

Invitation for Bids (IFB)

17-Jul-2020

India

Procurement of Licenses through Microsoft Enterprise Agreement

Notice inviting bids for procurement of licenses through Microsoft Enterprise Agreement

CTF Grant No. TF0A4639

IN-IREDA-182063-GO-RFP

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in UNDB online on 13.12.2016
2. The Indian Renewable Energy Development Agency Limited has received a grant from the International Bank for Reconstruction and Development / International Development Association toward the cost of renewal of Microsoft Enterprise Agreement, and it intends to apply part of the proceeds of this grant to payments under the agreement(s) resulting from this IFB: Procurement of Licenses through Microsoft Enterprise Agreement.
3. The Indian Renewable Energy Development Agency Limited (IREDA) serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for Procurement of Licenses through Microsoft Enterprise Agreement.
4. Bidding will be conducted using the National Competitive Bidding (NCB) procedures specified in the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits, January 2011, Revised July 2014, and is open to all Bidders eligible as defined in these Guidelines, that meet the following minimum qualification criteria defined in **BDS entry for ITB Clause 6.1 (a)**.
5. Interested eligible Bidders may obtain further information from Indian Renewable Energy Development Agency Limited and inspect the bidding documents at the address given below from 09:30 AM to 05:30 PM on all business days. A pre-bid meeting which potential bidders may attend will be held as per the time and venue mentioned in BDS under ITB 10.2
6. Detailed Bidding documents can be obtained from IREDA website/online at – www.ireda.in and CPPP site <https://eprocure.gov.in/eprocure/app>
 - 6.1 Accessing of Bid documents
 - 6.1.1 Registration of Bidders on the e-tender portal <https://eprocure.gov.in/eprocure/app> and see “Bidders Manual Kit” for registration, system and Digital Signature Certificate (DSC) requirement etc. and access the portal in accordance with the procedures prescribed in the manual.
 - 6.1.2 For any kind of technical help please connect with the helpdesk of NIC, contact details of whom are given on the e-Procurement portal.
 - 6.2 Digital Signature Certificate

6.2.1 Please visit

<https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page> for DSC Requirement.

6.3 To participate in Bidding

6.3.1 **Tender Document Fee:** To Participate in bidding, bidder has to pay tender document fee (Non-refundable and exempted to MSME) of INR 5,000/- through DD in favour of “Indian Renewable Energy Development Agency Limited” payable at New Delhi or through NEFT/RTGS in IREDA’s bank account, whose details are mentioned below:

Bank Name:	Union Bank of India
Account No:	352401010019017
IFSC:	UBIN0535249
Branch:	Lodhi Colony, New Delhi – 110003

6.3.2 **Bid Security/ Earnest Money Deposit (EMD)** (Exempted to MSME/Start-ups): INR 10,00,000 by DD/ Banker’s Cheque in favour of “Indian Renewable Energy Development Agency limited” payable at New Delhi or by giving a bank guarantee for the same amount or through NEFT/RTGS in IREDA’s bank account, whose details are mentioned below:

Bank Name:	Union Bank of India
Account No:	352401010019017
IFSC:	UBIN0535249
Branch:	Lodhi Colony, New Delhi - 110003.

6.3.3 The letter to be attached with EMD is given in Section VII – Forms. If EMD is submitted in the form of Bank Guarantee, then signed authorization letter from the Bank is to be enclosed along with Bank Guarantee.

7. Bids shall be submitted online only at CPP Portal website <https://eprocure.gov.in/eprocure/app>. Bidders are advised to follow the instructions provided in the ‘Instructions to Bidders’ for the e-submission of the bids online through the Central Public Procurement (CPP) Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>
8. Not more than one tender shall be submitted by one bidder having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
9. Bidder who has downloaded the tender from the IREDA website and Central Public Procurement (CPP) Portal website, shall not tamper/modify the tender from including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and Bidder is liable to be banned from doing any business with IREDA.

10. Intending bidders are advised to visit IREDA website and CPP Portal at least 3 days prior to closing date of submission of tender for any corrigendum/addendum/amendment.
11. IREDA will adopt E-Tendering process for online submission of RFP bid submission. Bid response in any other format (physical copy) will not be accepted and the bid submitted otherwise will stand to be disqualified. Only Demand Draft/Banker's Cheque/Bank Guarantee towards Tender Fee/EMD can be submitted in hard copy.
12. Various stages of bidding process:

S.No	Stage of Evaluation	Execution of Process
1	Submission of Bids	Online through E-Procurement Portal
2	Opening of Technical Bids	Online through E-Procurement Portal
3	Preliminary Examination of Bids	By Evaluation Committee (Offline)
4	Clarification on bids, if needed	By Evaluation Committee (Offline)
5	Technical Evaluation of Bid by Evaluation Committee	By Evaluation Committee (Offline)
6	Opening of Commercial Bid (Price bid) for Technically Qualified Bidders	Online through E-Procurement Portal
7	Notification of Successful Bidder	Online through E-Procurement Portal

13. Important Dates and Details:

Name of Project	Renewal of Microsoft Enterprise Agreement
Tender Reference Number	IN-IREDA-182063-GO-RFP
Tender Fee	₹5000/- (Non Refundable)
Date of Release of Bidding Document (<i>Documents can be downloaded from IREDA website and CPP Portal</i>)	17-Jul-2020
Earnest Money Deposit (EMD)	₹10,00,000/- (Rupees Ten Lacs Only)
Last Date of Submission of Pre-Bid Queries	23-Jul-2020, latest by 05:00 PM
Pre-Bid Meeting through Video Conferencing	25-Jul-2020, 11:00 AM
Last Date and Time of Submission of Bid	07-Aug-2020 04:00 PM

Date and Time for Opening of Technical Bid	07-Aug-2020 04:30 PM
Name and Address for Communication	Additional General Manager (TS/IT) Indian Renewable Energy Development Agency Limited 3rd Floor, August Kranti Bhawan Bhikaji Cama Place New Delhi - 11 00 66 Tel: +91 (011) 26717400-12 Fax: +91 (011) 26717416 E-mail: erpmigration@ireda.in
Exemption for Tender Fee and EMD	MSME and Startup are exempted from paying Tender Fee and EMD, however, they need to submit the documentary proof of their registration as MSME/Startup as on the date of submission of bid along with the bid document.
Method of Selection	Lowest Price (L1) bidder shall be the successful bidder.
Language	Proposals should be submitted in English only.
Bid Validity	Proposals must remain valid up to 180 (One hundred and eighty) days from the last date of submission of the bid.
Currency	Currency in which the Bidders may quote the price and will receive payment is INR only.