

भारतीय अक्षय ऊर्जा विकास संस्था लिमिटेड
INDIAN RENEWABLE ENERGY DEVELOPMENT AGENCY LIMITED

(A Government of India Enterprise — Navratna)

3rd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110066| Tel: 011 26717400 to 011 26717412 |www.ireda.in

Ref. No. 217/026/89-IREDA

Date: ____ / ____ / 2026

NOTICE INVITING QUOTATION (NIQ)

To,

.....
.....
.....

Subject: Renovation / repair works (removal of vegetation, plaster replacement, waterproofing, tile grouting and allied civil works) at IREDA Residential Flat No. C-19, Jangpura Extension, New Delhi — Invitation of sealed quotations — regarding.

Sealed quotations are invited on behalf of Indian Renewable Energy Development Agency Limited (hereinafter referred to as "IREDA" or the "Employer") from eligible and experienced contractors / firms / agencies for execution of the renovation / repair works described in the Price Schedule (Section-B) and Scope of Work (Annexure-I), on the terms and conditions set out in this NIQ.

Section-A: Key Particulars

Estimated cost of work	₹ 2,14,600/- (Rupees Two Lakh Fourteen Thousand Six Hundred Only + Taxes), approx.
Date of issue of NIQ	24 / 09 / 2026 (to be published in IREDA Website)
Last date and time for submission	Within 07 (seven) days from the date of issue of NIQ, i.e. up to 01 /10 / 2026 by 05:00 PM
Date and time of opening	Immediately after closing date and time for submission of NIQ.
Place of submission	Tender Box at Reception in IREDA, 3rd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110066.
Completion period	30 (thirty) days from the date of issue of Work Order
Site of work	IREDA Residential Flat No. C-19, Jangpura Extension, New Delhi
Contact for site visit / queries	Shri Devender Kumar Narnolia, Assistant Manager (HR/Admin) – Tel: +91 11 26717400 to +91 11 26717412

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Section-B: Price Schedule / Bill of Quantities (to be submitted in Envelope-B only)

Sr. No.	Description of Work	Qty.	Unit	Rate (₹) excl. GST	Amount (₹) excl. GST
1	Removal of cement plaster from exterior brick wall; wall surface cleaning and chemical treatment; including disposal of malba / waste for dumping at ground floor.	200	M ²		
2	15 mm cement plaster on rough side of exterior brick wall finished with a floating coat of neat cement, including waterproofing chemical, mix 1:3 (1 cement : 3 fine sand).	200	M ²		
3	Joint grouting of floor tiles of size 300x300 mm having joint of 2 mm width, using epoxy grout mix chemical, including filling / grouting and finishing complete as per direction of Engineer-in-Charge.	1050	SFT		
4	Disposal of building waste material / malba by mechanical transport including loading, transporting and unloading to authorised dumping ground.	2.75	Cum		
5	Providing and fixing new tiles (size 300x300 mm) for replacing old, damaged tiles.	40	SFT		
6	Miscellaneous work like removal of trees, bushes, roots, grass, etc. from the area of work.	1	L.S.		
A. Sub-Total (excluding GST)					
B. GST @ _____ % on A					
C. Total Amount including GST (A + B) — in figures					
Total Amount including GST (in words): Rupees _____ only					

Notes to Price Schedule:

- All rates shall be inclusive of scaffolding, labour, materials, tools & plant, water, electricity arrangements (if any), loading / unloading, carriage, disposal of malba, cleaning of site, contractor's overheads and profit, insurance and all taxes, duties and levies, except GST which shall be shown separately.
- Rates shall be quoted in Indian Rupees, both for each item and for the total, without any condition. Conditional quotations are liable to be rejected.
- In case of discrepancy between the unit rate and the amount, the unit rate shall prevail; in case of discrepancy between the total in figures and in words, the amount in words shall prevail. IREDA reserves the right to correct arithmetical errors on this basis, and the corrected amount shall be binding on the bidder.
- Quantities are approximate and are given for evaluation purpose only. Payment shall be made for quantities actually executed and jointly measured, at the quoted rates.

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Section-C: Terms and Conditions

1. Eligibility

The bidder shall be a proprietorship firm, partnership firm, LLP or company engaged in civil construction / building repair and maintenance works and shall possess:

- (a) valid Permanent Account Number (PAN);
- (b) valid GST Registration Certificate; and
- (c) proof of constitution / registration of the firm, as applicable.

The bidder shall not have been banned, debarred or blacklisted by any Ministry / Department of the Government of India, any State Government or any Central / State Public Sector Undertaking as on the last date of submission of quotation. An undertaking to this effect shall be furnished as per Annexure-III.

2. Minimum Qualifying Requirements (MQR)

2.1 The bidder should have satisfactorily completed similar work(s) during the last 05 (five) years ending on the last day of the month preceding the last date of submission of quotation, meeting any one of the following:

- (a) **One** similar completed work of value not less than ₹ 2,50,000/- (Rupees Two Lakh Fifty Thousand only); OR
- (b) **Two** similar completed works, each of value not less than ₹ 1,25,000/- (Rupees One Lakh Twenty-Five Thousand only); OR
- (c) **Three** similar completed works, each of value not less than ₹ 83,333/- (Rupees Eighty-Three Thousand Three Hundred Thirty-Three only).

2.2 "Similar work" means civil repair / renovation / maintenance work of residential, institutional or commercial buildings involving any of the following: cement plastering, waterproofing / seepage-control treatment, or flooring / tiling works.

2.3 The works may have been executed for Central / State Government Departments, PSUs, autonomous bodies, local bodies, banks / financial institutions, or private clients. For works executed for private clients, the Work Order and Completion Certificate shall be supported by a copy of the TDS certificate (Form 16A) or bank statement evidencing receipt of payment.

2.4 "Value of completed work" shall mean the gross value of work actually executed as stated in the Completion Certificate issued by the client. Ongoing or partially completed works shall not be considered.

2.5 In support of MQR, the bidder shall submit details as per Annexure-II along with self-attested copies of Work Orders and the corresponding Completion / Performance Certificates. Self-certification by the bidder shall not be accepted as proof of experience.

2.6 IREDA reserves the right to verify the documents from the issuing authority. Quotations of bidders not meeting the MQR shall be rejected and their Envelope-B shall be returned unopened. Any information found false or misleading at any stage shall render the quotation / contract liable to rejection / termination, in addition to any other action permissible under law.

3. Scope of Work

The scope of work is renovation / repair of IREDA Residential Flat No. C-19, Jangpura Extension, New Delhi, as detailed in Annexure-I and the Price Schedule, to be executed as per the directions of the Officer-in-Charge (OIC) nominated by IREDA.

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4. Site Inspection

Bidders are advised to inspect the site before submitting their quotation, with prior intimation to the contact person indicated in Section-A. Submission of a quotation shall be deemed to mean that the bidder has inspected the site and acquainted himself with the site conditions, access, occupancy, extent of damage and all other factors affecting the work. No claim on account of ignorance of site conditions shall be entertained.

5. Submission of Quotation

5.1 The quotation shall be submitted in two separate sealed envelopes, both placed in an outer sealed envelope superscribed "Quotation for Renovation / Repair Works at IREDA Flat C-19, Jangpura Extension — Ref. No. _____ — Not to be opened before ____/____/2026" and bearing the name and address of the bidder:

- (a) **Envelope-A (Qualification):** documents listed in Annexure-IV (Checklist), excluding the Price Schedule;
- (b) **Envelope-B (Price):** Price Schedule (Section-B) duly filled, signed and stamped.

5.2 The quotation shall be delivered by hand / speed post / courier at the place of submission within 07 (seven) days from the date of issue of this NIQ, i.e. by the date and time indicated in Section-A. IREDA shall not be responsible for postal or courier delay. Quotations received after the due date and time shall not be considered.

5.3 Quotations shall be opened by the Committee in the presence of such bidders or their authorised representatives as may choose to attend. Envelope-B of only those bidders who meet the Eligibility and MQR shall be opened.

5.4 Each page of the NIQ and the documents submitted shall be signed and stamped by the bidder or his authorised signatory. Overwriting, if any, shall be attested by the signatory. Quotations sent by e-mail / fax shall not be accepted.

6. Validity of Quotation

The quotation shall remain valid for a period of 60 (sixty) days from the last date of submission. The quoted rates shall remain firm during the entire period of execution, including any extended period, and no escalation shall be payable on any account.

7. Evaluation and Award of Work

7.1 Among the bidders qualifying the Eligibility and MQR, the work shall be recommended for award to the bidder quoting the lowest Total Amount including GST (Item C of the Price Schedule), after correction of arithmetical errors, if any, and subject to assessment of reasonableness of rates by the Procurement Committee.

7.2 Negotiation, if considered necessary, shall be conducted only with the lowest (L-1) bidder, in accordance with the extant guidelines.

7.3 Award shall be communicated by issue of a Work Order / Letter of Acceptance, which shall be acknowledged by the successful bidder within 02 (two) days of its issue.

8. Completion Period

The work shall be completed in all respects within 45 (forty) days from the date of issue of the Work Order. The contractor shall submit a brief work programme to the OIC before commencement.

9. Execution of Work

- (a) The premises are occupied by the lessee. The contractor shall coordinate with the occupants through the EIC, restrict work to hours permitted by the EIC and the Residents' Welfare

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Association, and shall take all precautions to avoid inconvenience to occupants and neighbours.

- (b) The contractor shall protect furniture, fixtures, fittings and belongings in and around the work area and shall make good at his own cost any damage caused to the property, the occupants' belongings or any adjoining property.
- (c) All materials shall be new, of standard make conforming to relevant BIS specifications, and shall be got approved from the EIC before use. Waterproofing chemicals and epoxy grout shall be of reputed make as approved by the EIC. Workmanship shall conform to CPWD Specifications, as applicable.
- (d) Malba / debris shall be removed from site on a daily basis or as directed and disposed of only at authorised dumping sites in compliance with applicable municipal regulations. Any penalty levied by any authority for improper disposal shall be borne by the contractor.
- (e) On completion, the contractor shall clear the site of all surplus materials, malba and tools & plant and hand over the premises in clean condition.
- (f) No material or tools & plant shall be issued by IREDA.

10. Payment Terms

- (a) Payment shall be made on completion of work, on submission of bill with joint measurement, duly verified and certified by the EIC, and a completion certificate.
- (b) Payment shall be released through RTGS / NEFT only, after deduction of TDS and other statutory deductions as applicable, and the Security Deposit under Clause 11.
- (c) GST shall be paid as per the rate quoted or the rate applicable, whichever is lower, on submission of a valid tax invoice. Any change in statutory GST rate during the original completion period shall be to IREDA's account; any increase during an extended period attributable to the contractor shall be borne by the contractor.
- (d) No advance payment shall be made.

11. Security Deposit and Defect Liability

11.1 A Security Deposit at the rate of 5% of the gross value of the bill shall be deducted from the payment and retained by IREDA. No interest shall be payable thereon.

11.2 The contractor shall be liable for rectification of any defect in workmanship or materials, including recurrence of seepage / leakage from the areas treated under this contract, noticed within a Defect Liability Period of 03 (three) months from the date of completion. Such defects shall be rectified by the contractor at his own cost within 07 (seven) days of intimation, failing which IREDA may get the same rectified at the risk and cost of the contractor and recover the cost from the Security Deposit or any other dues of the contractor.

11.3 The Security Deposit shall be refunded after expiry of one month from the date of issuance of completion certificate.

12. Compensation for Delay (Liquidated Damages)

If the contractor fails to complete the work within the stipulated completion period or any extension thereof granted by IREDA, he shall pay liquidated damages at the rate of 0.25% of the contract value per week of delay or part thereof, subject to a maximum of 5% of the contract value, without prejudice to any other right or remedy of IREDA.

13. Extension of Time

Extension of time may be granted by the competent authority on a written request of the contractor, made within 07 (seven) days of occurrence of the hindrance, where the delay is on account of: (a) delay in handing over of site / access; (b) increase in quantity or scope of work; (c)

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suspension of work by IREDA; (d) Force Majeure; or (e) any other cause which, in the opinion of IREDA, is beyond the contractor's control. No extension shall entitle the contractor to any monetary compensation. Hindrance on account of normal rains shall not be a ground for extension unless so accepted by the EIC having regard to the nature of the work affected.

14. Labour and Statutory Compliance

The contractor shall be solely responsible for compliance with all applicable labour laws and statutory requirements, including payment of not less than the minimum wages notified by the Government of NCT of Delhi, the Code on Wages, 2019, the Code on Social Security, 2020, the Occupational Safety, Health and Working Conditions Code, 2020 and rules thereunder, as applicable. No child labour shall be engaged. The personnel engaged by the contractor shall have no claim whatsoever for employment in IREDA.

15. Safety, Insurance and Indemnity

15.1 The contractor shall be solely responsible for safety at site, including safe erection and use of scaffolding, provision and use of personal protective equipment (helmets, safety belts / harness for work at height, gloves, etc.) and safe handling of chemicals.

15.2 The contractor shall be solely liable for any accident, injury or death of his workmen or any third party, and for any damage to property, arising out of or in the course of execution of the work, and shall keep IREDA indemnified against all claims, losses, damages, costs, charges and proceedings in respect thereof.

16. Deviation

IREDA reserves the right to increase or decrease the quantity of any item(s) or delete any item(s) during execution. The contractor shall execute the varied quantities at the quoted rates and on the same terms and conditions, and the contract price shall be adjusted accordingly. Any extra item not covered in the Price Schedule shall be executed only after written approval of the competent authority, at rates derived from DSR / market rates as approved by IREDA.

17. Contractor's Default and Termination

If the contractor fails to commence the work within 03 (three) days of issue of Work Order, abandons the work, neglects to execute the work with due diligence, or fails to comply with the written instructions of the EIC, IREDA may give written notice to make good the default within 03 (three) days. On failure to comply, IREDA may terminate the contract, and get the balance work executed through any other agency at the risk and cost of the contractor, and recover the excess cost, if any, from the dues of the contractor, without prejudice to any other right or remedy available to IREDA.

18. Suspension and Foreclosure

IREDA reserves the right to suspend the work, wholly or partly, or to foreclose the contract at any stage by written notice. In case of foreclosure, the contractor shall be paid only for the work actually executed at the contract rates, and shall have no claim for loss of anticipated profit or any compensation whatsoever.

19. Force Majeure

Neither party shall be liable for failure to perform its obligations to the extent such failure is caused by war, riot, civil commotion, earthquake, flood, fire not caused by the contractor's negligence, epidemic / pandemic, or orders of Government / statutory authorities, or other events beyond reasonable control, provided that the affected party notifies the other party in writing within 07 (seven) days of the occurrence and cessation of such event with supporting particulars. Time for completion shall be extended for the duration of the Force Majeure event without levy of LD, but no cost compensation shall be payable.

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20. Integrity and Conflict of Interest

The bidder shall not directly or indirectly indulge in any corrupt, fraudulent, collusive, coercive or obstructive practice in connection with this procurement. Bidders shall disclose any relationship with any officer of IREDA involved in this procurement. Any violation shall entail rejection of the quotation / termination of the contract and such other action as may be permissible under Rule 175 of GFR, 2017 and extant guidelines, including debarment.

21. Sub-letting

The contractor shall not sub-let or assign the work, in whole or in part, without prior written approval of IREDA.

22. Settlement of Disputes and Jurisdiction

Any dispute or difference arising out of or in connection with this contract shall first be referred to the General Manager (Admin), IREDA for amicable settlement. If not resolved within 30 (thirty) days, the matter shall be subject to the exclusive jurisdiction of the competent courts at New Delhi. The contract shall be governed by the laws of India.

23. General

IREDA reserves the right to accept or reject any or all quotations, or to cancel the NIQ process at any stage, without assigning any reason and without incurring any liability to the bidders. Canvassing in any form shall lead to rejection of the quotation. The decision of IREDA in all matters relating to this NIQ shall be final.

For and on behalf of Indian Renewable Energy Development Agency Limited
(Committee)

(Deepa) Manager (Admin) HR & Indenting Deptt.	(Amit Kumar) Senior Manager (F&A) Finance Deptt.	(Ajay Kumar) Senior Manager (Technical) Projects Deptt.	(D K Narnolia) Assistant Manager (HR & Admin) Convenor
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ANNEXURE-I: SCOPE OF WORK

The IREDA residential flat at C-19, Jangpura Extension, New Delhi has developed persistent seepage through the side walls and roof, water ingress into living areas, vegetation growth on walls and roof, and deficient rain-water drainage. The work broadly comprises the following, to be executed in a workmanlike manner as per the Price Schedule and directions of the EIC:

1. Removal of trees, bushes, roots and vegetation from side walls and roof, including chemical treatment to prevent regrowth.
2. Removal of old / damaged plaster from affected exterior walls and surfaces, cleaning and chemical treatment of the wall surface.
3. Application of 15 mm cement plaster with waterproofing admixture on exterior walls, finished with floating coat of neat cement.
4. Treatment for seepage control through side walls and roof.
5. Replacement of old / damaged roof tiles with new tiles of matching size.
6. Epoxy grouting of joints between roof tiles and chemical treatment of roof surface for seepage control.
7. Ensuring that rain water flows only into the designated drain pipes and does not enter the flat, in so far as it relates to the surfaces treated under this work.
8. Collection, loading and disposal of entire malba / debris to authorised dumping ground and cleaning of the premises after completion.

All works shall be inclusive of scaffolding, safety arrangements and protection of occupants' property.

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ANNEXURE-II: DETAILS OF SIMILAR WORKS COMPLETED (IN SUPPORT OF MQR)

(To be submitted on bidder's letterhead in Envelope-A, along with copies of Work Orders and Completion Certificates)

Name of Bidder: _____

MQR criterion under which bidder claims to qualify (tick one): ☐ 2.1(a) ☐ 2.1(b) ☐ 2.1(c)

Sr.	Name of Work	Name & Address of Client	Work Order No. & Date	Value of Completed Work (₹)	Date of Completion	Document Ref. (Encl. No.)
1						
2						
3						

Certified that the above information is true and correct and the supporting documents are genuine.

Signature & Stamp of Bidder: _____ Name: _____ Date: _____

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ANNEXURE-III: UNDERTAKING / DECLARATION

(On bidder's letterhead)

To,

The Procurement Committee, IREDA, India Habitat Centre, East Court, Core-4A, 1st Floor, Lodhi Road, New Delhi – 110003

Ref: NIQ No. _____ dated ____/____/2026 for renovation / repair works at IREDA Flat C-19, Jangpura Extension.

I / We hereby declare and undertake that:

1. I / We have read and understood all the terms and conditions of the NIQ and unconditionally accept the same.
2. I / We have inspected the site and have fully acquainted myself / ourselves with the site conditions.
3. Our firm has not been banned, debarred or blacklisted by any Ministry / Department of the Government of India, any State Government or any Central / State PSU as on date.
4. All information and documents furnished with the quotation are true and genuine. If any information is found false at any stage, IREDA shall be at liberty to reject the quotation / terminate the contract and take such other action as deemed fit.
5. No relative of the proprietor / partner / director is employed in IREDA in a position connected with this procurement. [If any, details: _____]
6. I / We shall comply with all applicable labour laws and statutory requirements in execution of the work.
7. The quotation shall remain valid for 60 days from the last date of submission.

Signature & Stamp of Bidder: _____

Name & Designation: _____ Place: _____ Date: _____

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ANNEXURE-IV: CHECKLIST OF DOCUMENTS

Sr.	Document	Enclosed (Yes/No) & Page No.
1	Covering letter on bidder's letterhead	
2	Copy of PAN Card	
3	Copy of GST Registration Certificate	
4	Proof of constitution / registration of firm (Proprietorship declaration / Partnership Deed / Certificate of Incorporation / Shop & Establishment Registration, as applicable)	
5	Details of similar works as per Annexure-II	
6	Copies of Work Orders and corresponding Completion / Performance Certificates in support of MQR	
7	Undertaking as per Annexure-III, duly signed	
8	Copy of this NIQ, each page signed and stamped in token of acceptance	
9	Price Schedule (Section-B) duly filled, signed and stamped — in separate sealed Envelope-B only	

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ANNEXURE-IV: TECHNICAL SPECIFICATION

Sr.	Document	Brand
1	Cement	Ultra Tech/ ACC/ or similar/equivalent brand
2	Vitrified Tiles	Kajaria/ Somany/ or similar/equivalent brand

All works needs to be completed as per latest technical sanction for Civil and Maintenance workds by CPWD.