily basis within 60                        |                              |
|        | minutes of Bid closure time from the Bid / Offer Opening Date                        |                              |
|        | till the Bid / Offer Closing Date by obtaining the same from                         |                              |
|        | Stock Exchanges in accordance with the RTA Master Circular.                          |                              |
|        | The Registrar shall follow up with SCSBs for confirmations and                       |                              |
|        | collate the confirmations, in the format prescribed in the RTA Master Circular.      |                              |
| 59.    | Registrar shall prepare and assist the BRLMs in computing the                        | Registrar                    |
| 3).    | compensation payable in accordance with the RTA Master                               | Rogistiai                    |
|        | Circular.  |                              |
| 60.    | To submit bank-wise details of pending applications to SCSBs                         | Registrar                    |
| JU.    | for unblock, for Bids made through the UPI Mechanism, along                          | riogistiui                   |
|        | with the allotment file  |                              |
|        | with the allothent the   |                              |

### **SCHEDULE III**

## **SCHEDULE OF FEES**

forth below are the details of the fees payable to the Registrar for its performance of the Assignment and its obligations, as described in this Agreement:

| Sr. No | Particulars                                | Unit                              | Rates (Rs.)          |
|--------|--|-----------------------------------|----------------------|
| 1      | Processing Fees                            |                                   |                      |
| 2      | Validating bid data with depositories      |                                   |                      |
| 3      | Overprint Intimation advices               |                                   |                      |
| 4      | Hosting allotment data on our website      | _                                 |                      |
| 5      | Basis of Allotment                         |                                   |                      |
| 6      | Listing related reports                    |                                   |                      |
| 7      | Attending and resolving Investors' queries | (C. N. 17) I                      | G P 1/               |
|        |  | (Sr. No 1-7) Long only for the IP | ump Sum Rs.1/-<br>O. |

The Company would manage insurance coverage of the issue process, as required to be maintained by it by SEBI. The Registrar shall maintain the insurance required to be maintained by it under applicable law.

Escrow Demat account charges- Rs 50,000/-

Out of pocket expenses like communication charges, travel and courier expenses will be capped to Rs 25,000/-

Printing and stationery, Postage, and mailing charges, IPO Audit fees, Depositories charges, to be reimbursed, provided that the prior consent of the Company has been obtained.

Applicable taxes would be levied separately.

#### ANNEXURE A

#### LETTER OF INDEMNITY

[ON THE LETTERHEAD OF THE REGISTRAR. TO BE EXECUTED SEPARATELY ON A STAMP PAPER OF APPROPRIATE VALUE.]

Date: [•], 2023

To

### **IDBI Capital Markets & Securities Limited**

6<sup>th</sup> floor, IDBI Tower, WTC Complex, Cuffe Parade, Mumbai 400 005, Maharashtra, India

### **BOB Capital Markets Limited**

1704, B Wing, 17th Floor, Parinee Crescenzo Plot No. C – 38/39, G Block, Bandra Kurla Complex Bandra (East), Mumbai – 400 051 Maharashtra, India

## **SBI Capital Markets Limited**

1501, 15th floor, A & B Wing, Parinee Crescenzo Building, G Block, Bandra Kurla Complex, Bandra East, Mumbai- 400 051

(IDBI Capital Markets & Securities Limited, BOB Capital Markets Limited and SBI Capital Markets Limited are referred to herein as the "Book Running Lead Managers" or the "BRLMs")

Re: Letter of Indemnity to the Book Running Lead Managers by Link Intime Private Limited (the "Registrar") pursuant to the registrar agreement entered into between Indian Renewable Energy Development Agency Limited Limited "Company"), the Promoter Selling Shareholder and the Registrar dated [●], 2023 (the "Registrar Agreement")

The Company and the Promoter Selling Shareholder propose to undertake an initial public offering of equity shares of face value of ₹ 10 each of the Company ("Equity Shares"), comprising a fresh issue of Equity Shares by the Company ("Fresh Issue") and an offer for sale of Equity Shares held by President of India, acting through the Ministry of New and Renewable Energy, Government of India ("Promoter Selling Shareholder") ("Offer for Sale", and together with the Fresh Issue, The "Offer"). (the "Offer"). The Offer shall be undertaken in accordance with the Companies Act, 2013 and the rules made thereunder, each as amended ("Companies Act"), the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018, as amended ("SEBI ICDR Regulations") and other applicable laws at such price as may be determined through the book building process ("Book Building Process") as prescribed in Schedule XIII of the SEBI ICDR Regulations by the Company and the Promoter Selling Shareholder in consultation with the BRLMs (the "Offer Price"). The Offer may also include allocation of Equity Shares to certain Anchor Investors, by the Company and the Promoter Selling Shareholder in consultation with the BRLMs (as defined hereinafter), on a discretionary basis in accordance with the SEBI ICDR Regulations. The Offer may also include allocation of Equity Shares to certain Anchor Investors, by the Company and the Promoter Selling Shareholder in consultation with the BRLMs (as defined hereinafter), on a discretionary basis in accordance with the SEBI ICDR Regulations. The Offer will be made (a) to persons in the United States and to U.S. Persons who are both, (i) "qualified institutional buyers" (as defined in Rule 144A under the U.S. Securities Act of 1933, as amended ("U.S. Securities Act") and referred to as "U.S. QIBs"), and (b) Qualified Purchasers ("QPs"), as defined in Section 2(a)(51) of the U.S. Investment Company Act of 1940, as amended ("Investment Company Act") (persons who are both a U.S. QIB and a QP are referred to as "Entitled QPs"), pursuant to Rule 144A under the U.S. Securities Act and in accordance with Section 3(c)(7) of the Investment Company Act, and (ii) to persons who are not U.S. Persons outside the United States, pursuant to Regulation S under the U.S. Securities Act and the applicable laws of the jurisdiction

where those offers and sales are made. The Offer may also include allocation of Equity Shares to certain Anchor Investors, by the Company and the Promoter Selling Shareholder in consultation with the BRLMs (as defined hereinafter), on a discretionary basis in accordance with the SEBI ICDR Regulations.

- 2. The Registrar is an entity registered with the Securities and Exchange Board of India ("SEBI") under the Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993, as amended (the "SEBI RTA Regulations") having a valid and subsisting registration number INR000004058 and shall intimate the Company and BRLMS in case of any update in the status or registration immediately.
- 3. The Registrar was selected subsequent to bidding process in terms of RFP dated May 15, 2023.
- 4. The Registrar confirms that it has read and fully understands and is fully aware of the relevant provisions of the SEBI ICDR Regulations, SEBI RTA Regulations, all the relevant circulars, guidelines and regulations issued by the SEBI (including in relation to Application Supported by Blocked Amount ("ASBA") and United Payments Interface("UPI")) and other applicable law in so far as the same are applicable to its scope of work undertaken pursuant to the Agreement and is fully aware of its duties, responsibilities, obligations and the consequences of any default on its part. The Registrar further confirms that it is fully aware of its duties, responsibilities, obligations and the consequences of any error, failure, deficiency or default on its part.
- 5. The Registrar acknowledges that the BRLMs may be exposed to liabilities or losses if the Registrar fails to perform the Assignment and/ or fails to comply with any of its duties, obligations and responsibilities under the Registrar Agreement or any other legal requirement applicable in relation to the Offer.
- 6. The Registrar undertakes to the BRLMs that it shall act with due diligence, care and skill, in accordance with and within the timelines prescribed under applicable law, while discharging the Assignment and its duties, obligations and responsibilities under the Registrar Agreement and this letter of indemnity. The Registrar further represents, warrants and undertakes to the BRLMs to:
  - (a) fully co-operate and comply with any instruction the BRLMs may provide in respect of the Offer including any instructions in relation to requirements in accordance UPI Circulars and SEBI master circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated May 17, 2023;
  - (b) ensure compliance with applicable laws including and not limited to the provisions of no. CIR/CFD/DIL/3/2010 dated April 22, 2010, the SEBI Circular bearing reference no. CIR/CFD/DIL/1/2011 dated April 29, 2011, SEBI Circular bearing reference no. CIR/CFD/DIL/4/2012 dated October 4, 2012, the SEBI Circular bearing reference no. CIR/CFD/DIL/4 /2013 dated January 23, 2013, the SEBI Circular bearing reference no. CIR/CFD/POLICYCELL/11/2015 dated November 10, 2015, the SEBI Circular bearing reference no. CIR/CFD/DIL/1/2016 dated January 1, 2016 and the SEBI Circular bearing reference no. SEBI/HO/CFD/DIL/CIR/P/2016/26 dated January 21, 2016 and the UPI Circulars;
  - (c) comply with the terms and conditions of the Registrar Agreement and this letter of indemnity.
- 7. Further, pursuant to the provisions of the Registrar Agreement and in consideration of its appointment as the Registrar to the Offer, the Registrar has undertaken to execute and deliver a letter of indemnity to the BRLMs ("Letter of Indemnity"), to fully indemnify, defend and hold harmless, at its own cost and expense, at all times, each of the BRLMs and/or their respective Affiliates and each of their respective management, promoters, directors, officers, employees, advisors, representatives, associates, successors, permitted assigns, agents and/or any person that, directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with such indemnified persons (collectively, along with the BRLMs, the "BRLMs' Indemnified Parties") at all times as per the terms of the indemnity below. Accordingly, the Registrar unconditionally and irrevocably undertakes and agrees that it shall, at its own cost, indemnify, keep indemnified, defend and hold harmless the BRLMs' Indemnified Parties at all times from and against any and all suits, proceedings, claims, actions, losses, damages, penalties, liabilities, awards, judgments, cost, charges, expenses, interest costs, legal expenses (including attorney's fee), accounting fees, losses, losses arising from the difference or fluctuation in exchange rates of currencies, investigation costs and all other liabilities, costs and demands, including an action commenced by any

bidders (including ASBA bidders), or holders of equity shares which have been issued or transferred pursuant to the Offer or by any third party against any of the BRLM Indemnified Parties, of whatever nature, which may be made or commenced against the BRLMs' Indemnified Parties by any Bidders or holder of the Equity Shares issued/transferred, Bidder or other third party against the BRLMs' Indemnified Parties as a consequence of any act or omission of or any failure or deficiency or error on the part of the Registrar or any of its officers, employees or agents or any of its partners, representatives, directors, management, officers, employees, advisors or other persons acting on its behalf, or otherwise arising out of or relating to:

- (a) any breach or alleged breach of any representation, warranty, obligation or undertaking, or any of the terms and conditions set out in the Registrar Agreement (including the Letter of Indemnity);
- (b) any violation or alleged violation of any provision of law, regulation, or order of any court or regulatory, statutory, judicial, quasi-judicial, governmental and/or administrative authority;
- (c) any delay, failure, error, omission, negligence, wilful default, bad faith, fraud or misconduct, in the performance of the Registrar's duties, obligations and responsibilities under the Registrar Agreement, the Assignment, or the Letter of Indemnity;
- (d) any fine imposed by the SEBI or any other governmental, statutory, judicial, quasi-judicial, regulatory and/or administrative authority against any of the Indemnified Parties including any compensation, liabilities and/or other amounts payable or paid (including applicable taxes and statutory charges, if any) by the BRLMs including any interest and/or penalty on account of delays in redressal of grievances in relation to the unblocking of UPI Bids or any other reason, in accordance with the SEBI master circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2023/70 dated May 17, 2023 and/or any other applicable laws and any subsequent circulars or notifications that may be issued by SEBI in this regard; or
- (e) if any information provided to the BRLMs is untrue, incomplete or incorrect in any respect; or as a consequence of any act or omission of or any failure or deficiency or error or breach or alleged breach of obligation(s) on the part of the Registrar or any of its officers, employees or agents or any of its partners, representatives, directors, management, officers, employees, advisors or other persons acting on its behalf, or otherwise arising out of or relating to activities performed by any such person in performing or fulfilling any of the Assignment and other functions, duties, obligations and services hereunder or otherwise under applicable law or in connection with any fine imposed by the SEBI or any other judicial, quasi-judicial, administrative, statutory, regulatory and/or governmental authority.

Further, the Registrar shall be directly responsible to and shall indemnify and keep indemnified the BRLMs' Indemnified Parties for any liability arising out of such error or failure of the Registrar's duties, obligations, responsibilities and services hereunder or otherwise under the applicable law, including but not limited to, any liability or loss, direct or indirect, arising out of failure to address investor complaints and in responding to queries relating to such services from SEBI and/or the Stock Exchanges or any other statutory or regulatory or judicial or quasi-judicial or governmental and/or administrative authority or court of law. The Registrar shall further indemnify, reimburse and refund all costs incurred by the BRLMs' Indemnified Parties in addressing investor complaints which otherwise would have been addressed by the Registrar in the performance of its activities, services or role contemplated under the Registrar Agreement and this Letter of Indemnity or in connection with investigating, preparing or defending any investigative, administrative, judicial, quasi-judicial, governmental, statutory and/or regulatory action or proceeding in any jurisdiction related to or arising out of the above or in relation to such activities, services or role, whether or not in connection with pending or threatened litigation to which any of the Indemnified Parties is a party, and in responding to queries relating to such services from SEBI and/or the Stock Exchanges and/or any other statutory or regulatory or judicial or quasi-judicial or governmental and/or administrative authority or a court of law.

The Registrar acknowledges and agrees that the duties, representations, warranties, responsibilities and obligations of the Registrar under the Registrar Agreement are incorporated in this Letter of Indemnity *mutatis mutandis*.

8. This Letter of Indemnity shall be effective from the date of execution of the Registrar Agreement. Further, this Letter of Indemnity shall survive the expiry or termination of the Registrar Agreement. The provisions of this Letter of Indemnity are not affected by any other terms (including any limitations) set out in the

- Registrar Agreement and shall be in addition to any other rights that the BRLMs' Indemnified Parties may have at common law, equity and/ or otherwise.
- 9. This Letter of Indemnity may be amended or altered only with the prior written approval of the BRLMs. The Registrar acknowledges and agrees that entering into the Registrar Agreement for performing its services to the Company and Promoter Selling Shareholder is sufficient consideration for this Letter of Indemnity to be issued in favour of the BRLMs.
- 10. The Registrar acknowledges and agrees that the BRLMs shall have all the rights specified under the provisions of Registrar Agreement but shall not have any obligations or liabilities to the Registrar or the Company or any other party, expressed or implied, direct or indirect, under the terms of the Registrar Agreement or this Letter of Indemnity.
- 11. The Registrar acknowledges and agrees that all terms and conditions mentioned in the Registrar Agreement will apply to this Letter of Indemnity, wherever applicable, but, in the event of a conflict or inconsistency between this Letter of Indemnity and the Registrar Agreement, the provisions of this Letter of Indemnity shall prevail.
- 12. The Registrar hereby agrees that failure of any of the BRLMs Indemnified Parties to exercise part of any of its right under this letter in one or more instances shall not constitute a waiver of those rights in another instance or a waiver by any other BRLMs Indemnified Parties of any of its rights established herein.
- 13. This Letter of Indemnity may be executed in one or more counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same agreement.
- 14. Notwithstanding anything contained in the Registrar Agreement, if any dispute, difference or claim arises between the Parties hereto in connection with this Letter of Indemnity or the validity, interpretation, implementation, breach or alleged breach of the terms of this Letter of Indemnity or anything done or omitted to be done pursuant to this Letter of Indemnity, then any party may refer the dispute or difference of claim for resolution to an arbitration tribunal. All proceedings in any such arbitration shall be conducted under the Arbitration and Conciliation Act, 1996 or any re-enactment thereof and shall be conducted in English. The arbitration shall take place in Mumbai, India (seat and venue) and the arbitration tribunal shall consist of three arbitrators, one to be appointed by the Registrar, the other to be jointly appointed by the BRLMs and the third to be jointly appointed by the two arbitrators appointed under this Letter of Indemnity in accordance with the Arbitration and Conciliation Act, 1996. The disputing parties shall share the costs of such arbitration equally, unless awarded or fixed otherwise by the arbitration tribunal. The arbitral award shall be final, conclusive and binding on the parties. This Letter of Indemnity, the rights and obligations hereunder, and any claims or disputes relating thereto, shall be governed and construed in accordance with the laws of India.
- 15. Subject to the above, in case of any dispute in between the BRLMs and Registrar in relation to this Letter of Indemnity, the courts at Mumbai, India, shall have sole and exclusive jurisdiction over such dispute in all matters arising out of the arbitration proceedings mentioned in Section 14 of the Letter of Indemnity including, with respect to grant of interim and/or appellate reliefs, brought under the Arbitration Act.
- 16. All capitalized terms not specifically defined herein shall have the same meaning ascribed to such terms under the Draft Red Herring Prospectus (the "**DRHP**") to be filed by the Company with SEBI and the Red Herring Prospectus (the "**RHP**") and Prospectus ("**Prospectus**") to be filed by the Company with the Registrar of Companies, Delhi and Haryana at New Delhi ("**RoC**") and the stock exchanges, as may be applicable.
- 17. All notices and communications issued under this Letter of Indemnity, or the Registrar Agreement shall be in writing and: (a) delivered personally, or (b) sent by email, or (c) sent by registered or speed post, at the addresses as specified below or sent to such other addresses as each party specified below may notify in writing to the other. All notices and other communications required or permitted under this Letter of Indemnity or the Registrar Agreement, if delivered personally or by overnight courier, shall be deemed given upon delivery; if delivered by email, be deemed given on transmission thereof; and if sent by registered or speed post, on expiration of three working days after the notice etc.

### If to Registrar

### **Link Intime India Private Limited**

C-101, 1st Floor, 247 Park L.B.S. Marg Vikhroli (West) Mumbai 400 083 Maharashtra, India

**Tel:** +91 22 4918 6000

Email: haresh.hinduja@linkintime.co.in

Attention: Haresh Hinduja Head-Primary Market

#### If to BRLMs

# **IDBI Capital Markets & Securities Limited**

6<sup>th</sup> floor, IDBI Tower, WTC Complex, Cuffe Parade, Mumbai 400 005, Maharashtra, India Email: subodh.gandhi@idbicapital.com

Email: subodh.gandhi@idbicapital.con Contact Person :Subodh Gandhi

# **BOB Capital Markets Limited**

1704, B Wing, 17th Floor, Parinee Crescenzo Plot No. C – 38/39, G Block, Bandra Kurla Complex Bandra (East), Mumbai – 400 051 Maharashtra, India Email: ireda.ipo@bobcaps.in

Email: ireda.ipo@bobcaps.in Contact Person : Poorna Pikle

## **SBI Capital Markets Limited**

1501, 15th floor, A & B Wing, Parinee Crescenzo Building, G Block, Bandra Kurla Complex, Bandra East, Mumbai- 400 051 Email: Ratnadeep.Acharyya@sbicaps.com

Contact person : Ratnadeep Acharyya

| For and on behalf of Link Intime Private Limited |  |  |  |
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| For and on behalf of IDBI CAPITAL MARKETS & SECURITIES LIMITED |
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| Authorised Signatory   |
| Name:  |
| Designation:   |

| For and on behalf of BOB CAPITAL MARKETS LIMITED |  |  |  |
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| For and on behalf of SBI CAPITAL MARKETS LIMITED |  |  |  |
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