

Bid Document

Bid Details	
Bid End Date/Time	31-12-2021 18:00:00
Bid Opening Date/Time	31-12-2021 18:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of New And Renewable Energy
Department Name	Indian Renewable Energy Development Agency
Organisation Name	Indian Renewable Energy Development Agency
Office Name	Ireda
Item Category	Custom Bid for Services - Detective agency for tracing the whereabouts and assets of borrowers and guarantors()
Contract Period	3 Month(s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
SHG Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	Yes
RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
Time allowed for Technical Clarifications during technical evaluation	15 Days
Payment Timelines	Payments shall be made to the Seller within 11 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Total value wise evaluation
Financial Document Indicating Price Breakup Required	Yes

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.
6. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

Additional Qualification/Data Required

Introduction about the project /services being proposed for procurement using custom bid functionality:[1638441703.pdf](#)

Instruction To Bidder:[1638441712.pdf](#)

Scope of Work:[1638441738.pdf](#)

Service Level Agreement (SLA):[1638441811.pdf](#)

Payment Terms:[1638441818.pdf](#)

GEM Availability Report (GAR):[1638441856.pdf](#)

This Bid is based on Least Cost Method Based Evaluation (LCS). The technical qualification parameters are:-

Parameter Name	Max Marks	Min Marks	Evaluation Document	Seller Document Required
AS PROVIDED IN ANNEXURES OF RFP	100	100	View file	Yes

Total Minimum Passing Technical Marks: 100

Custom Bid For Services - Detective Agency For Tracing The Whereabouts And Assets Of Borrowers And Guarantors (1)

Technical Specifications

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Detective agency for tracing the whereabouts and assets of borrowers and guarantors
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity of Procurement (to be chosen 1 in all circumstances)	Additional Requirement
1	Ankit Dwivedi	110066, IREDA Ltd. 3rd Floor August kranti Bhawan Bhikaji Cama Place New Delhi	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

To trace the missing/absconding borrowers/guarantors to ensure their presence in the pending court proceedings. To trace the uncharged properties of the borrowers/guarantors for accelerating the recovery actions supported with documentary proof. To ascertain the present occupation, income streams etc. of the borrowers/guarantors. To find out details of Bank accounts being maintained by the borrowers/Guarantors/legal heirs of deceased Guarantors. To find out the legal heirs of the deceased Guarantors, their assets and source of its acquisition, source of income and modes of expenses, way of lifestyle etc. To identify the properties alienated/transferred by the borrowers/guarantors to their family members/others during the currency of loan from the Bank. To ascertain the details of any business of the guarantors. Any other requirements related to the above for recovery of the IREDA's dues.

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Past Project Experience

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- Execution certificate by client with order value.
- Any other document in support of order execution like Third Party Inspection release note, etc.

4. Buyer Added Bid Specific SLA

Text Clause(s)

To trace the missing/absconding borrowers/guarantors to ensure their presence in the pending court proceedings. To trace the uncharged properties of the borrowers/guarantors for accelerating the recovery actions supported with documentary proof. To ascertain the present occupation, income streams etc. of the borrowers/guarantors. To find out details of Bank accounts being maintained by the borrowers/Guarantors/legal heirs of deceased Guarantors. To find out the legal heirs of the deceased Guarantors, their assets and source of its acquisition, source of income and modes of expenses, way of lifestyle etc. To identify the properties alienated/transferred by the borrowers/guarantors to their family members/others during the currency of loan from the Bank. To ascertain the details of any business of the guarantors. Any other requirements related to the above for recovery of the IREDA's dues. Submission of General Undertaking - **Annexure A/1**. Submission of Bidder Profile- **Annexure A/2**. Letter/Certificate of Empanelment with Public Sector Banks/FIs/NBFCs. Certificate of incorporation and registration of detective agency. Copy of valid license of Detective /Investigation Agency issued by the competent authority, if any as per State Laws. In case of inapplicability of this condition in the concerned State, then an undertaking to be given in this effect. Letter of allotment of twenty cases by

Public Sector Banks/FIs/NBFCs in the last five financial years shall be adduced (subject to the fulfillment of condition mentioned in 3.2(d). Proof of completion / satisfactory letter by Public Sector Banks/Financial Institutions shall be adduced as a proof that 10 assignments in last 5 years were successfully completed. Undertaking (To be provided on the Letter Head):- that neither it nor any of its officials has been convicted of any offence / sentenced to a term of imprisonment at the time of making of bid and also till accepting of assignment.

(a) that it is neither blacklisted by any bank/FIs/NBFCs/ other statutory body nor any complaint filed against them before CBI/ Serious Fraud Investigation Cell / Court.

(b) that it has not been found guilty of misconduct in professional capacity by the Court of law or by any of the Government agencies where it is/was empaneled.

(c) that it or any of its constituent are not appearing in the caution list) circulated by Indian Bank's Association.

Supporting documents for office address (Utility bill/rent agreement / postpaid telephone bill of maximum 3 months old)

Activity Wise Financial Bid (in INR) provided- **Annexure- B**

All pages of bids have been signed /initialed and attached.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---