

NOTICE

NOTICE is hereby given that the 34th Annual General Meeting (AGM) of the Members of Indian Renewable Energy Development Agency Limited (IREDA) will be held at shorter notice on **Tuesday, September 28, 2021 at 12.30 P.M. at Tamarind Hall, First Floor, Habitat World, India Habitat Centre, Lodhi Road, New Delhi-110003** to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited standalone and consolidated financial statements of the Company for the Financial Year ended on March 31, 2021, along with the Reports of the Board of Directors and the Auditors thereon.

SPECIAL BUSINESS:

2. **Ratification of remuneration of the Cost Auditor for the Financial Year 2021-22.**

To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to Section 148 read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the Companies (Cost Records and Audit) Rules, 2014 and all other applicable provisions of the Companies Act, 2013, the remuneration of M/s. Chandra Wadhwa & Co., Cost Accountants, (Firm Registration Number 000239), Cost Auditor of the Company for the Financial Year 2021-22 as appointed by the Board of Directors at a remuneration of ₹50,000 (Rupees Fifty Thousand only) p.a. plus applicable taxes, (inclusive of out of pocket expenses), to be paid to M/s. Chandra Wadhwa & Co., (Firm Registration Number 000239), Cost Accountants, be and is hereby confirmed and ratified”.

BY ORDER OF THE BOARD OF DIRECTORS

Place : New Delhi
Date : 23.09.2021

sd/-
(Surender Suyal)
Company Secretary
Membership No. A11900

Notes:

1. **A member entitled to attend and vote at the Annual General Meeting (AGM) is entitled to appoint a proxy to attend and vote on a poll instead of himself/herself and the proxy need not be a member of the company. Proxies in order to be effective must be deposited at the registered office of the company not less than 48 hours before the meeting. A blank proxy form is annexed. However, proxy so appointed shall not have any right to speak at the meeting.**
2. An Explanatory statement pursuant to Section 102 of the Companies Act, 2013 (**‘the Act’**) relating to the special business to be transacted at the Annual General Meeting is annexed hereto.
3. The meeting has been convened by giving a shorter notice as required under the Companies Act, 2013. The consent of the shareholders has been obtained
4. Attendance Slip and Route Map to the venue of AGM is annexed hereto.

EXPLANATORY STATEMENT

(Pursuant to Section 102(1) of the
Companies Act, 2013)

ITEM NO. 2

Ratification of remuneration of the Cost Auditor for the Financial Year 2021-22.

As per Section 148 of the Companies Act, 2013, read with the Companies (Audit and Auditors) Rules, 2014, the appointment of Cost Auditor shall be made by the Board of Directors on such remuneration as may be ratified by the Members. Under the Companies (Audit and Auditors) Rules, 2014, the Board while appointing the cost auditor have to approve the remuneration payable to them and the remuneration so approved by the Board has to be ratified by the Shareholders. Accordingly, as recommended by the Audit Committee, the Board appointed M/s. Chandra Wadhwa & Co., (Firm Registration Number 000239), as Cost Auditor of the Company for the FY 2021-22 at a remuneration of

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₹50,000/- (Rupees Fifty Thousand only) (Inclusive of Out of pocket expenses) plus applicable taxes.

The approval of the shareholders is sought by passing an ordinary resolution as set out at item no. 2 in the notice, pursuant to the provisions of the Companies Act, 2013.

None of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested in the above resolution financially or otherwise except Shri Dinesh D. Jagdale, Director (Govt. Nominee) who holds 100 equity shares of

IREDA on behalf of President of India.

The Board of Directors of your Company recommends passing of the resolution as set out at Item No. 2 as an Ordinary Resolution.

BY ORDER OF THE BOARD OF DIRECTORS

Place : New Delhi
Date : 23.09.2021

sd/-
(Surender Suyal)
Company Secretary
Membership No. A11900



33rd Annual General Meeting of IREDA held on November 11, 2020 in New Delhi

INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LTD.

(A Government of India Enterprise)

CIN: U65100DL1987GOI027265

Regd. Office : Core-4 'A', First Floor, East Court, India Habitat Centre, Lodhi Road, New Delhi – 110003

Phone: 011-24682214/Fax:91-11-24682202. Website: www.ireda.in Email: cmd@ireda.in

ATTENDANCE SLIP

34th Annual General Meeting to be held on Tuesday, September 28, 2021 at 12.30 P.M. at Tamarind Hall, First Floor, India Habitat Centre, New Delhi-110003

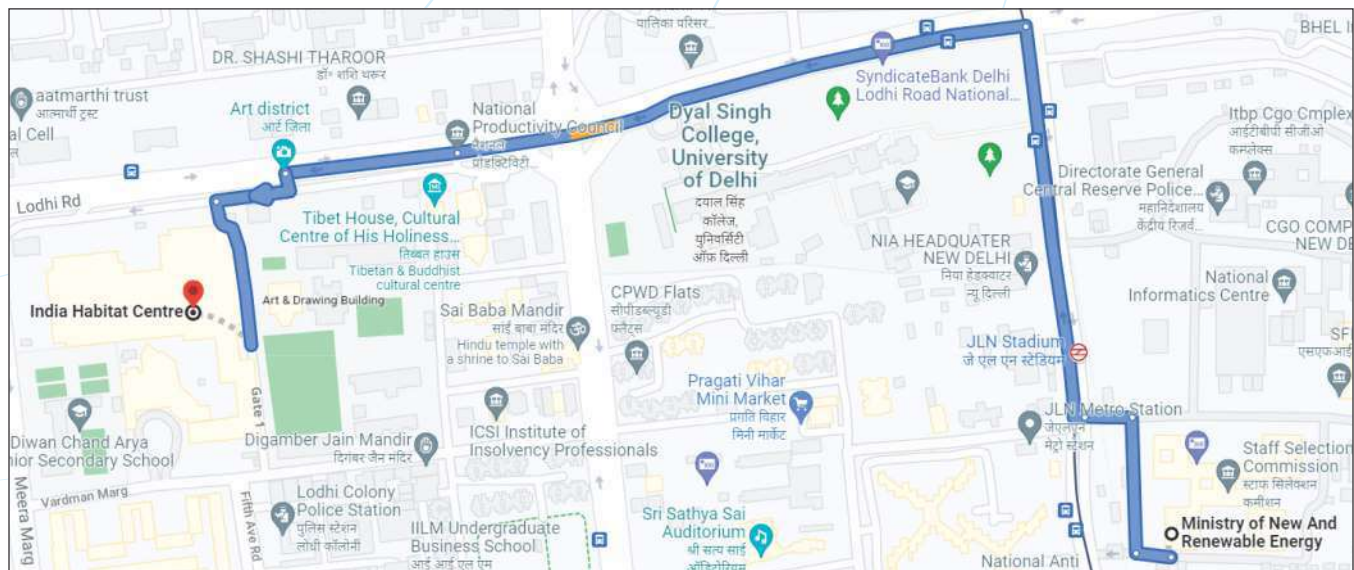
NAME OF THE ATTENDING MEMBER (IN BLOCK LETTERS)	
*FOLIO NO.	
DPID No.-CLIENTID NO.	
NO. OF SHARES HELD	
NAME OF PROXY	
(IN BLOCK LETTERS, TO BE FILLED IN IF THE PROXY ATTENDS INSTEAD OF THE MEMBER)	

I, hereby record my presence at Annual General Meeting of the Company held on Tuesday, September 28, 2021 at 12.30 P.M.

Signature of Member/Proxy

*Applicable in case of shares held in Physical Form.

ROUTE MAP OF THE VENUE OF AGM



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PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies Management and Administration) Rules, 2014]

Name of the member (s) :
Registered address :
E-mail Id:
Folio No. and DP Id-Client Id:

I/We _____ being the member (s) of _____ Shares of the above named company, hereby appoint

1. Name : _____ E-mail id: _____
Address : _____ Signature: _____ or failing him
2. Name : _____ E-mail id : _____
Address : _____ Signature: _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 34th Annual General Meeting of the Company, to be held on Tuesday, September 28, 2021 at 12.30 P.M. at Tamarind Hall, First Floor, India Habitat Centre, New Delhi-110003 and at any adjournment thereof in respect of such resolution as are indicated below:

Item No.	Subject	For	Against
ORDINARY BUSINESS:			
1.	To receive, consider and adopt the audited standalone and consolidated financial statements of the Company for the financial year ended on March 31, 2021, along with the Reports of the Board of Directors and the Auditors thereon.		
SPECIAL BUSINESS:			
2.	Ratification of remuneration of the Cost Auditor for the Financial Year 2021-22		

Signed this _____ day of _____, 2021.

Affix
Revenue
Stamp

Signature of Shareholder _____

Signature of Proxy holder(s) _____

NOTE: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.