

Familiarization Programme to Directors

DETAIL OF TRAINING PROGRAMMES ATTENDED BY THE NON-EXECUTIVE DIRECTORS

Financial Year	Name & Designation of the Director	Number of programmes organized	Date of the program	Topic of the program	Number of hours spent by Director in such programme	Number of programmes attended by Directors on a cumulative basis
2021-22	Shri Shabdsharan N. Brahmbhatt Independent Director	1 (One) Programme organized by IREDA	14.02.2022	Orientation programme for newly inducted ID on the Business of the Company, SEBI(LODR) Regulations,2015 and Companies Act, 2013, etc.	2 hours (1 Day)	2 programme (3 Days)
2022-23		1 (One) Programme organized by DPE at Delhi.	11.07.2022 to 12.07.2022	Orientation & Learning Summit of Non-official (Independent) Directors of CPSEs by DPE.	20 hours (2 Days)	
2022-23	Dr. Jaganath Chennakesava Murthy Jodidhar Independent Director	1 (One) Programme organized by IREDA	18.04.2022	Orientation programme for newly inducted ID on the Business of the Company, SEBI(LODR) Regulations,2015 and Companies Act, 2013 etc.	2 hours (1 Day)	3 programme (5 Days)
		1 (One) Programme organized by DPE at Delhi.	11.07.2022 to 12.07.2022	Orientation & Learning Summit of Non-official (Independent) Directors of CPSEs by DPE.	20 hours (2 Days)	
2023-24		1 (One) Programme organized by Indian Institute of Corporate Affairs (IICA) at Thiruvananthapuram, Kerala.	28.07.2023 to 29.07.2023	Key topics were ; <ul style="list-style-type: none"> • Corporate Governance Framework: National & Global Perspectives; • Board Governance & Dynamics; Board Effectiveness 	16 Hours (2 Days)	

				& Role of Independent Directors; • Effective Decision making through Board Committees; • CEO - Board Dynamics ; • Understanding Finance for Effective Internal Controls; • Corporate Resilience & Role of the Board; Strategic Role of the Board in VUCA World Integrated Thinking and ESG		
2022-23	Shri Ajay Yadav Director (Govt. Nominee)	1 (One) Programme organized by IREDA	23.02.2023	Orientation programme for newly inducted ID on the Business of the Company, SEBI(LODR) Regulations,2015 and Companies Act, 2013, etc.	2 hours (1 Day)	1 programme (1 Day)
2022-23	Shri Padam Lal Negi Director (Govt. Nominee)	1 (One) Programme organized by IREDA	27.02.2023	Orientation programme for newly inducted ID on the Business of the Company, SEBI(LODR) Regulations,2015 and Companies Act, 2013, etc.	2 hours (1 Day)	1 programme (1 Day)
2022-23	Shri Ram Nihal Nisad Independent Director	1 (One) Programme organized by IREDA	15.03.2023	Orientation programme for newly inducted ID on the Business of the Company, SEBI(LODR) Regulations,2015 and Companies Act, 2013, etc.	2 hours (1 Day)	
2023-24		1 (One) Programme organized by Indian Institute of Corporate Affairs (IICA) at Thiruvananthapuram, Kerala.	28.07.2023 to 29.07.2023	Key topics were ; • Corporate Governance Framework: National & Global Perspectives; • Board Governance & Dynamics; Board Effectiveness & Role of Independent Directors; • Effective Decision making through Board Committees; • CEO - Board Dynamics ;	16 Hours (2 Days)	

				<ul style="list-style-type: none"> • Understanding Finance for Effective Internal Controls; • Corporate Resilience & Role of the Board; <p>Strategic Role of the Board in VUCA World Integrated Thinking and ESG</p>		3 programme (5 Days)
2023-24		1 (one) Induction Workshop for Orientation of Independent Directors organized by DPE at Tamarind Hall, India Habitat Centre, Lodi Road, New Delhi.	05.10.2023 to 06.10.2023	<p>Key Topics were:</p> <ul style="list-style-type: none"> • Roles, Functions, Duties & Conducts of ID • Key changes in SEBI regulations • Board Meetings • Board Governance. 	16 Hours (2 Days)	
2022-23	Smt. Rohini Rawat Independent Director	1 (One) Programme organized by IREDA	15.03.2023	Orientation programme for newly inducted ID on the Business of the Company, SEBI(LODR) Regulations, 2015 and Companies Act, 2013, etc.	2 hours (1 Day)	
2023-24		1 (One) Programme organized by Indian Institute of Corporate Affairs (IICA) at Thiruvananthapuram, Kerala.	28.07.2023 to 29.07.2023	<p>Key topics were ;</p> <ul style="list-style-type: none"> • Corporate Governance Framework: National & Global Perspectives; • Board Governance & Dynamics; Board Effectiveness & Role of Independent Directors; • Effective Decision making through Board Committees; • CEO - Board Dynamics ; • Understanding Finance for Effective Internal Controls; • Corporate Resilience & Role of the Board; <p>Strategic Role of the Board in VUCA World Integrated Thinking and ESG.</p>	16 Hours (2 Days)	

2023-24		1 (one) Induction Workshop for Orientation of Independent Directors organized by DPE at Tamarind Hall, India Habitat Centre, Lodi Road, New Delhi.	05.10.2023 to 06.10.2023	Key Topics were: • Roles, Functions, Duties & Conducts of ID • Key changes in SEBI regulations • Board Meetings • Board Governance.	16 Hours (2 Days)	3 programme (5 Days)
----------------	--	--	--------------------------------	---	----------------------	-------------------------

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

Preamble

Regulation 25(7) of the SEBI (LODR) Regulations, 2015 Inter-alia stipulates that the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

Purpose and Objective

The familiarisation programme is structured to assist the Independent Directors to understand the Company and its business so as enable him in effective discharge of his duties.

Overview of the Familiarisation process

At the time of the appointment

At the time of the appointment, the Independent Directors are informed about their role and responsibilities and are given an overview of business, operations and business model of the Company including an overview on Industry Sector.

Immediately after appointment Independent Director are also provided with copies of the following documents

- A) Annual Reports of the Company of the last three years;
- B) Criteria of Independence applicable on Independent Directors prescribed under the Act
- C) Copies of code of conduct and Ethics for Board Members and Code for Prevention of Insider Trading.
- D) The Board members are provided with internal policies to enable them to familiarize with the Company's procedures and practices such as Risk Management Policy, Corporate Social Responsibility, Related Party Transaction , Insider Trading code.

Regular Familiarisation modules

- A) The Company, through its Director/Senior Managerial Personnel conducts programs/ presentations to familiarize the Independent Directors with the strategy, operations and functions of the Company. The Programme aims to provide insights into the Company to enable the Independent Directors to be in a position to take well-informed timely decisions and contribute significantly to the Company.
- B) Each director of the Company has complete access to any information relating to the Company.
- C) Familiarisation programmes are also proposed to be conducted on need basis during the term of the directors.
- D) The Board members are also made aware about the compliances applicable on the Company by way of quarterly compliances report.
- E) Independent Directors have the freedom to interact with the Company's management during the Board/ Committee of Directors meetings or otherwise.
- F) Need Based training is provided to the Board Members on various matters. The Board Members based on their requirement attend various seminars, conferences, training programmes from time to time.
- G) The Board members are also encouraged to advise the Company to adopt further programmes for their familiarization with the Company.

